

# 2022 California Borough Recreation Authority's RIVERFEST

Saturday, August 20<sup>nd</sup> and Sunday, August 21<sup>rd</sup>

## Vendor Application Form

**Business Name:**

**Name of Contact:**

**Phone Number:**

**Email:**

**Facebook/Twitter/Website/ IG/TicToc, etc.**

**Non-Profit Id#**

**Please circle one. Price is for the entire festival. You must commit BOTH days.**

Food, with access to electricity	\$75.00	Food, no electricity	\$65.00
Non-Food, with access to electricity	\$65.00	Non-Food, no electricity	\$55.00

\*Payments by check, money order, cash, or PayPal (upon request). Please make checks payable to California Borough Recreation Authority. Send checks and application to CBRA, c/o Michelle Kinsey, PO Box 565, California PA 15419. For all others, please contact Michelle at 724-255-8545.

\*Non-Profits, please provide your ID# for exemption from payment. Non-profits must provide a check with payment to reserve you're a spot. Your check will be returned after the festival. If your organization does not show up to the festival both days, your check will be cashed.

Please list below items you will be selling or demonstrating during RIVERFEST 2022. If you will be using electricity, please indicate how many amps. and equipment you will be using. Vendors bringing a trailer, food truck, grill, etc. please also indicate.

**\*\*\*PLEASE INITIAL THAT YOU HAVE READ AND WILL FOLLOW CBRA'S RIVERFEST 2022 GUIDELINES. \*\*\***

## 2022 California Borough Recreation Authority's Riverfest Guidelines

- Vendors must be available during all operating hours of the festival. We ask that you are properly staffed and do not leave early. Festival hours will be Saturday 1PM-9PM and Sunday 1PM-6PM. Vendors must be set up 30 minutes prior to festival, each day. CBRA will call 1 week prior to the festival to confirm your arrival. Drive up setup times will be from 9AM-11:30AM Saturday. No operating vehicles will be permitted on grounds after 11:30AM Saturday until 6:30PM Sunday.
- For your safety and for our attendee's safety, Food Vendors are encouraged to obtain a PA Food Safety Handler Training Certificate and be able to provide business insurance certificate.
- Vendors selling alcohol must abide by all state rules and regulations and have proper paperwork. Vendors must check IDs with every transaction. Alcohol will not be permitted in or near the KldsZone.
- Vendors will provide any tents, tables or chairs for their own use. The CBRA will provide an area for attendees to sit, socialize and consume food, etc.
- Vendors will be able to temporarily pull up to their assigned spot prior to the festival, unload in their assigned spot, drive away and park nearby on street. At NO time will Vendors be able to operate out of any vehicle unless you have a permit to do so. Vendors can cart or carry their items out after the festival. No vehicles will be permitted on festival grounds during festival operating hours. If vendors do not abide by our request, they WILL NOT be invited back to the festival. Vendors will be advised as to when they can pull their vehicles onto the festival grounds after the festival. If vendor needs help unloading, please notify CBRA.
- Vendors must stay within allotted space and not interfere with other vendor spaces or walkways. Spaces will be given out based on the needs of the festival. No vendor will get preferred spots.
- Vendors are responsible for supplying their own water for proper hand washing, dish washing, etc. There is no water supply to any vendor spot. No wastewater will be dumped out onto the street, street drains or grassy areas. Please notify CBRA for dumping of wastewater.
- Any grease, grease water, etc., must be removed with vendor prior to the end of each day. Failure to do so may result in a cleaning fee and or fines.
- Please notify CBRA volunteers of any food or beverage spills, glass breaks, etc. You are required to keep your space and grounds tidy.
- Assume there will be foot traffic on all sides of your booth. Be sure to use proper procedures to secure your area for safety. (orange cones, caution tape, signs)
- No loud generators will be permitted to use. If you will be using a generator (or the like) please notify CBRA.
- Garbage cans will be secured throughout the festival grounds. Please place any large trash items and your own trash on the curb before you leave. If you need trash removal prior to, please notify CBRA volunteers.
- Porta John's and hand washing stations are located on festival grounds.
- Overnight site security will operate from 9PM Saturday to 9AM Sunday. Local authorities will be routinely patrolling the festival during night and day hours. Vendors are encouraged to always secure any items of value. CBRA will not be held responsible for any lost or stolen items.
- CBRA reserves the right to remove any item or exhibitor that does not follow CBRA guidelines or provide a safe, family festival. No selling of weapons, illegal substances, suggestive items, racial or derogatory items, etc.
- Vendors MUST comply with all CDC Guidelines and PA State Health Dept. Guidelines following Covid-19 or any health pandemic.

- CBRA will not be held liable for refunds or any other liabilities whatsoever for the failure to fulfill this contract due to the location in which the festival is located, being before or during the show is destroyed by fire, or other calamity, or by an act of GOD, public enemy, strikes, statutes, ordinances or legal authority or any other act beyond the control of The California Borough Recreation Authority (CBRA), which make it impossible or impractical to hold the festival.
- Non-Compliance can result in removal of, termination of and or future set up within the Borough of California.
- Vendors will be notified after their application has been received and reviewed and will be contacted prior to the festival. For the most up to date information regarding the festival, please visit CBRA's FB Page at <https://www.facebook.com/groups/241355756272952/>

**Please contact us if you have any questions or concerns!**