

# Kentucky Technology Student Association

## Board Meeting Minutes

### 11/15/2016

- I. Call to Order
  - a. The Kentucky Technology Student Association Board of Directors met on Tuesday November 15, 2016, starting at 8:11 pm via Google Hangout. Mark Harrell called the meeting to order.
- II. Roll Call
  - a. Those present were KYTSA State Advisor Mark Harrell, KYTSA State Consultant Mark Harrell, and KYTSA State President Jared Manis. All members were accounted for.
- III. Reading and Approval of Minutes
  - a. No minutes from any previous Board of Directors meetings could be found. Mark Harrell will continue to research to see if minutes can be located. No minutes were approved during this board meeting.
- IV. Statement of Accounts
  - a. The Statement of Accounts information was read and current as of 11/15/2016
    - i. Checking account - \$5,595.23 balance with \$5,595.23 available
    - ii. Saving account - \$5.00 balance with \$0.00 available
    - iii. CD - \$10,107.73 balance with \$9,017.73 available (matures on 5/4/17)
    - iv. Total Assets on 11/15/2016 - \$14,612.96
- V. Report from Executive Committee Meeting – October 31, 2016
  - a. Jared Manis reported that the ex. comm. broke into groups to brainstorm on ways to improve state conference. These ideas were where given to the state officer team to create a plan of work during their November 5, 2016, KYTSA State Officer Training Day. Jared mentioned that Mr. Harrell gave his vision and introductions, as well as the explained transition into his new role. Each state officer read their office description and their vision for the year.
  - b. Mark Harrell reported that the ex. comm. members, for the most part, really enjoyed the day brainstorming and networking. An item for improvement needs to be that the meeting should have been conducted according to Robert's Rules of Order Newly Revised. Using local chapter advisors survey data and membership numbers from the past five years, it was determined that changes must be made for the betterment of the organization. After lunch, the discussion centered on state conference as it has been in the past to better understand the areas for improvement and low-hanging fruit.
- VI. New Business
  - a. LEAP
    - i. The purpose of LEAP was read: "The purpose of LEAP is to encourage students to be the best member they can be as they seek knowledge about themselves, the organization, and their community while demonstrating leadership."
    - ii. Students must complete a LEAP resume as well as LEAP interview for each competition.
    - iii. TSA high school competitions have been integrated with LEAP during the 16-17 school year and middle school competitions will be implemented in the 17-18 school year.
    - iv. The board has concerns with the amount of work required for students competing in multiple competitions at the regional and state levels. Students competing in new events will probably not have experiences that relate to the event.
    - v. Mr. Harrell expressed concerns that it is one more requirement for students to be competitive at the regional and state levels. Another concern is that there will be additional interview time needed for each event in an already jam-packed agenda during regional and state competitions. This could add 10 additional minutes to every judged entry in every competition.

