

**TRINITY COUNTY FAIR ASSOCIATION  
BOARD OF DIRECTORS'  
MEETING MINUTES**

Trinity County Fair

**BOARD ROOM – 6000 Hwy 3 (DIRECTORS ONLY)**  
Hayfork, CA 96041

**Zoom Link Info:**

Meeting ID: 870 9202 8308  
Passcode: 219126  
Dial In: 1-669-444-9171

**DECEMBER 15, 2022  
6:30 PM – Open Session**

**Board of Directors**

Dennis Rourke, President	Sharon Eggleston, Vice President
Marjie Watkins, Director, 1 <sup>st</sup> District	Michael Thompson, Director, 2 <sup>nd</sup> District
Adrien Keys, Director, 3 <sup>rd</sup> District	Adam Dummer, Director, 4 <sup>th</sup> District
Jenny Millsap, 5 <sup>th</sup> District	Chuck Sauer, Director
Donny Case, Director	

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the “Open Comment” portion of the Agenda regarding items not agendized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for “Public Comment”, Once “Public Comment” is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

**AGENDA**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 6:28 pm

**2. ROLL CALL – DETERMINATION OF A QUORUM**

- a. Directors present in person: Watkins, Dummer, Eggleston, Rourke, Keys, Case and Millsap. Directors present via phone: Thompson.

1. Director Dummer moves to approve Director Sauer's absence; Director Keys seconds the motion; Motion carries unanimously.

### **3. INTRODUCTION OF GUESTS / STAFF**

- a. Krista Hymas was present in person.

### **4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC**

### **5. CONSENT AGENDA & MINUTES**

- a. Director Millsap moves to approve DECEMBER 15<sup>TH</sup>, 2022 AGENDA and the NOVEMBER 17<sup>TH</sup>, 2022 MEETING MINUTES with one correction; Director Adam seconds the motion; Motion carries unanimously.

### **6. APPROVE NOVEMBER 2022 FINANCIAL REPORTS**

- a. Director Thompson moves to approve; Director Millsap seconds the motion; Motion carries unanimously.

1. Sue explains the Financials more.

### **7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES**

### **8. CEO'S REPORT**

- a. CCA is completing the Generator Relay Switches, but the final inspection has been postponed, they've run into some issues with our side of the electrical, so we are looking at Dec 27<sup>th</sup> for the final.
  - 1. This will be after the 1<sup>st</sup> of the year.
- b. Called Olson who processes our Hogs for Jr. Livestock regarding Prop 12; he said there's a suit before the Supreme Court which lead to an injunction, so until he contacts us to continue as we have in the past with no documentation required from Breeders for Prop 12.
- c. Still having issues with people trying to break into the fairgrounds, someone tried to break into the well house building, Maintenance has reinforced the lock on the door to 3 brackets and locks.
- d. TPUD marked about 12 trees to be limbed and or fallen for the power line to the Well House, maintenance finished that today, so now TPUD can complete the power to the Well.
  - 1. Looking into putting up a game camera out there.
- e. The Fair Office will be closed December 23 – January 2 for the Holiday Break, maintenance will run a skeleton crew to finish up downed trees and limbs and take care of any emergencies that arise. Board packets will be ready the 1<sup>st</sup> week of January, as the Annual Meeting is scheduled for Thursday, January 12<sup>th</sup>. Sue and I will be leaving on January 14<sup>th</sup> for the WFA Convention. If there are any Board of Directors that would like to attend let me know, there are Directors Registration Rates available.
  - 1. This is their 100-Year Anniversary.
- f. At the NYE Enduro Race intermission, we will have side-by-side & quad races with a \$50 prize for the winner or each category. Christina and I will run this event. The Hayfork High Senior Class will be doing a snack shack, Fair will man the Ticket Gate, and Hayfork Boosters will run the Bar, we got the liquor license and will run the money through our bookkeeper and send Booster a check after the P&L is completed.
- g. I found Livestock Panels, 8', 10' and 12' at CalRanch in Reno, they were between \$140 - \$250 a piece, which is about a quarter of what I have found in California. I will keep pricing these so we can start purchasing them for our increasing number of Jr. Livestock Exhibitors.
- h. Earlier this year Supervisor Cox called me, she said she had a donor that wants to pay for a carnival on the 4<sup>th</sup> of July Celebration in Weaverville. I told her I would get back to her after the Fair Manager's Conference, to give me time to do some research. I was looking for information on other Counties that have more than one carnival annually. The smaller fairgrounds don't have the population to support more than one a year, which is what I was thinking, there were no service groups at the Fall Conference. So, I'm going to discuss this further with CDFA and Fairs and Expositions at the WFA Conference to get more information. Then last week Dana Ryan called me and said he was the one that wanted to fund the Carnival at the "4<sup>th</sup> of July Fair" – I told him the same thing I told Cox, I will get more information at the WFA Conference in January, where the service organizations will be in attendance, he asked if he could attend the conference and I said it's for members of WFA. I told him there may not be a small carnival available on the 4<sup>th</sup> of July, but there are owners that book individual

rides, and his reply was he wanted the biggest carnival he could get, to make it a huge blow-out 4<sup>th</sup> of July Fair. I have mixed feelings on this, as this would be only 9 days before Trinity County Fair, which could have a huge impact on our attendance. I would like to know how each of the Directors feel about a “Fair” on the 4<sup>th</sup> of July Celebration in Weaverville.

