

**NCRTAC Executive Council Meeting**  
 Aug 27, 2015 – Teleconference

Chair: Mark Dascalos

Members present: Ted Ryan, Mark Schroeder, Sara Steen, Scott Perrin, Nancy Martin, Bob Kirkley, Jason Keffeler, Rick Anderson and Lisa Ebert

Recorder: Fraley

Call to order	Meeting was called to order by Dascalos. A quorum is present (10/15)
Officer elections	Mark Dascalos is nominated as Chair and accepts. Jason Keffeler is nominated as Vice-Chair and accepts. No additional nominations. Motion by Perrin to close nominations and unanimously elect Mark Dascalos as Chair and Jason Keffeler as Vice-Chair. Second by Schroeder. Unanimous APPROVAL.
Correspondence	None
Minutes	Motion by Perrin to approve the minutes from May 12, 2015 as written. Second by Ebert. Unanimous APPROVAL.
Committee project/ Expenses Update	Injury Prevention – Have had difficulty getting life vests ordered. Did not get order placed in last fiscal year. Doubled the order to supply four stations to be built this fiscal year.
Analytic Solutions Network request	Michael previously sent the email and fliers from ASN to group for review. Due to upcoming changes in registry, group feels we are not ready for the services offered. Will revisit in 6 – 12 months.
Regional Trauma Conference	Group would like to host a regional trauma conference in the spring. Need to consider how money will be handled so as to not burden the fiscal agent. Contact other conference hosts to see if they will share their conference planning templates. Contact WATS and EMS-C  Initial planning committee: Lisa, Nancy, Jason, Ted
EMS/ Hospital Project Grants	Region budgeted \$5298 for project grants. Group would like to address areas of problems – falls, seniors, other evidence-based issues. Consider projects that would help level III & IV facilities meet classification requirements.  Michael will develop an application and a scoring matrix. Applications will be due at least by 1/1/16 so that projects will be completed well before the end of the fiscal year.
HCC	HCC has changed our name to the North Central Wisconsin Health Emergency Readiness Coalition  The Board is forming bylaws.  We have a work plan with 45 items plus ebola deliverables. State is reviewing.

	Patient tracking project is under development. Pilot will run from Jan – Jun.
Other business	<p>Michael requested permission to use some of his budgeted training money to attend the SERTAC conference. Motion by Martin to approve use of money. Second by Kirkley. Unanimous APPROVAL</p> <p>Jason mentioned that the Classification Review Committee has been reviewing the new ACS criteria and how it should be implemented in Wisconsin. Group will be presenting a gap analysis to STAC in October.</p>
Next Agenda	Conference Grants
Adjourn	Motion to adjourn by Ted. Second by Keffeler. Unanimous APPROVAL. Meeting adjourned.