

HARBOUR ISLE AT HUTCHINSON ISLAND EAST CONDOMINIUM ASSOCIATION, INC.

FINE/SUSPENSION COMMITTEE CHARTER

PURPOSE OF THE FINE/SUSPENSION COMMITTEE

The Fine/Suspension Committee (hereinafter "Committee") is established for the purpose of determining whether to confirm or reject a fine or suspension levied by the Board of Directors of Harbour Isles at Hutchinson Island East Condominium Association, Inc. (the "Association"), pursuant to Section 718.303, Florida Statutes, as may be amended from time to time.

COMMITTEE COMPOSITION

- The Committee will be composed of at least three people who are not officers, directors, or employees of the Association or the spouse, parent, child, brother, or sister of an officer, director, or employee.
- The Board of Directors may appoint more than three people to the Committee. However, only three members of the Committee shall preside over any hearing.
- The Board of Directors shall appoint the members of the Committee.
- Upon appointment, Committee members may serve continuously, unless they resign or are removed by the Board of Directors, with or without cause.
- The Board of Directors shall select a Chairperson for the Committee. The Chairperson shall assist in coordinating hearing dates. The Chairperson shall also select the Committee members who will preside at a hearing, which shall not be more than three.
- Committee members shall designate a Vice Chairperson, whose duties shall be to assist the Chairperson as requested and to otherwise fulfill the Chairperson's duties in his/her absence.
- If a Committee Member is in a conflict of interest or otherwise has a vested interest in the matter before the Committee, the Member shall recuse himself/herself regarding the particular case or matter before the Committee for which the conflict exists.

DUTIES AND RESPONSIBILITIES

- To confirm or reject a fine or suspension levied by the Board of Directors when a hearing is requested.
- The fine or suspension must be approved by a majority of the Committee Members presiding over the hearing.
- The Committee shall prepare and keep minutes of fine hearings to document the results of the hearing.
- The Committee Members presiding over the hearing must be present in person for the hearing.