

Arrowbear Park County Water District

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

DATE: January 18, 2018
TIME: 6:30 pm Open Session

APCWD BOARD OF DIRECTORS
P.O. Box 4045
Arrowbear Lake, CA 92382-4045

POSTING: This agenda was
posted prior to 5:00 p.m. on
January 12, 2018 per Policy #5020.40

MEETING LOCATION
Water District Office
2365 Fir Drive
Arrowbear Lake, CA 92382

OPEN SESSION

- A. CALL TO ORDER – Terisa Bonito, President
- B. PLEDGE OF ALLEGIANCE TO THE FLAG
- C. AGENDA POSTING CERTIFICATION
- D. ROLL CALL
- E. CONSENT AGENDA

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion, unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising his/her hand and being recognized by the President.

- A) Minutes of Regular Meeting, December 21, 2017
- B) Summary of Bank Balances / Income & Expense Summary
- C) Expense & Budget Reports
- D) Vacation and Sick Leave Balances

F. PUBLIC COMMENT

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction, which are *not on the agenda*. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. *A time limit of five minutes per individual will be allowed.* Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress. Public comments may be made when a Discussion/Action Item is being discussed, provided the visitor raises his/her hand *and* is recognized by the President.

G. STAFF REPORTS

- A) Water & Sewer Field Operations Supervisor Miller
 - 1. Monthly Report
- B) Chief Hall
 - 1. Calls for the previous month.
 - 2. Work in Progress.
- C) General Manager Huff
 - 1. Administrative Highlights.

Excuse Staff not needed for Action Items

H. DISCUSSION / ACTION ITEMS

- A) Board
 - 1. Discussion with motion as needed regarding Board Member attendance at governance training from LAFCO.
 - 2. Annual election of Board Officers, Arrowbear Park County Water District. Call for nominations by way of motion for Officers of the Board for 2018.
 - 3. Motion to appoint Caroline Rimmer as Secretary to the Board of Directors.
 - 4. Motion to appoint General Manager Huff, Secretary Rimmer and two Board Members as signers on District bank account
 - 5. Discussion with motion to affirm regular Board Meeting time for 2018.
 - 6. Adjourn Regular Meeting to the Annual Meeting of the Finance Corporation. Motion to appoint newly sustained officers of board to be same positions for the Financing Corporation for the year 2018. Close Annual Meeting of Financing Corporation and return to regular meeting. Re-open regular meeting.

ADJOURNMENT OF OPEN SESSION

CLOSED SESSION

Closed session is being held pursuant to Code 54956.9 Paragraph (2) of subdivision (d) for the purpose of attempting to resolve the ongoing dispute over WWTP cost proportioning to try to avoid possible and/or anticipated litigation and/or significant exposure to litigation. One possible case.

ADJOURNMENT OF CLOSED SESSION

OPEN SESSION

PUBLIC ANNOUNCEMENT OF ACTION TAKEN (IF ANY) IN CLOSED SESSION

ANNOUNCEMENTS

- A) President
- B) Board Members
- C) Staff

1. Statement of Economic Interest (Form 700) needs to be completed and turned in by the March Board meeting.
2. Required ethics and harassment prevention training needs to be completed by staff and Board Members by March 1, 2018.

The next Regular Board Meeting will be February 15, 2018 at 6:30 p.m.

ADJOURNMENT

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Caroline Rimmer, Board Secretary at (909) 867-2704 at least 48 hours before the meeting, if possible.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 2365 Fir Dr., Arrowbear Lake, during normal business hours.