

Minutes of the meeting of Belbroughton and Fairfield Parish Council Finance Committee held on 16th April 2018 at The Fairfield first School

Present: Councillors: A Hood, P Margetts, Dr R Morgan, S Nock and, C Scurrall.

In attendance, the clerk - 0 members of the public.

Cllr. Nock Chaired the meeting.

124/18 Apologies. Cllrs. A Mabbett and J Bradley. **125/18 Declarations of interest.** None.

126/18 Dispensations. None requested.

127/18 Minutes of previous meeting.

The minutes of the meeting of 19th March 2018 were approved by the Committee and were signed by the Chairman.

128/18 Bank reconciliation.

Cllr. Morgan undertook the bank reconciliation for the Council's operational bank account, he duly signed the bank statements and the 'Quickbooks' reconciliation prints. The Committee agreed that Cllr. Nock would carry out the next reconciliation procedure at the May Finance Committee.

129/18 Accounts for Payment.

The clerk circulated the list of items for payment totalling £4,643. The Committee authorised the payments and Cllrs. Scurrall and Morgan agreed to sign the cheques. The Committee also noted payments made on 26th March (previously approved on 19th March) for a new computer and laser printer for use by the clerk. Cllrs. Bradley and Morgan had signed the two cheques totalling £601.

The Committee requested that the clerk seek premium quotes for life cover that would equate to the cover available under the Worcestershire County Council Pension Scheme as the Committee was to consider exiting the pension scheme in view of the costs to the Parish Council. (The Committee was aware of its legal obligation to offer employees an alternative pension scheme should it leave the present one).

130/18 Audit 2018

The clerk advised the Committee of the reporting timeframe for both the internal and external audits and completion of the Annual Governance and Accountability Return.

The committee noted a first draft income and expenditure schedule for the year ended 31st March 2018 and agreed that the accounts should make due allowance for 2017/18 approved commitments, including the grant available to the Belbroughton Recreation Centre which was yet to be drawn.

131/18 Maintenance Works

Cllr. Morgan advised that Cllr. Hood had undertaken a risk assessment of the Little Bell Hall Pool area. Whilst the trash screen was clear following the Lengthsman's action and the site appeared safe the previous sink holes were still apparent and the Lengthsman would be asked to fill these.

The sign at the site would need amended wording.

Action: Cllr Hood would discuss with the Lengthsman.

Cllr. Margetts requested that pot hole repairs were requested via the W.C.C. Hub for Belbroughton sites outside: 22 Hartle Lane, 75 High St. and the Horseshoe P.H.

Cllr. Margetts advised that a light on Yew Tree Avenue Belbroughton was obscured by vegetation.

Action: the clerk would report the issues to the Hub.

Cllr. Margetts requested the Lengthsman sweep the pavement on Hartle Lane Belbroughton from East Lodge to the junction with the A491.

Action: the clerk would instruct the Lengthsman.

Cllr. Margetts advised that the granite kerbs were deteriorating along the section of Hartle Lane from Mearse Lane to the village welcome sign suggesting that the County council replace these with concrete kerb stones.

Action: the clerk would report to W.C.C.

Cllr. Hood requested that concrete pipes left at the side of Hartle Lane by contractors are removed.

Action: the clerk would report to W.C.C.

Cllr. Hood requested and the Committee agreed to add an area of grass in Bell Heath to the grass mowing contractors schedule.

Action: the clerk would inform Greenaways.

132/18 Other Finance Business.

None.

The meeting closed at 8.44 pm.

Signed.....Chairman