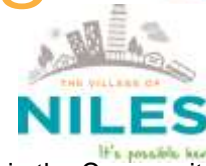


Niles Job Posting

Combination Inspector Community Development Department



The Village of Niles is seeking a candidate for the full-time position of Combination Inspector in the Community Development Department. This position is responsible for performing inspections of electrical, structural, mechanical, and other disciplines. The position conducts inspections in accordance with adopted and established standards and ordinances, codes and regulations. This position also deals regularly with residents and contractors in the field. This is an AFSCME Local 150 position in the 16A-16K range. The salary starts at \$77,421.

Essential Job Functions Include:

- Review building plans for compliance of regulations, adopted codes and local ordinance requirements;
- Interpret and enforce adopted ICC codes in a consistent manner;
- Conduct required inspections and re-inspections as required for code compliance;
- Maintain accurate records for all building related procedures;
- Receive records and investigate any related complaints, by preparing reports (written and graphic) and follow through to assure complaints are abated per Village policy;
- Inspect buildings under construction to ensure proper installation of all related building systems;
- Inspect existing buildings for code violations, make reports and recommendations for corrective measures, and re-inspect to ensure violations are corrected;
- Prepare reports, presentations, and document inspection results with clear, concise, and complete information, following through in conformity with current applicable procedure to assure compliance;
- Collaborate with other inspectors and other Village departments;
- Recommend specific corrective action in conformity with current policy and procedures;
- Schedule assigned inspections and complete inspection tickets relevant to the procedures and the department's software.

Qualifications and Conditions:

- A valid Driver's License is required;
- 7 years' experience in the construction industry as an electrician;
- 3 years' experience as a municipal electrical inspector;
- Or any equivalent combination of education and experience;
- ICC, IAEC certification as an electrical inspector;
- A minimum of 3 of the following ICC Certifications below as required or any combination of education and experience that has provided the knowledge, skills and abilities necessary for a Combination Building Inspector. Three ICC certifications must be achieved for full combination inspector designation within 18 months after being hired.
 - B5 Residential building/electrical/mechanical Inspector – **Electrical Preferred**
 - E5 Electrical Inspector - **Preferred**
 - C5 Commercial building/electrical/mechanical Inspector - **Electrical Preferred**
 - C3 Residential building/electrical/mechanical plans examiner - **Electrical Preferred**
 - Energy Inspector
 - M5 Mechanical Inspector
 - Fuel Gas Inspector

To apply, candidates must download an application on the Village's website at www.vniles.com and **submit an application and resume as a PDF** to the Human Resources Department via e-mail personnel@vniles.com.

The Village of Niles is an Equal Opportunity Employer

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