- vi. Jared mentioned that students with no prior experience in a competition may be intimidated by the LEAP portion since they do not have any prior experience. Students may not compete in as many events due to the extra work required by LEAP.
  - vii. Mr. Harrell proposed delaying the implementation of LEAP for the 16-17 school year to offer training workshops during the state conference for students who might attend TSA Nationals this coming summer.
  - viii. A motion was made by Mr. Harrell to postpone the implementation of LEAP at the KYTSA regional and state conferences during the 16-17 school year. This topic will be revisited during the fall 2017 Board of Directors meeting. Jared Manis seconded the motion, and the motion carried.
- b. Dress Code Policy
- i. The Board of Directors reviewed the new KYTSA Minimum Dress Code Policy.
  - ii. Mr. Harrell stated that the proposed dress code policy was adapted from the National TSA past and current dress code as well as Virginia's dress code policy.
  - iii. Mr. Harrell discussed that the number one issue schools stated for not attending a previous state conference was the cost of uniforms. This should not be a reason that schools do not attend our conference.
  - iv. Mr. Harrell mentioned that with the increase of STLP's presence in KY and the fact that they do not charge for their events as well as VEX robotics where students can wear t-shirts and shorts, we must evolve to keep a share of the KY students involved in TSA.
  - v. Jared discussed the definition of boots and how that could be interpreted.
  - vi. Jared made a motion to remove boots from the competition section of the dress code policy. Mr. Harrell second the motion. The motion carried.
  - vii. White dress shirts for state officers, candidates, and chapter team was discussed, "Should we allow these groups to utilize a white dress shirt or require the official blue TSA shirt? What happens if only part of the chapter team wears the same shirt?"
  - viii. Jared made the motion to remove the use of white button-up shirts for state officers and state officer candidates and create a separate section for chapter team which will allow the use of a white button-up shirt. Mr. Harrell seconded the motion, and the motion carried.
  - ix. Mr. Harrell and Jared revised the minimum dress code policy to include the discussed changes. It was decided that officers and officer candidates should wear official attire, while chapter team will have the option of wearing matching white or official TSA dress shirts.
  - x. Mr. Harrell made the motion to accept the revision to the dress code policy, Jared seconded the motion, and the motion carried.
  - xi. There was discussion about the word plain as it relates to the polo/golf shirts and blouse. Mr. Harrell made the motion to remove the word plain, Jared seconded, and the motion carried. The dress code policy will be updated to reflect the change.
  - xii. Mr. Harrell motioned to accept the revisions to the minimum dress code policy. These revisions will go into effect for the 2017 KYTSA State Conference. Jared seconded the motion, and the motion carried. The new policy will be emailed to all TSA chapter advisors as soon as possible.
- c. Medals/Plaques
- i. Discussion of who should receive a plaque and/or medals. Jared made the point that if we only gave medals to team members, then the individuals are more likely to keep the plaque and take it home.
  - ii. Mr. Harrell mentioned the point of the plaques would be for schools to keep and showcase the great work their students are doing!
  - iii. Mr. Harrell made the motion that at the 2017 KYTSA State Conference Awards Brunch the top three finishers in each individual competition will receive a plaque and a medal. The top three finishers in each team competition will receive one plaque for the team

and each team member will receive a medal. Jared seconded the motion. The motion carried.

d. Newsletter

- i. Jared discussed that the newsletter is still on track and the 1<sup>st</sup> edition will be published on December 1, 2016. This will be emailed to all local chapter advisors, executive committee members, as well as, posted on the website and promoted via social media.
- ii. Mr. Harrell mentioned that once the content is created he can push out via mailchimp.
- iii. Jared will discuss with state officers on Nov. 22's hangout which section of the newsletter each officer is responsible for.

e. Finalize Regional Map

- i. Jared made the motion to accept the regional map as proposed. Mr. Harrell seconded the motion, and the motion passed. The map can be updated annually based on new regional competition sites and new chapters.

f. At-Large Executive Committee Members

- i. There are currently two vacant at-large seats. Discussion centered around who should fill the seats.
- ii. Mr. Harrell made the motion to invite Brad Thomas with East Kentucky Power Co-op to serve on the executive committee as an at-large member. Jared seconded the motion, and the motion carried. Mr. Harrell will invite Mr. Thomas to serve.
- iii. Jared discussed adding Chris Boggs from Ashland Community and Technical College to the executive committee. Mr. Boggs is the associate professor of computer and information technology. Mr. Boggs has two active KYTSA children and has attended state conference in the past.
- iv. Jared made the motion to invite Chris Boggs to serve on the executive committee as an at-large member. Mr. Harrell seconded the motion, the motioned carried. Jared will invite Mr. Boggs to serve.

VII. Other Business

- a. Mr. Harrell stated that any and all questions and concerns with Board of Directors actions during this meeting should be addressed only to the State Advisor via phone, in person, or email.

VIII. Adjourn

- a. Mr. Harrell motioned to adjourn, Jared seconded the motion.
- b. The meeting was adjourned at 10:04 pm.

Submitted By:

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Mark Harrell, State Advisor/State Consultant

Board of Directors:

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Jared Manis, KYTSA State President