1. The Ryans are not buyers, nor do they sponsor anything for the Fair.
2. Director Rourke: Definitely need to voice your concerns with Dana. Is there a permitting process he has to go through?
3. Director Case: Is it run by Lions Club Independently?
  1. CEO Bayley: It is run by Rotary and Lions; they want to make it into a 4-day event.
4. Director Millsap: Rodeo people will not come to your Carnival.
5. Director Watkins: Dana is not a Rotary or Lions Member.
6. Sue: The Board should oppose this. We should not be giving aid to helping find a Carnival that is going to take away from ours. It is completely undermining the Fair Board.
7. Director Thompson: I agree with Sue. Carrie, you are our CEO and need to be focusing on our Fair not finding one for someone else in the same County.

## 9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Director Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
- b. **FINANCE COMMITTEE:** Director Michael Thompson (Chairman), Sue Erenberger, Carrie Bayley
- c. **NOMINATING COMMITTEE:** Director Chuck Sauer (Chairman), Adam Dummer
- d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Michael Thompson, Carrie Bayley
  1. Krista - We haven't had a meeting.
    1. Spoke with Michael and he spoke to Bryan. Transport was ensured. Dee insured it.
      - a. Michael, Myself and Bryan are all going to sit down and have a meeting.
        - i. Bryan acknowledges everything.
        - ii. As far as “Guidelines”, we've elected to have CEO Bayley be a part of getting those cleaned up.
      - b. I have reached out to Dee to try and set a meeting for January 9<sup>th</sup>, 2023.
    2. We have the High School working on new plaques for the Grand and Reserve.
      - a. Director Rourke: Are they lost?
        - i. The little girl accidentally took them home.
    3. I want to plan and have a couple meetings here in Hayfork, possibly March or April.
      - a. To walk through what needs to be fixed.
    4. We are looking for any ideas regarding new Judges for the JLA
      - a. Spoke with Richard (Turkey/Chicken Judge), not sure how much longer he will be able to do judging.
      - b. Director Millsap: We should contact the ARBA as soon as possible.
        - i. Could be up to a 6-month process to secure one.
    5. Still trying to figure out if we are going to allow “Show Animals Category” since it was a 1-year trial.
    6. We have our next meeting scheduled for January 10<sup>th</sup>, 2023.
      - a. I am going to send our Agenda out to Christina and have her give it to the Board.
  - e. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Carrie Bayley, Christina Wine
    1. Hayfork High is making the Trophies.
    2. Rules have been written and I will post them soon.

## 10. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Director Sharon Eggleston (Chairman), Adrien Keys, Carrie Bayley, Christina Wine
- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Eggleston (Chairman), Carrie Bayley, Christina Wine
  - a. It's coming to an end for 2022
  - b. TCAA stepped in and did Pancakes with Santa
    - i. We had 3 of the 4 Trees sponsored this year.
- c. **PREMIUM BOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Jennilea Brookins, Christina Merritt
- d. **VOLUNTEER COMMITTEE:** Director Donny Case (Chairman), Adrien Keys, Teresa Miller, Christina Wine
- e. **WELL COMMITTEE:** Director Donny Case (Chairman), Chuck Sauer, Carrie Bayley, Christina Wine
  - a. Waiting for PUD to put in power.
- f. **RODEO COMMITTEE:** Director Jenny Millsap (Chairman), Laurel Dummer, Carrie Bayley, Christina Wine
  - a. We should look into doing a Junior Rodeo
  - b. CCAA Rodeo will make it big.
  - c. Jud Freitas would like to be a part of the Committee.

## 11. CORRESPONDENCE:

- a. 2023 TCFA Board Meeting Calendar
- b. Updated Policy Pages: 1, 40, 41
- c. North RV Camp Electrical Proposals
  - 1. Sharp Electric
  - 2. Trindade Electric
- d. CFSA Thank You Letter
- e. Festival of Trees Donor Thank You Letter
- f. Supreme Shield Security Contract

## 12. NEW BUSINESS

- a. Approve 2023 TCFA Board Meeting Calendar
  - 1. Director Dummer moves to approve; Director Case seconds the motion; Motion carries unanimously.
- b. Select and approve North RV Park Full Hook-up Electrical Bid (Additional proposals available at Board Meeting)
  - 1. Director Thompson moves to approve Sharp Electrical Bid; Director Eggleston seconds the motion.
  - 2. Director Watkins: Joe Trindade is qualified for the job. PUD uses him for Modular Parks; Pedestals for Mobile Homes.
  - 3. Motion carries unanimously.
- c. Approve Accounts Receivables Bad Debt Forgiveness
  - 1. Michael Hoyos - \$440 Storage Container on Fairgrounds (Not current since 2016)
  - 2. Mountain Valley Raceway - \$225 Sponsorships from 2022
  - 3. Steve Carrigan - \$472.50 Past Due Rent from 2021
  - 4. Trinity Garden Club - \$50 Sponsorship from 2022
  - 5. William Green - \$200 Past Due Storage from 2021
    - 1. Director Thompson moves to approve; Director Dummer seconds the motion; Motion carries unanimously.
- d. Approve Security Contract for Trinity County Fair
  - 1. Director Case moves to approve; Director Keys seconds the motion; Motion carries unanimously.
    - 1. Director Rourke: There's nothing in the contract that says they work with Local Law Enforcement?
      - a. CEO Bayley will check with Sheriff Saxon.
- e. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

<b>STORAGE AGREEMENTS</b>	<b>RENTAL AGREEMENTS</b>
RA23-13s Steve Felch RA23-14s Bear Aikins RA23-15s Larry Richardson	RA23-35e Community Drive Thru Thanksgiving Dinner RA23-36e Trinity Arts Council – Arts for Art Sake

**13. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION**

**14. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT**

a. **Board gave CEO Bonus of \$500.00**

**DIRECTORS' REPORTS**

**15. ADJOURNED**

Adjourned by Director Rourke at 7:50 PM

**Submitted By:**

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*Carrie Bayley, CEO*

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*Dennis Rourke, TCFA President*