



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A SPECIAL MEETING

Date: Wednesday, February 24, 2016

Time: 7:00 PM

Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836

Posted: Friday, February 19, 2016

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appreciate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting was called to order by Bill Adler at 7:00 P.M

Pledge of Allegiance

2. Establishment of Quorum
Present was President Bill Adler, Treasurer Elvia Schuller, Commissioner Jerry Knotts and Secretary Adrian Santana. Absent was Vice President Pam Padilla. Also present was District Attorney, Richard Contreras.
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on January 27, 2016.
5. Discuss and take action on the financial report by Annette M. Gonzalez.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual



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b. Approve for payment of the monthly bills and the request for reimbursement.

A motion to approve by Elvia Schuller and seconded by Adrian Santana.
Motion carried.

Regular Agenda

6. Discuss and take action on amending the FY '15 -'16 budget.
Submitted by: Annette Gonzalez, District Administrator
A motion to approve by Jerry Knotts and seconded by Adrian Santana.
Motion carried.
7. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.
Submitted By: Boyd Smith, Pension Chair
No action needed, informational purposes only.
8. Discuss and provide updates on the First Responder Organization (FRO).
Submitted By: Chief Trevizo, San Elizario Fire Department
No action needed, informational purposes only.
9. Discuss Communication Division report/information (Dispatch).
Submitted By: Bill Adler, President
No action needed, informational purposes only.
10. Postponed on January 27, 2016 by Bill Adler. Discuss and take action on updating the El Paso County ESD#2 Holiday schedule.
Submitted by: Annette Gonzalez, District Administrator
Motion to delete by Bill Adler and seconded by Adrian Santana.
Motion carried.
11. Discuss and approve the El Paso County ESD #2 FY '14-'15 Governmental Audit report.
Submitted By: Annette Gonzalez, District Administrator
A motion to approve by Elvia Schuller and seconded by Adrian Santana.
Motion carried.
12. Discuss and take action on renewing the Tornillo Fire Station property lease contract in the amount of five thousand dollars (\$5,000).
Submitted By: Annette Gonzalez, District Administrator
A motion to approve by Elvia Schuller and seconded by Adrian Santana.
Motion carried.



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13. Discuss and take action on the purchase of 1 Akron style 7980 6"NST x 4" Storz Blackmax intake valve with 4" Storz Cap, 1 Akron style 7960 6" x 6" NST Intake valve, and 1 - 3" Female to 4" storz 45 degree elbow with 4" storz cap for the West Valley Fire Department.
Submitted By: Bill Adler, West Valley Fire Department
A motion to approve by Elvia Schuller and seconded by Adrian Santana.
Motion carried.
14. Discuss and take action on allowing Montana Vista Fire Rescue to proceed with the purchase of dress blues and badges, budgeted in the amount of six thousand two hundred dollars (\$6,200).
Submitted By: Roland Glidden, Montana Vista Fire Rescue
A motion to postpone by Bill Adler and seconded by Elvia Schuller.
Motion carried.
15. Discuss and take action on adding two (2) phone lines to the dispatch office.
Submitted By: Bill Adler, President
A motion to approve by Elvia Schuller and seconded by Jerry Knotts.
Motion carried.
16. Discuss and take action on approving the purchase of five (5) RollNRack Units in the amount of eight thousand two hundred dollars (\$8,200)
Submitted By: Roger Esparza, District Office
A motion to approve by Jerry Knotts and seconded by Elvia Schuller.
Motion carried.
17. Discuss and take action on approving the purchase of five (5) MSA Altair 5x Multigas Detector with sensors LEL, CO, O2, NH3 and H2S in the amount of ten thousand four hundred and fifteen dollars (\$10,415.00).
Submitted by: Roger Esparza, District Office
A motion to approve by Jerry Knotts and seconded by Elvia Schuller.
Motion carried.
18. Discuss and take action on the purchase and installation of the Security Camera System for the Socorro Fire Department.
Submitted By: Roger Esparza, District Office
A motion to approve the purchase of the Security Camera System for the Socorro Fire Department from Sun City Communications totaling fourteen thousand nine hundred and eighty nine dollars (\$14,989) by Elvia Schuller and seconded by Jerry Knotts.
Motion carried.



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19. Discuss and take action on the West Valley Fire Department workout room remodel.

Submitted By: Roger Esparza, District Office

A motion to approve the bid from Design Construction for the West Valley Fire Department workout room totaling eighty four thousand four hundred and sixty five dollars (\$84,465.00) by Jerry Knotts and seconded by Elvia Schuller.

Motion carried.

20. Discuss and take action on the West Valley Fire Department burn pad installation.

Submitted By: Roger Esparza, District Office

A motion to approve the bid from Design Construction for the West Valley Fire Department burn pad totaling fifty three thousand eight hundred and fifteen dollars (\$53,815) by Elvia Schuller and seconded by Jerry Knotts.

Motion carried.

21. Discuss and take action on the construction of the Fire Training Building for the Montana Vista Fire Department.

Submitted By: Roger Esparza, District Office

A motion to postpone by Elvia Schuller and seconded by Jerry Knotts.

Motion carried.

22. Discuss and take action on revising the District S.O.G.

Submitted By: Roger Esparza, District Office.

A motion to approve by Elvia Schuller and seconded by Jerry Knotts.

Motion carried.

23. Discuss and take action on the purchase and installation of the Knox box key secure system for the District vehicles

Submitted By: Roger Esparza, District Office

A motion to approve the purchase of the Knox box key secure system in the amount of fifty two thousand three hundred fifty six dollars (\$52,356) by Jerry Knotts and seconded by Adrian Santana.

Motion carried.

24. Discuss and take action on the purchase of eighteen (18) Panasonic Toughbooks for the department chiefs.

Submitted By: Roger Esparza, District Office

A motion to approve by Jerry Knotts and seconded by Elvia Schuller.

Motion carried.

25. Discuss and take action on the purchase of new iPad with built in air card for the commissioners.

Submitted By: Roger Esparza, District Office

A motion to approve by Jerry Knotts and seconded by Elvia Schuller.



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Motion carried.

26. Discuss and take action to send two (2) members to AEMT and one (1) member to EMTB at the Life Academy totaling four thousand one hundred and ninety dollars (\$4,190).

Submitted By: Bill Adler, West Valley Fire Department

A motion to approve by Elvia Schuller and seconded by Jerry Knotts.

Motion carried.

27. Discuss and take action on the VistaCom recording system contract for the Horizon dispatch office.

Submitted By: Bill Adler, President

A motion to approve the contract for this year totaling three thousand nine hundred and eighty four dollars (\$3,984) with VistaCom by Elvia Schuller and seconded by Jerry Knotts.

Motion carried.

28. Discuss and approve the next meeting to take place on March 23, 2016 at 7:00 P.M.

Submitted By: Annette Gonzalez, District Office

A motion to approve by Elvia Schuller and seconded by Jerry Knotts.

Motion carried.

29. Adjournment.