

The City Council met in Regular Session in Council Chambers. Mayor Brenda Stadsholt called the meeting to order at 7:00 pm. City Clerk, Kathy Vaughn called the roll and the following Alderpersons answered to their names: Portia Brown, Bob Cooper, Andrew French, Charles Campbell, James Stroh, Randy Bell, Ross McDowell and Becky Chaney.

A quorum was present. The meeting was taped.

The pledge of Allegiance to the Flag of the United States of America was repeated by all City Officials and guests.

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#### **PUBLIC COMMENT #1**

**DISCUSSION:** None

**ACTION TAKEN:** None

#### **APPROVAL OF MINUTES**

**DISCUSSION:** Mayor Stadsholt asked if there were any questions or corrections to the meeting minutes of December 4, 2018.

**ACTION TAKEN:** There being none, the minutes will stand as approved and submitted.

#### **FINANCE REPORT**

**DISCUSSION:** Mayor Stadsholt entertained a motion to accept the Finance Report as submitted. Alderperson Bell made a motion to accept the Finance Report as submitted. Seconded by Alderperson Cooper.

**ACTION TAKEN:** Mayor Stadsholt asked if there were any questions, additions or comments. There being none, the motion passed by the following vote:

Voting Yes: Brown, Cooper, Bell, French, Campbell, Stroh, Chaney and McDowell.

Voting No: None

#### **MAYOR'S REPORT**

**DISCUSSION:** Adam Pulley from CliftonLarsonAllen gave a presentation on the findings for the 2017/2018 Annual Audit.

**ACTION TAKEN:** None

**DISCUSSION:** Mayor Stadsholt reported on the following items:

- Employee Bonus checks were distributed Friday, December 14<sup>th</sup> at the Public Works Christmas Luncheon.
- Mayor Stadsholt presented Deputy Chief Stark with a Certificate of Recognition for his 22 years of service in the Army National Guard. Everyone present stood and applauded and thanked him for his service.
- The Peoria Area Experience ad has been tabled at this time. More information became available and Mayor Stadsholt wanted additional time to explore the options.
- The Public Works luncheon was well attended and the Public Works employees were recognized for their hard work and dedication all year long.
- Save-the-date – January 19<sup>th</sup> is the Fire Department after Christmas Holiday party at Grandpas. Everyone is welcome to attend. Please RSVP by the 14<sup>th</sup>.
- The newly formed Economic Development Committee meets once a week and is currently documenting the processes and procedures in place.

#### **CITY CLERK'S REPORT**

**DISCUSSION:** Kathy Vaughn, City Clerk, reported on the following items:

- Phone system update-CenturyLink finally fixed the ongoing issues with the phones at City Hall. Casscomm visited last week to evaluate the system and will give us a quote to consolidate the phone lines in an effort to save money. They noticed all our city buildings were paying for internet and they have a deal where one city building is no charge. They have since changed the billing so the Police/Fire station now will receive internet at no charge.
- Making progress with codifying the Ordinances. Alderman McDowell was kind enough to assist with compiling a list of all Ordinances that have not been codified since October, 2016. Now the task at hand is tracking down the signed originals.
- Reminder City Hall will be closed Monday and Tuesday, December 24-25<sup>th</sup> for the Christmas holiday.

**ACTION TAKEN:** None

**CITY TREASURER'S REPORT**

**DISCUSSION:** Cole McDaniel, City Treasurer reported in the packets there is a breakdown of the balances for each of our accounts. He asked if there were any questions, there were none.

**ACTION TAKEN:** None

**CITY ATTORNEY'S REPORT**

**DISCUSSION:** Zach Bryant, the City Attorney was not present as he and his wife just welcomed their first child.

**ACTION TAKEN:** None

**ECONOMIC DEVELOPMENT REPORT**

**DISCUSSION:** None

**ACTION TAKEN:** None

**PUBLIC WORKS REPORT**

**DISCUSSION:** Jewel Bucy reported on the following items:

- Still waiting on the construction permits for the filters for the water plant. IEPA has a 50-day turnaround time, and we are about 35-days in.
- Business owners are complaining about the trees along Main Street being a nuisance dropping berries and then being tracked into the businesses. The plan was to wait until the street scape work began, but after consulting with the Mayor, the trees will be cut done immediately.
- A Request for a new 1000 hour employee was made to the Personnel Committee chair. There is plenty of work to get done and when other employees schedule time off, it is makes the work load tougher on all. Permission was granted.
- The house on North Orange Street has been completed. The next step is to level the lot.
- In an ongoing effort to deal with the pigeon problem downtown, a meeting has been set with a company out of Tremont, who traps Pigeons, to discuss our options.
- Recycling in November was 5.57 tons at a cost of \$451. The question was raised, do we do the right thing and recycle, or the economical thing and dump in the landfill? No reply was given.

**ACTION TAKEN:** None

**POLICE CHIEFS REPORT**

**DISCUSSION:** None

**ACTION TAKEN:** None

**FIRE MARSHALL/ZONING OFFICER REPORT**

**DISCUSSION:** Fire Marshall Kachanuk reported on the following items:

- The boat has been delivered and the radios and graphics are in the process of being installed. Everyone is invited to come over and take a look.
- Thank you to the Public Works department for the demolition of the house on Orange Street. They saved the city a great deal of money.
- The Fire Department after Christmas Holiday party will be January 19, 2019. Everyone is invited along with their significant other. Please RSVP by January 14, 2019.

