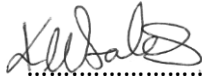


CLERK: Kate Sales, 5 Okus Road, Charlton Kings Cheltenham. GL53 8DU
Tel: 01242 583303 E-mail: clerk.toddingtonpc@gmail.com
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**PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS
OF TODDINGTON PARISH COUNCIL**

You are hereby summoned to attend the **Annual Meeting** of Toddington Parish Council at the Village Hall on **Monday the 14th May 2018 at 7.30pm** for the purpose of transacting the following business



.....
K Sales, Clerk to the Council

8th May 2018

.....
Date

Members of the public are welcome to attend and are invited to address the council at item 21 on the agenda following the statutory annual meeting business that the Parish Council will conduct first.

AGENDA

- 1) To elect the Chairman of the council for the year 2018/19 and to receive the new Chairman's Declaration of Acceptance of Office.
- 2) To elect the Vice Chairman for the council year and to receive the Vice Chairman's Declaration of Acceptance of Office.
- 3) To receive and consider apologies for absence.
- 4) To receive Declarations of Interest on items on the Agenda. (Localism Act 2011).
- 5) To remind members to update their Declarations of Interest if their circumstances have changed.
- 6) To approve the minutes of a **Parish Council Meeting** held on the **12th March 2018** at 7.30pm in Toddington Village Hall.
- 7) To review and confirm eligibility for the General Power of Competence.
- 8) To confirm that the Parish Council wish to certify themselves exempt from a limited assurance review under Section 9 of the Local Audits (Smaller Authorities) Regulations 2015 and to sign and return the Certificate of Exemption.
- 9) To approve the internal auditor's report carried out on the 4th May 2018 and to note recommendations.
- 10) To approve the Annual Governance Statement (Section 1 of the Annual Return) for 2017-18.

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- 11) To approve Section 2 of the Annual Return for 2017/18 and to sign off the end of year accounts for 2017/18.
- 12) To review and adopt the revised 2018 Standing Orders for Toddington Parish Council.
- 13) To review and adopt the Parish Council's Code of Conduct.
- 14) To review and adopt the Financial Regulations for Toddington Parish Council.
- 15) To review the Council asset register.
- 16) To review the Parish Council's risk assessment.
- 17) To review the Council insurance policy cover is adequate. To approve insurance provider for forthcoming year.
- 18) To review and consider whether the Council's Internal Control Policy is adequate.
- 19) To consider if any other Parish Council policies need reviewing.
- 20) To confirm that the Clerk is on SCP salary scale 25.
- 21) To receive comments and concerns from the public.
- 22) To update Council on the latest General Data Protection Regulations.
- 23) To consider and note planning applications and agree responses:
 - For consideration
 - For noting
 - Enforcement
- 24) Highways & Road Safety Update
- 25) Finances
 - To approve payments and to note receipts.
- 26) To note recent correspondence and agree responses:
 -
- 27) Items for information only.

NOTE: no decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting only.