



Meeting Minutes
September 1, 2022
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday September 1, 2022, at 7:00 P.M. The following was discussed:

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum.
2. Citizen Public Forum. No citizens chose to speak.
3. The approval of the minutes from the August 1, 2022, Board Meeting. Commissioner Surratt motioned to approve the August 1, 2022, Meeting Minutes. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Leon Springs Fire Department (LSFD) Reports due to ESD 4. Summarized and reviewed the following with the Board.
 - a. Mr. Joe Costantino, LSFD Treasurer, presented the July 2022 Run Report by the Service Provider.
 - b. Assistant Chief Ramon presented the LSFD Chief's report and discussed the department reports highlighting the number of child car seat training sessions and new training videos.
 - c. Mr. Costantino reviewed the LSFD expenditures for August 2022.
 - d. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSFD. Commissioner Haygood motioned to approve the reimbursement of the Service Providers expenses. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Financial discussions and appropriate action:
 - a. Mr. Charles Laljer, Administrator, reviewed September 2022 financial report.
 - b. The outstanding bills owed by ESD 4 were reviewed.
 - c. Action by the Board on approving payments by ESD 4. Commissioner Haygood motioned to approve the ESD 4 payment requests. Commissioner Surratt seconded the motion. Motion carried by a 5/0 vote in favor of.
6. Discussion and appropriate action on the following:
 - a. Mr. Laljer reviewed the proposed Fiscal Year 2023 District Budget. Commissioner Rasmussen motioned to adopt the proposed Fiscal Year 2023 Budget. Commissioner Surratt seconded the motion. Motion carried by a 5/0 vote in favor of.

- b. The Board discussed the proposed 2022 ad valorem tax rate. Commissioner Lopez-Maddox motioned to approve the Emergency Services District No. 4 tax rate of \$0.051595 per \$100 assessed valuation that will generate \$2,069,511.42 in tax revenue. The tax rate is a 3.75% increase over the No New Revenue tax rate of \$0.049728 per \$100 assessed valuation. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
- c. Mr. Gabe Perez, Perez Project Consulting, reviewed with the Board the Station 132 progress. The contractor is continuing to make progress but has run into an issue with the quality of the floor finish as the floors were not adequately protected during the construction. Discussions on the floor finish will continue with the contractor and Mr. Perez is starting to develop a final building punch list.
- d. Mr. Perez reviewed the Sabinal Group pay application and other presented invoices. Commissioner Haygood motioned to approve pay application after Mr. Perez's documentation review and other invoices presented. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of.
- e. The Board reviewed the updated ESD 4 Commissioner Compensation Policy based on the updated State statutes. Commissioner Lopez-Maddox motioned adopt the updated Commissioner Compensation policy. Commissioner Haygood seconded the motion. Motion carried by a 5/0 in favor of.
- f. Commissioner Lopez-Maddox and Mr. Laljer discussed the ESD 4 Facebook page.
7. The Board entered Executive Session at 8:00 P.M. to meet with HdL on Sales Tax Compliance monitoring.
8. The Board re-entered the Open Session at 8:59 P.M.
9. The Board discussed the retention of HdL for Sales Tax Compliance monitoring. Commissioner Haygood motioned to enter into a one-year contract with HdL for Sales Tax Monitoring. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
10. Determine date, time and possible agenda items for the next meeting. The next Board meeting will be Monday September 12, 2022, for a legislative roundtable with the other Bexar County ESDs. The next regularly scheduled Board meeting will be Thursday, October 13, 2022.
11. Adjourn. With no further business before the Board, Commissioner Surratt made a motion to adjourn. Commissioner Haygood seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting was adjourned at 9:44 P.M.