

Jackson Township Board of Fire Commissioners District #2
785 Miller Avenue
Jackson, NJ 08527
732-928-9100

Regular Business Meeting January 12, 2023

- Meeting called to order at 7PM by Commissioner Rubio
 - In attendance:
 - Commissioner Rubio
 - Commissioner Ryan
 - Commissioner Redington
 - Commissioner Kieran Flemming
 - Commissioner Keenan Flemming
 - Also in attendance
 - District Administrator Scott Rauch
 - Board Attorney Braslow (via conference call)
 - Cassville Vol FC Chief Bonner
 - Whitesville VFC Chief Tim Flemming
 - Casville VFC President Bunnell
 - Fire District 2 Lt Justin Hanson
- Pledge of Allegiance
- Mr Braslow confirmed this public meeting was advertised as required.
 - Mr Braslow reported the election proceedings for 2023 are advertised.
 - Petition applications for available Board seats must be completed and submitted to the District by January 20, 2023 to be accepted.
- Administrator's report
 - Administrator Rauch submitted his monthly report to the Board regarding on-going Fire Department calls for service, training and operations, equipment acquisitions and maintenance as well as activities within the Fire Officials Office.
 - 2022 LOSAP calculations are complete and submitted for review.
- As the January bills were reviewed by each Commissioner present, Commissioner Rubio asked for a motion to pay the January bills.
 - Motion was made by Commissioner Keenan Flemming to pay the January bills.
 - The motion was seconded by Commissioner Ryan.
 - Commissioner Rubio Yes
 - Commissioner Ryan Yes
 - Commissioner Redington Yes

- Commissioner Kieran Flemming Yes
 - Commissioner Keenan Flemming Yes

- As the minutes of the December 2022 Business meeting were reviewed by each Commissioner present, Commissioner Rubio asked for a motion to accept the December 2022 minutes.
 - Motion was made by Commissioner Redington to accept the December minutes with one correction.
 - The December minutes submitted reflect Board Attorney Braslow was present at the meeting when in fact he was not.
 - Commissioner Ryan seconded the motion with the correction that Mr Braslow be listed as absent at that meeting.
 - Commissioner Rubio Yes
 - Commissioner Ryan Yes
 - Commissioner Redington Yes
 - Commissioner Kieran Flemming Yes
 - Commissioner Keenan Flemming Yes

- Chief's report Cassville, Chief Bonner
 - No report at this time.
- Chief's report Whitesville, Chief Tim Flemming
 - No report at this time.
- Whitesville Fire Company President's report
 - No report at this time
- Cassville Fire Company President's report
 - President Bunnell noted to the Board that the rear parking/driving area of the Miller Road Station is in need of repair.
 - It is noted that discussion and planning is underway to repair the driveway and parking areas of both the Whitesville and Miller Road Stations.
- New Business
 - As the 2023 budget was introduced at the December 2022 meeting Commissioner Rubio asked for a motion to open the floor to public comment regarding the 2023 Budget.
 - Motion was made by Commissioner Keenan Flemming.
 - The motion was seconded by Commissioner Kieran Flemming.
 - Commissioner Rubio Yes
 - Commissioner Ryan Yes

- Commissioner Redington Yes
 - Commissioner Kieran Flemming Yes
 - Commissioner Keenen Flemming Yes
- With no public comment Commissioner Rubio asked for a motion to approve and accept the 2023 budget.
 - Commissioner Redington made a motion to approve and accept the 2023 budget.
 - Commissioner Ryan seconded the motion.
 - Commissioner Rubio Yes
 - Commissioner Ryan Yes
 - Commissioner Redington Yes
 - Commissioner Kieran Flemming Yes
 - Commissioner Keenen Flemming Yes
- Commissioner Rubio asked for a motion to adopt the 2023 Budget.
 - Commissioner Keenen Flemming made a motion to adopt the 2023 Budget.
 - Commissioner Kieran Flemming seconded the motion.
 - Commissioner Rubio Yes
 - Commissioner Ryan Yes
 - Commissioner Redington Yes
 - Commissioner Kieran Flemming Yes
 - Commissioner Keenen Flemming Yes
- As accountants for the Board, MOHEL ELLIOTT BAUER & GASS completed the independent auditor's report for the year ending December 31, 2021; Mr. Elliott was present at this meeting to present its findings and the report to the Board.
 - At the conclusion of the presentation Commissioner Rubio asked for a motion to accept and approve the findings of the audit.
 - Commissioner Kieran Flemming made a motion to accept the report.
 - The motion was seconded by Commissioner Keenen Flemming
 - Commissioner Rubio Yes
 - Commissioner Ryan Yes
 - Commissioner Redington Yes
 - Commissioner Kieran Flemming Yes
 - Commissioner Keenen Flemming Yes
- At this time Attorney Braslow noted the 2023 temporary budget needed to be approved to continue business operations within the District.

- Commissioner Rubio asked for motion to approve a resolution for a temporary budget for 2023.
 - Motion was made by Commissioner Kieran Flemming for a resolution to approve a temporary budget for 2023.
 - The motion was seconded by Commissioner Keenen Flemming.
 - Commissioner Rubio Yes
 - Commissioner Ryan Yes
 - Commissioner Redington Yes
 - Commissioner Kieran Flemming Yes
 - Commissioner Keenen Flemming Yes
- Old Business
 - As at the December 2022 meeting Netta Architects were selected by the Board in the creation of the new fire station and property to be built, Commissioner Rubio signed a letter of agreement with Netta Architects so the project may continue forward.
- At this time Commissioner Rubio asked if there was anyone in the audience who wished to speak to the Board.
 - No public comment
- Closed Session
 - No closed session this meeting
- With no further business before the Board, Commissioner Rubio asked for a motion to close the January meeting.
 - Motion was made by Commissioner Kieran Flemming to close the January meeting.
 - The motion was seconded by Commissioner Ryan.
 - Commissioner Rubio Yes
 - Commissioner Ryan Yes
 - Commissioner Redington Yes
 - Commissioner Kieran Flemming Yes
 - Commissioner Keenan Flemming Yes

The meeting concluded at 7:32PM.