

HOPE Connections
RFP for HUD Continuum of Care Homeless Assistance
2017 New and Bonus Project

HOPE Connections, Collaborative Applicant for the HUD Homeless Continuum of Care in Northwest Louisiana, is accepting Letters of Intent for the FY2017 CoC Competition for New Permanent Housing Projects and a Permanent Housing Bonus Project in the amount of \$226,270. Only one Letter of Intent is required to be considered for the possibility of award for either. Only organizations that have been members of the CoC (HOPE) for at least six months, have a 501c3 non-profit status, and a minimum of one year experience providing the eligible activities are qualified to apply.

All Letters of Intent need to be submitted electronically by Wednesday, August 30th at 5:00 p.m. to Christa Pazzaglia at christa@nwlahope.org. For questions about this RFP, please contact Christa Pazzaglia at christa@nwlahope.org or at 318-670-4591 ext. 3770.

The following projects types are gaps in our housing system for those experiencing homelessness and will be prioritized for funding:

Rapid Rehousing for families experiencing homelessness. RRH projects awarded funds in the FY 2017 CoC Program Competition can serve individuals, including unaccompanied youth, and families experiencing homelessness who meet the following criteria:

1. Residing in a place not meant for human habitation;
2. Residing in an emergency shelter;
3. Persons fleeing domestic violence situations and persons fleeing human trafficking;

It is expected that all applicants will read the entire HUD CoC NOFA at this address:

<https://www.hudexchange.info/resources/documents/FY-2017-CoC-Program-Competition-NOFA.pdf>

- HUD CoC Projects have a 25% match requirement for all line items except leasing which has no match requirement.
- Applicants can request up to 10% in Administrative Funds.
- Projects that are awarded will be required to pay 3% of their Admin Award as a fee for Service to HOPE Connections.
- HUD CoC Projects are required to enter data directly into and produce all reporting out of the LSND Homeless Management Information System database.
- HUD CoC Projects are required to utilize the Coordinated Access Point for prioritized referrals.

Preliminary selection of projects locally does not guarantee award by HUD; it only gives the applicants the opportunity to submit application to HUD. Applicants should expect to learn which project(s) will be allowed to submit an application to HUD by Monday, September 11th and if that project is awarded by HUD by early spring.

FY 2017 HUD CoC Bonus and New Project Letter of Intent

Legal Name of Agency			
Address			
Telephone Number			
Tax ID Number		DUNS Number	
Submitted by		Title	
Email Address			
Primary Contact		Title	
Email Address			

I CERTIFY THAT ALL OF THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT.

SIGNATURE OF THE AUTHORIZED REPRESENTATIVE

DATE

Your application must be formatted as outlined below. Proposals that are not submitted in the following format will not be reviewed. This section shall not exceed four pages in a 12 inch font. To be considered for funding, each Letter of Intent will be scored as follows:

Experience

- (10 Points) Describe agency experience working with the proposed sub-population to be served and experience with the proposed housing type.
- (20 points) Describe agency experience with the Housing First approach.
 - Must demonstrate that there are not pre-conditions to entry, allowing entry regardless of untreated mental illness, current or past substance abuse, income, marital status, familial status, actual or perceived sexual orientation, gender identity, and criminal history when allowable by law.
 - Must demonstrate that the project has a process to address issues that could jeopardize housing and/or project participation and that project participation is terminated only in the most severe cases.
- (5 points) Describe agency experience in utilizing Federal funds.

Design of Housing and Supportive Services

- (20 points) Describe the following:
 - An understanding of the service needs of the clients to be served and where services will be provided
 - How the type, scale, and location of housing fits the needs of the clients to be served
 - How the type and scale of all supportive services, regardless of funding source, meets the needs of clients to be served
 - How clients will be assisted in obtaining employment and/or mainstream services

- An understanding of the performance benchmarks expected by HUD
- (5 points) Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and appropriate for their needs.
- (5 points) Describe how clients will be assisted to increase employment and/or income to maximize their ability to live as independently as possible.

Timeliness

(10 points) Describe the plan for rapid implementation of the program, documenting how the program will begin housing the first program participant. Provide a schedule of proposed activities 60 days, 120 days, and 180 days after grant is awarded.

Financial

- (25 points) Provide a total project budget including all sources of funding that will be used for the project on the attached form, ensuring that HUD funded line items are allowable costs.
- (5 points) Document match amount with sources.

Housing Type <input type="checkbox"/> Permanent Supportive Housing <input type="checkbox"/> Rapid Rehousing		Grant Term* (Check only one box) <input checked="" type="checkbox"/> 1 Year	
Proposed Activities	HUD Dollars Requested	Cash Match (25%)	Totals
1. Real Property Leasing		N/A	
2. Rental Assistance			
3. Supportive Services			
4. Operations			
5. HUD Request (Subtotal lines 4 through 8)			
6. Administrative Costs (Up to 10%)			
7. Total SHP Request (Total lines 9 and 10)		Total Cash Match	Total Budget (HUD Request + Cash Match)