

Dear Parents,

Drivers will make every effort to drive safely and to encourage good student behavior on the bus. Students must be responsible for their conduct on the bus so nothing they do will distract the driver, risk their own safety or the safety of others.

The bus driver has full responsibility and authority for the safety of students while they are being transported on an Elko County School District bus. The following expectations have been developed for the safety of students while on or around a bus, and for the bus to be operated in a safe manner.

Area	Be Safe	Be Respectful	Be Responsible
<b>Bus Stop</b>	*Stay still until driver tells you to board the bus *Ride your assigned bus *Walk to and from the bus		*Be <u>5</u> -minutes early *Go directly home after leaving the bus in the afternoon
<b>Around the Outside of the Bus</b>	*Keep <b>15</b> feet from the bus *Cross in front of the bus *Walk		*Watch your driver for instruction
<b>In the Bus</b>	*Only get off at assigned stop *Remain seated while bus is moving *Open windows with permission *Nothing out the window this includes (body parts or objects) *Sit back in your seat *Stay seated until bus stops *Keep personal items with you	*Use your inside voice *Put trash in can * <b>NO</b> food or drinks *All electronic device use must comply with district policy	*Be responsible for your own stuff *Store personal belongings in the appropriate place
<b>All Settings</b>	*Follow driver instructions	*Use nice language *Keep hands and feet to yourself *Be courteous	*Follow all District policies

#### Loading the Bus

1. Be five minutes early to loading area and stay in area.
2. Line up in single file when bus is approaching.
3. Remain in line until bus is fully stopped, the door is open, and the driver directs you to load.
4. Load in an orderly manor (walking and keeping hands and objects to yourself, no pushing or shoving)
5. Go directly to your assigned seat.

#### Unloading the Bus

1. Remain seated until the bus comes to a full stop.
2. Exit the bus according to the driver's directions.
3. Go straight home after you get off the bus.

**Recognition for Good Behavior**

Research has repeatedly demonstrated that recognition of good behavior is the best way to shape behavior. Bus drivers should strive to have positive interactions with each student. This will be done by the bus driver greeting students by name, praising them for following the rules, recognizing a Student of the Week, and giving out **Caught Being Safe Tickets**.

**Consequences from Bus Driver**

Bus driver will handle minor behavior problems in a professional manner. All consequences will involve the re-teaching of bus expectations. The following consequences may be used.

- |                                       |                                         |
|---------------------------------------|-----------------------------------------|
| Reviewing rules with bus driver       | Assigned seating                        |
| Conference with bus driver            | Note to parent to re-teach rules        |
| Parent contact                        | Written contract with bus driver/parent |
| Other consequences deemed appropriate |                                         |

**Consequences from School Administrator**

If minor behavior continues or if student behavior is deemed a major offense, the bus driver will write a Bus Conduct Report and the school administrator will handle further consequences according to district policy and teaching of appropriate behavior. Parent will be notified and receive a copy of the report. The following consequences may be use:

- School administration conference and teaching of acceptable behavior.
- Bus Safety Class
- Suspension of from (1 to 90 days)
- Other consequences deemed appropriate

**Please review bus rules and procedures with your child, complete and sign form and return this page to your child's bus driver. One form for each student to be returned.**

Date: \_\_\_\_\_

Student First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Gender: Female/Male \_\_\_\_\_

Parent Name: \_\_\_\_\_ Parent Signature: \_\_\_\_\_

Phone Number: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_ DOB: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Emergency Number: \_\_\_\_\_ Important Medical Information: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Drivers Name: \_\_\_\_\_ Drivers Signature: \_\_\_\_\_

Bus Stop: \_\_\_\_\_ Bus Name: \_\_\_\_\_