**ACTION TAKEN:** None

**FARNSWORTH ENGINEERING GROUP REPORT**

**DISCUSSION:** Gary Davis reported on the following items:

- ITEP Business Park Sidewalk Project. The traffic analysis for the IDS has been completed and the IDS report is underway.
- EDA Business Park Phase 2 Project. The project is scheduled to be bid during the first quarter of 2019, with construction being completed by the end of 2019.
- SRF Elevated Tank Project. All permits have been acquired and only the project financing remains before the project can be advertised for bids.

- TIF Downtown Corridor Project – Phase A. Project design is on-going with an expected bid date during the first quarter of 2019, with construction being completed before the end of 2019.
- Combined Sewer Overflow Project-LTCP Revisions and Project. This work will begin immediately and must be completed before September 1, 2019.
- TIF Map Verification and Update. We are currently contacting the City's TIF attorney's office for copies of the legal descriptions in case are unsuccessful obtaining them locally.

**ACTION TAKEN:** None

### **FINANCE AND PURCHASING**

**DISCUSSION:** Alderperson Bell made a motion to accept the 2017/2018 Annual Audit as presented. Seconded by Alderperson Chaney.

**ACTION TAKEN:** Mayor Stadsholt asked if there were any questions, additions or comments. There being none, the motion passed by the following vote:

Voting Yes: Brown, Cooper, Bell, French, Campbell, Stroh, Chaney and McDowell.

Voting No: None

### **HEALTH AND SANITATION**

**DISCUSSION:** None

**ACTION TAKEN:** None

### **LICENSES, ORDINANCE AND LEGAL**

**DISCUSSION:** Alderperson McDowell made a motion to waive the first reading of Ordinance 1423 to approve the 2019-2020 Tax Levy as presented. Seconded by Alderperson Cooper.

**ACTION TAKEN:** Mayor Stadsholt asked if there were any questions, additions or comments. There being none, the motion passed by the following vote:

Voting Yes: Brown, Cooper, Bell, French, Campbell, Stroh, Chaney and McDowell.

Voting No: None

**DISCUSSION:** Alderperson McDowell made a motion for the adoption of Ordinance 1423, Tax Levy for 2019-2020. Seconded by Alderperson Chaney.

**ACTION TAKEN:** Mayor Stadsholt asked if there were any questions, additions or comments. There being none, the motion passed by the following vote:

Voting Yes: Brown, Cooper, Bell, French, Campbell, Stroh, Chaney and McDowell.

Voting No: None

### **PERSONNEL**

**DISCUSSION:** Alderperson Brown reported there will be a quarterly report from Fire Marshall, John Kachanuk at the January Council meeting.

**ACTION TAKEN:** None

### **PLANNING**

**DISCUSSION:** The Wellness Program has been tabled at this time until further information is obtained.

**ACTION TAKEN:** None

**DISCUSSION:** Alderperson French made a motion to accept the 2019 Holiday/Council Meeting schedule as presented. Seconded by Alderperson McDowell.

**ACTION TAKEN:** Mayor Stadsholt asked if there were any questions, additions or comments. There being none, the motion passed by the following vote:

Voting Yes: Brown, Cooper, Bell, French, Campbell, Stroh, Chaney and McDowell.

Voting No: None

**PROPERTY AND ZONING**

**DISCUSSION:** None

**ACTION TAKEN:** None

**PUBLIC SAFETY**

**DISCUSSION:** Alderperson Stroh entertained a motion to approve the request by George Caton, Band Director of the HHS Band to use the City streets on Saturday, March 16, 2019 at 10 am for the annual St. Patrick's Day parade. Alderperson Chaney made the motion to approve the request, seconded by Alderperson Campbell.

**ACTION TAKEN:** Mayor Stadsholt asked if there were any questions, additions or comments. There being none, the motion passed by the following vote:

Voting Yes: Brown, Cooper, Bell, French, Campbell, Stroh, Chaney and McDowell.

Voting No: None

**PUBLIC WORKS**

**DISCUSSION:** Alderperson Campbell entertained a motion to approve the 2019 Motor Fuel Tax Resolution. Alderperson McDowell made the motion, seconded by Alderperson Campbell.

**ACTION TAKEN:** Mayor Stadsholt asked if there were any questions, additions or comments. There being none, the motion passed by the following vote:

Voting Yes: Brown, Cooper, Bell, French, Campbell, Stroh, Chaney and McDowell.

Voting No: None

**PUBLIC COMMENT #2**

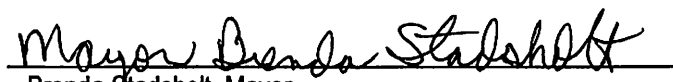
**DISCUSSION:** None

**ACTION TAKEN:** None

**ADJOURNMENT**

**DISCUSSION:** Mayor Stadsholt entertained a motion to adjourn the meeting. Alderperson Stroh made the motion to adjourn the meeting. Seconded by Alderperson Brown.

**ACTION TAKEN:** The meeting was adjourned at 8:00 pm.

  
Brenda Stadsholt, Mayor

  
Kathy Vaughn, City Clerk

**Guests:**

Cole McDaniel

John Kachanuk

Jewel Bucy

Gary Davis

Jeremiah Hindahl

James Stark