



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD AGENDA

August 19, 2015
2604 Bombing Range Rd.
West Richland WA. 99353

CALL MEETING TO ORDER

ADDITION TO THE AGENDA

THOSE PRESENT:

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 08/19/2015
- Approval of Regular Meeting Minutes dated 08/05/2015
- Approval to accept and pay:
- *Expenditures*

522 Fire Control	45,134.74
589 Payroll Clearing	18,800.20

<u>001 General Fund</u>	<u>63,934.94</u>
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- EFT

522 Fire Control	113,749.80
589 Payroll Clearing	-34,895.89

<u>001 General Fund</u>	<u>78,853.91</u>
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- Key Bank Tax Deposit

522 Fire Control	2,634.58
589 Payroll Clearing	16,240.48

<u>001 General Fund</u>	<u>18,875.06</u>
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Grand Total	\$161,663.91
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RESOLUTIONS/MOTIONS

- Resolution 2015-06: Surplus of Equipment
- Resolution 2015-07: Authorizing purchase of Tender
- Resolution 2015-08: Finance with PNC

DISTRICT REPORTS

- Union Report
- Volunteer Report
- City Liaison Report

- Commissioner's Report
- Fire Chief's Report
- District Secretary's Report

OPEN FORUM DISCUSSION

IMPORTANT DATES

- September 19 – Harvest Festival 10 hrs. Flat Top Park
- November 14 – Tri-County Commissioners Meeting, BCFD #2 Station 210
- September 27 – Time of Remembrance, Flat Top Park
- August 2016 – Primary Election – EMS Levy

CORRESPONDENCE

AMBULANCE SERVICE PROGRAM UPDATES

UNFINISHED BUSINESS

- Shared Vision/Goals Presentation
- FDCARES
- Storage facility
- Community Presentation
- New Tender

NEW BUSINESS

- Commissioner's budget

AGENDA ITEMS FOR NEXT MEETING

EXECUTIVE SESSION

ADJOURNMENT:

Attested:

 8/19/15
SLITA BRADLEY, DISTRICT SECRETARY

GREGG COUCH, COMMISSIONER

 8/19/2015
WOODY RUSSELL, COMMISSIONER

 8/19/2015
AJ HILL, COMMISSIONER



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING MINUTES

August 5, 2015
2604 Bombing Range Rd.
West Richland WA. 99353

CALL MEETING TO ORDER

Commissioner Couch called the meeting to order at 1700 hrs.

ADDITION TO THE AGENDA

- No additions

THOSE PRESENT:

Commissioner Gregg Couch	FF Monte Elmore
Commissioner Woody Russell	FF Jarett Wolf
Commissioner AJ Hill	FF/PM Matthew Borschowa
Fire Chief Whealan	FF Mason McCrea
Denny Waters	FF Josh Ammann
Captain Bill Cherwien	Nikki Whealan
Lt. Ray Newton	

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 08/05/2015
- Approval of Regular Meeting Minutes dated 07/15/2015
- Approval to accept and pay:
- *Expenditures*

522 Fire Control	38,200.78
<u>001 General Fund</u>	<u>38,200.78</u>

522 Fire Control	931.89
<u>110 EMS Fund</u>	<u>931.89</u>

Total: \$39,132.67

Commissioner Couch made a motion to approve the consent agenda, seconded by Commissioner Russell and the motion carried.

PUBLIC HEARING

- Bid on American LaFrance – there was only one sealed bid submitted prior to the deadline. Commissioner Couch opened it and read it, awarding the bid to Larry Goodwin on Harrington Road for the amount of \$5,000.

RESOLUTIONS/MOTIONS

- No resolutions or motions

DISTRICT REPORTS

- Union Report – no report
- Volunteer Report – no report
- City Liaison Report – no report
- Commissioner's Report
 - Commissioner Hill advised that he attended National Night Out.
 - He has spent a lot of time in SECOMM recently due to the Paterson wheat field fire.
 - He advised that there will be a demo for a new brush truck after the meeting tonight.
 - He asked Lt. Newton if he received an email about a citizen wanting to get involved with us to help out support services. Lt. Newton replied that he did receive the email and that he will look into it.
- Fire Chief's Report
 - He attended the grand opening of Richland Fire Station #74.
 - He attended the Benton County Emergency Services E-Board meeting. Notable is that Trish Town is retiring from SECOMM after 20 years, which is the first ever retirement from SECOMM.
 - He attended the BCFD4Captain's meeting.
 - He was interviewed by KVEW news regarding the SAFER grant award.
 - He attended the National Night Out event at Flat Top Park. He gave kudos to all those on our department who participated, as well as the West Richland PD.
 - He responded on 2 natural cover fires yesterday, suspicious in nature, on SR224 between Ambassador and Sunset. He also responded on an EMS call in the stone streets area.
- District Secretary's Report
 - District Secretary Bradley is currently on the Highway 8 incident near Roosevelt, WA. They are moving to a type II Incident Management Team so she should be back tomorrow. There are currently 100 personnel on scene, but they will be more than doubling to 225 late today. They have only lost out buildings at this time.

OPEN FORUM DISCUSSION

- No discussions

IMPORTANT DATES

- August 8 – Tri-County Commissioners Meeting, Walla Walla District #5. Commissioner Couch advised that he cannot make this meeting.
- September 19 – Harvest Festival 10 hrs. Flat Top Park
- September 27 – Time of Remembrance, Flat Top Park
- November 14 – Tri-County Commissioners Meeting, BCFD #2 Station 210
- August 2016 – Primary Election – EMS Levy

CORRESPONDENCE – no correspondence

AMBULANCE SERVICE PROGRAM UPDATES – no updates

UNFINISHED BUSINESS

- Shared Vision/Goals Presentation – no report
- FDCARES – no report
- Storage facility
 - Chief advised that Brashear Electric is scheduled next week for work on the cord reels and the light repairs. The gates are pretty much the last thing left to do.
- Community Presentation
- New Tender

- Chief advised we were scheduled to go out to bid. He has since learned about HGAC (Houston-Galveston Area Council), which is a purchasing program that will alleviate the need for a formal bid process for certain supplies and equipment that will save the district time and money. Commissioner Couch asked if there is a fee for this program. Denny Waters, sales rep of Hughes Fire, replied that there is only a fee involved if we actually make a purchase from HGAC.
- As a follow up to the original motion to have the Fire Chief secure financing for the tender, Commissioner Hill recommended that the Fire Chief should move forward with becoming a member of HGAC. Commissioner Couch and Russell agreed.

NEW BUSINESS

- No new business

AGENDA ITEMS FOR NEXT MEETING

- Shared Vision/Goals Presentation
- FDCARES
- Storage facility
- Community Presentation
- New Tender

EXECUTIVE SESSION

- No session

ADJOURNMENT:

Commissioner Couch adjourned the meeting at 1720 hrs.

Attested:

 8/19/15
 SLITA BRADLEY, DISTRICT SECRETARY

 GREGG COUCH, COMMISSIONER

 8/19/2015
 WOODY RUSSELL, COMMISSIONER

 8, 19, 2015
 AJ HILL, COMMISSIONER