**To Members of the Council**

Councillors are hereby summoned to a **Parish Council Meeting** at Naunton Village Hall on Monday 4th July 2016 at 8.00pm.



 28th June 2016

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K Sales, Clerk to the Council Date

*Members of the public are welcome to attend and are invited to address the council at item 5 on the agenda.*

**AGENDA**

1. **Call to order**
2. **To receive apologies for absence.**
3. **To receive Declarations of Interest on items on the Agenda. (Localism Act 2011).**
4. **To approve the minutes of the Annual Parish Council Meeting held on Monday 23rd May 2016 at Naunton Village Hall.**
5. **To hear representations from the public regarding items on the Agenda.**
6. **Matters Arising**
* Children Activity Grant from GCC has been submitted and payment should be received in two weeks.
* Annual Return and accounts have been submitted to Grant Thornton for audit and all items have been published as required under the Transparency Code.
1. **Highways Update - from Bob Skillern**

**Drainage**

* Summer Hill/Parkers barn – System has been jetted and cleansed from open cut through to Grid across Close Hill. Further work to clear excess soil from banks in the works programme.
* Carrier drain B4068 Brockhill Quarry – Installation of carrier drain and associated gullies now completed.
* Annual village gulley clean scheduled for November 2016 – Any blocked gullies should be reported through the Amey help desk 08000 514 514
* Investigations ongoing in Grange Hill regarding ditches and springs.

**Surfacing**

* Buckle Street Patching works between Brockhill Cross Roads and the Trafalgar Cross Roads, funds committed for this year – awaiting programme date
* B4068 Surface Dressing between A436 and Brockhill – programmed for August 2016.

**Other**

* Ongoing discussions with Gigaclear reading remedial works to their trenches throughout the Parish.

**TTRO’s**

From the 11th July to the 31st August the following roads will be subject to temporary traffic orders. Advanced warning of precise dates will be displayed on signs on site.

* **B4068 Naunton Downs to Harford Bridge**. From Jctn A436 Salperton Lane to the Jctn at B4068 for Harford Bridge to Snowshill Road. . (Approx distance 4.5km)
* **B4068 Harford Bridge to Snowhill Road.** Jctn of the B4068 Naunton Downs to Harford Bridge and Jctn 3/103 Snowshill Road to the B4068. (Approx distance 1.5km).
1. **Planning applications**

**To consider**

**Keepers Cottage Lower Harford Lane Naunton (16/01829/FUL) -** Proposed erection of two storey extension to dwelling.

**The Old Forge Dale Street Naunton (16/02369/LBC**) - Internal alterations, installation of French doors and new flat roof to utility room.

**The following are from neighbouring parishes**

**Cotswold Farm Park Guiting (16/02375/FUL**) - Visitor Centre extensions and modifications; changes to parking provision; extension to camping/caravanning area with the replacement and relocation of the amenity block; additional agricultural building; provision of rooftop solar panels.

**Bemborough Farm Kineton Temple Guiting Cheltenham** **(16/02469/FUL)** - Proposed additional agricultural buildings and formation of a new access.

**For noting**

**2 Mill View Naunton Cheltenham, (16/01707/FUL)** - Demolition of boundary wall. Cotswold District Council permitted this application.

**Eastern Hill Farm Naunton Cheltenham (15/03531/FUL**) - Barn conversion from agricultural use to residential (1 dwelling). Application Refused - dismissed on appeal.

**Close Hill (16/01577FUL) –** Alterations plus replacement garage. No objection from Naunton Parish Council however a comment re. the footpath or bridleway was made. Awaiting decision from Cotswold District Council.

1. **Update on The Pound**

Clerk informed the meeting that she had been in contact with Robert Wellington at Kendall & Davies Solicitors regarding the Pound. Mr Wellington will look into obtaining an official copy of the relevant deeds from the Land Registry when he returns off holiday next week.

1. **Governance & Policy**
* To discuss and adopt new Risk assessment and register following the internal auditor’s recommendations.
* To discuss and adopt the internal audit policy and procedure.
1. **Reports from groups**
* Flood watch report from Cllr Russell
* Village Hall Committee
* Recreation ground.
1. **To compile list of works for Cllr Moor’s Lengthsmen Scheme.**
2. **Milestones**
3. **Annual winter maintenance & salt stock information request from Amey**

To ensure details are correct and update Amey accordingly.

1. **Finances**
* **To receive current state of accounts and bank reconciliation**





* **To approve payments & note receipts**

£1000 grant received from Cotswold District Council towards the data logger repairs

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1. **Correspondence received and to agree response**
2. **Any other business**

*NOTE: no decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting only.*