HOUSING AUTHORITY CITY OF ELKHART

1396 BENHAM AVENUE

ELKHART, INDIANA 46516 www.ehai.org (574) 295-8392 FAX (574) 295-6754

LEN PAFF, Commissioner CORY WHITE, Commissioner LEFATE OWENS, Commissioner DIANE GARNETT, Commissioner MARGARET OWENS, Commissioner JeNEVA ADAMS, Commissioner

Dear Sir or Madam:

Kim Sindle.

Executive Director

Housing Authority City of Elkhart (HACE) is making changes that will benefit you. Your rent may be deducted from your designated personal bank account beginning April, 9th 2011. This will be done via the Automated Clearing House (ACH) payments. To sign up:

Please fill out the bottom of this letter to sign up for automatic deposit . Attach a voided check or deposit slip showing your banking info.

Please return the bottom of this letter to: EHA; 1396 Benham Ave Elkhart, IN 46516. Attn: FINANCE.

All information is confidential and maintained in a secure environment. The benefit to you is faster receipt of payment. No more lost checks in the mail. If you have any questions, please call me at (574) 295-8392 x211.

Sincerely,

Joan Lau Finance Director

Name _____

Property Name_____

Bank account #_____

ABA(Bank routing #) _____ (nine digits)

Equal opportunity for housing and employment

