

H-1

Minutes of the Regular Board Meeting  
Of the Board of Directors  
Apple Valley Heights County Water District

Tuesday, June 11, 2019

The Board of Directors of Apple Valley Heights County Water District met in regular session and held the regular meeting at 6:00 P.M. at the regular meeting place, 9429 Cerra Vista, Apple Valley, California. The meeting was called to order at 6:00 P.M. BOD Vice-President Woody led the Pledge of Allegiance.

**ROLL CALL:**

Directors Present: Woody, Duwel, Kaminsky & Roberson.

Absent: Hunter.

Also Present: General Manager Smith.

Public Present: None.

Public Comment: None

**MOTIONS:**

By Director Duwel to approve the consent list, as presented; second by Director Roberson. Yes: Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: Hunter.

**GENERAL MANAGER REPORT:**

1. June 2019 – The GM briefed the BOD that all water samples collected came back absent. The GM briefed the BOD that additional samples were taken for general minerals and general physical this month. The GM briefed the BOD that there was a service line leak at 22550 Mountain View Road and that the service line was replaced by Kelley's Construction. The GM briefed the BOD that the staff is working on maintaining a 100' weed free zone around booster station and well site to improve fire hazard and general safety.
2. Efficiency Report – The GM briefed the BOD that the efficiency showed some decline for the month of May. The GM briefed the BOD that staff is coordinating with our IT consultant to address the low-voltage electrical line needed to get the new flowmeter installed. The GM informed the BOD that staff will look at whether existing conduits can be used for the low-voltage line needed for the new flowmeter installation.

**GRANT FUNDING UPDATE & PROGRESS/DISCUSSION/ACTION ITEMS:**

1. Meeting Update – The GM briefed the BOD that no new meetings have taken place since the last BOD meeting.
2. Grant Checking Account Report – The GM briefed the BOD that no changes have taken place, related to the Grant Checking Account balance, since the last meeting. Members of the BOD questioned what the transfer of funds of \$2,404.75 was related to; the GM advised the BOD that he would inform them of the specifics of the transfer in question.

**DISCUSSION/INFORMATION:**

1. May 2019 Delinquency. (Verbal) – The GM briefed the BOD that 31 tag notices were mailed, 15 door tags were hung, and 0 services were turned off.
2. Profit/Loss: May 2019 – Vice-President Woody asked the BOD if there were any questions or concerns on the May 2019 Profit/Loss Report; Director Kaminsky asked about the salaries paid in the month of May and the GM briefed the BOD that the April 2019 wages were paid on May 1<sup>st</sup> and the May 2019 wages were paid on May 31<sup>st</sup>, due to how the calendar days fell, thus appearing that staff were paid twice in the same month. No further questions.

3. Revenue Report: May 2019 – Vice-President Woody asked the BOD if there were any questions or concerns on the May 2019 Revenue Report; None.
4. G.A. Hunter Transparency Report: April 2019 – Vice-President Woody asked the BOD if there were any questions or concerns on the G.A. Hunter Transparency Report: April 2019; None.
5. CSDA BOD Seat B Candidate Statements: 5(a) – M. Mack and 5(b) – D. LaMoreaux – The GM briefed the BOD that two new candidate statements had been received for the upcoming CSDA BOD Seat B Election and that no action was needed at this time.
6. Public Hearing Document Review: Standby 2019-20, Office Rental 2019-20 & Budget 2019-20 – The GM briefed BOD on the draft versions of the standby assessment list, budget and office rental pricing for FY 2019-20; the AVHCWD public hearing is set for July 9, 2019 at the district office. Director Kaminsky questioned how re-parcel efforts change the overall acreage being assessed, as the way it seems the county is doing it currently is not consistent with how it has been done previously; the GM informed the BOD that staff would look into the discrepancies and ensure what information is being sent to the county is accurate.

**CONSENT LIST:**

1. Approve May 14, 2019 Regular Meeting Minutes.
2. Approve May 20, 2019 Special Meeting Minutes
3. Approve Accounts Payable/Pay Warrants (Bills to be paid).

By Director Duwel to approve the consent list, as presented; second by Director Roberson. Yes: Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: Hunter.

**DISCUSSION/ACTION ITEMS:**

None

**DIRECTORS COMMENTS:**

Vice-President Woody noted that fluoride levels are increasing and asked the GM how close the district was to the action/reportable level; the GM advised the BOD that the district is currently in compliance and there are no current concerns of encroaching the limit, but staff would keep an eye on the levels. Additionally, the GM briefed the BOD that staff will be presenting graphs to the BOD, soon, showing district levels related to required monitoring.

**ADJOURNMENT MOTION:**

On motion of Director Kaminsky that there being no further business to discuss, the regular meeting be adjourned; second by Director Roberson and carried. Meeting adjourned at 1823 hours. Yes: Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: Hunter.

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Matthew K. Patterson, Administrative Secretary-Treasurer

APPROVED:

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William Woody, Vice-President  
Board of Directors