

**CITY OF SHEPHERD
BOARD OF ALDERMEN
Regular Called Meeting
28 N. Liberty, Shepherd City Council Chambers
Monday, May 9, 2022, 6:30 PM
OFFICIAL MINUTES**

Regular Called Meeting:

Members Present: Charles Minton, Mark Porter, Curtis Ainsworth, Hayden Irwin,

Members Absent: Ray Marrs, Yvonne Cones

City Staff Present: City Secretary Debra Hagler, Larry Foerster

Others Present: JB Green, Carl & Sherrill Aaron, Mike Rose, Clint Headley, Terri MacIntyre, JROTC and their Leader McDonaldson, Larry Jones, Jamie White, The Developer for the Bailes project, Mrs. Andrews.

CALLED TO ORDER /INVOCATION

Mayor Minton called the meeting to order. Curtis Ainsworth led in prayer. The pledges were recited as the JROTC presented the flags.

PUBLIC INPUT: NONE

PUBLIC INPUT FOR ITEMS NOT LISTED ON AGENDA: NONE

REPORTS:

Terri stated she had submitted the state report that determines accreditation. She informed council it was denied due to the maintenance of effort not reaching the threshold. She explained the benefit of opting out-which can trigger a reset that could possibly result in a lower maintenance of effort for the next year. Many state grants are not available when the library is not accredited. Terri also informed council of the conference that the library personnel attended. She was very appreciative of the community contributions that allowed this opportunity. She felt they walked away with valuable resources and networking opportunities. She reported that the library conference room is ready to go. She informed council about the Summer Reading plans. She discussed the Friends of the Shepherd Library ground had been reinstated and their role is to help support the library. She mentioned the broken window at the front of the library.

Headley submitted a written report along with some highlight pictures of some of the cases he has addressed throughout the month. He very enthusiastically spoke about the cooperation he is getting from other law enforcement agencies.

OLD BUSINESS

Discuss and take action to adopt a revised procurement policy as required by the Texas General Land Office

Mark Porter made a motion to adopt the revised procurement policy. Hayden Irwin seconded, and the motion passed with a unanimous vote. The attorney stated he had no concerns regarding this policy as presented.

Discuss and take action to adopt a resolution and packet of policies related to civil rights as required under the American Rescue Plan Act of 2021 Coronavirus Local Fiscal Recovery Fund (ARPA-CLFRF)

Curtis Ainsworth made a motion to adopt this resolution and packet of policies. Mark Porter seconded, and the motion passed with a unanimous vote. City Attorney informed council that these are routine documents, and that compliance is necessary for funding.

Discuss and take action to approve a subdivision survey/ plat for Mike Rose for property located at Finger/ Seal.

Mark Porter made a motion to advertise and set a public hearing for this item to be discussed at the next meeting. Hayden Irwin seconded the motion and it passed unanimously. The attorney explained that because this division is in a recorded subdivision that any division would require a public hearing. Mr. Rose was frustrated that this was not previously explained to him.

Discuss and approve survey provided by Nahum Soto to divide his property on Beverly into 3 sections

No Action was taken on this item as Mr. Soto was not present.

NEW BUSINESS

Discuss and take action regarding a Manufactured Home Variance request from Carl & Sherrill Aaron on Railroad Ave.

Curtis Ainsworth made a motion to grant this variance request. Hayden Irwin seconded the motion and passed with a unanimous vote. This is a new home that will be sitting on two lots. There is an empty house next door, and they are other Manufactured Homes in the vicinity.

Discuss and take action regarding a Manufactured Home Variance request from Marvin Green at 130 Carrier

Mark Porter made a motion to approve both of these variances for Mr. Green. Curtis Ainsworth seconded the motion and it passed with a unanimous vote. Both of these properties will have a new home installed on it that will be used for rental properties.

Discuss and take action regarding a Manufactured Home Variance request from Marvin Green at 150 Carrier

This item was voted on with the above motion.

Discuss and take action on request from Agosto Estrada to install a streetlight around 671 Myrtie Drive.

Curtis Ainsworth made a motion to have Entergy install 2 LED streetlights in the vicinity of 671 Myrtie Drive. Mark Porter seconded the motion and it passed with a unanimous vote. It was determined that the poles are available for these lights. There are no other lights on this street.

Discuss and take action on request from Mark Elias to pave Knighton Street

No Action was taken on this item. Mr. Elias was not present for discussion of this matter.

Discuss and take action to consider request from Barbara Lane to put sidewalk on the roads with schools.

No Action was taken on this item as Ms. Lane was not present to discuss this matter.

Discuss and take action regarding PSI's meter testing and rate code presentation.

No action was required on this agenda item. Mr. Larry Jones stated the results of the meter testing his company had recently conducted on the City's meters. He stated that the City has about a 40% water loss rate. This is equivalent to approximately \$74,000.00.

Discuss and take action to approve the development of a Time Maxx store on the corner of Hwy 59 and FM 223 based on the feasibility study performed by Goodwin Lassiter.

Mark Porter made a motion to approve this development. Curtis Ainsworth seconded the motion, and it passed a unanimous vote. This decision was based on the results of a feasibility study conducted by City engineers.

Discuss and take action to confirm services for the Bailes Development on Byrd Ave based on confirmation from Goodwin Lassiter.

Mark Porter made a motion that the City confirm services for this development based on information from Goodwin Lassiter. Hayden Irwin seconded the motion and it passed unanimously.

Discuss and take action to budget \$5000 toward the Annual Fire Work Display for the July 4th Celebration

Mark Porter made a motion to commit \$5000 towards the July 4th celebration. Curtis Ainsworth seconded, and the motion passed unanimously. Mark Porter asked if maybe this could be an EDC expense in the future?

Discuss and take action to waive rental fees for the May 22 Fund Raiser for Tina LeBlanc.

Curtis Ainsworth made a motion to waive the fees for this fund raiser. Hayden Irwin seconded, and the motion passed unanimously. This couple are members of the Chamber of Commerce and provide many hours of services to the community as a result.

Discuss and take action to appoint someone to fill the vacancy on the EDC Board created by Sherry Robert's resignation.

Curtis Ainsworth made a motion appoint William Lacoste to the EDC Board based on the board's recommendation. Mark Porter seconded the motion and it passed unanimously.

Discuss and take action regarding the RV Park Ordinance

Mark Porter made a motion to adopt this Ordinance regulating RV Parks. Curtis Ainsworth seconded. The motion passed with a unanimous vote.

Minutes:

Curtis Ainsworth made a motion to accept the minutes as presented. Mark Porter seconded, and the motion passed with a unanimous vote.

Payment of the Bills:

Mark Porter made a motion to pay the bills. Curtis Ainsworth seconded, and the motion passed with a unanimous vote.

ANNOUNCEMENTS

None

ADJOURNMENT: 7:54pm

Curtis Ainsworth made a motion to adjourn, and Mark Porter seconded. The motions passed with a unanimous vote.

Charles Minton, Mayor
Prepared by City Secretary, Debra Hagler