

BENTON COUNTY BOARD OF COMMISSIONERS REGULAR MEETING MINUTES DECEMBER 18, 2018

The Benton County Board of Commissioners met in regular session on December 18, 2018 in the Benton County Board Room in Foley, MN with Commissioners Jim McMahon, Ed Popp, Spencer Buerkle, Jake Bauerly and Warren Peschl present. Call to order by Chair Popp was at 9:00 AM followed by the Pledge of Allegiance to the flag.

Peschl/Bauerly unanimous to approve the agenda as written.

No one was present to speak under Open Forum.

McMahon/Buerkle unanimous to approve the Consent Agenda: 1) approve the Regular Meeting Minutes of December 5, 2018 as written; 2) accept and file Committee of the Whole Minutes of December 7, 2018 as written; 3) adopt Resolution 2018-#38, establishing commitments of fund balances as of December 31, 2018, and authorize the Chair to sign; 4) adopt Resolution 2018-#39, delegating the authority to make electronic funds transfer payments, and authorize the Chair to sign; 5) approve revisions to the Benton County Fiscal Policies as presented; 6) approve pay equity adjustments as presented; 7) approve market adjustments for Human Resources Director and Information Technology Director as presented; 8) approve contract with SailorsAllen Law for paternity and civil contempt public defenders for the period of January 1, 2019 through December 31, 2019, with options to renew for two additional years, and authorize the Chair to sign; 9) approve 2019 Tobacco Licenses: Coyote Moon Grille; Shady's of Rice; Midwest Investment LLC/ Mini Mart #4; Pojo's Store; Wapicada Golf Club; Hasso Briese American Legion Post #473; RSVP Restaurants, Inc. dba Goodfella's Bar & Grill; Gilman Liquor Store; Pine's Edge Grocery; Holiday Stationstores, LLC #348; DG Retail, LLC dba Dollar General Store #16224; and Westside Liquor of Rice, Inc.; 10) approve amendment to county jail food service contract with Summit Food Service, LLC, and authorize the Chair to sign; and 11) approve tax abatement on parcel ID numbers 19.04110.00, 17.52702.00 and 17.52164.00.

A public hearing to consider proposed changes to the Benton County Fee Schedule was opened at 9:06 AM. Staff outlined the proposed changes:

- Human Services (delete "Background Study Fee" as the State now provides this service)
- Land Services—Assessor (delete "vague categories" of Information Search—Normal, Complex; add \$10 fee for "Archival Search"—historical information on microfilm)
- Land Services—Recorder (increase a number of fees related to Marriage Licenses from \$10 to \$20 to bring them in line with fees of surrounding counties; add Felony Name Change fee of \$20—requires extra paperwork)
- Parks (increase weekly camping fees from \$120 to \$150; increase monthly camping fees from \$400 to \$500)
- Public Works (add fee for Mailbox Post—Swing away of \$25—Public Works has been charging this fee all along so should add it to the fee schedule; added the word "Ditch" to the item "Drainage and Ditch Cleaning Permit" for clarification purposes; added a new fee (double the permit fee) for "Work Completed After-the-Fact/After-the-Fact Permit"; added fees for "Special Farm Products Permit" (\$300 per six axle truck; \$500 per seven axle truck) and for "Special Overweight Permit for Road Construction Materials" (\$300 per six axle truck; \$500 per seven axle truck)—these fees are established in statutes and are paid to the road authority who issues the permit)

No one was present to speak in support or in opposition, or to provide general comments; the public hearing was closed at 9:13 AM. Bauerly/Peschl unanimous to adopt the revised Benton County fee schedule, with changes effective January 1, 2019.

Monty Headley, County Administrator, provided a summary of major factors in the final 2019 budget and levy:

- The final 2019 levy increases 0.77%, or \$151,579 from 2018, to a total of \$19,726,534 (the proposed 2019 levy increase in September was 0.95%—the lowest proposed levy increase in the State)
- With this change for 2019, the ten-year average levy change for Benton County is a 0.1% reduction (the final 2019 levy is \$247,231 less than the 2010 County levy)
- The final levy keeps the increase below the 6.4% expected growth in the County's payable 2019 tax capacity, which translates into a reduced County tax rate in 2019; the County tax rate will fall from 64.36% to 60.98% (estimated) of tax capacity (down from a peak of 77.74% in 2013)
- The final budget includes the following "policy issues":
- \$422,990 to allow the Human Services Department to expand its electronic document management system to the Social Services units (Child Protection, Mental Health/Licensing and Adult Services)
- An additional Patrol Deputy position, offset by eliminating a vacant Property Management Supervisor position and a part-time Court Security Officer position
- \$40,000 for the Sheriff's Office to purchase body cameras for its Deputy Sheriffs

- An additional Social Worker for Human Services Child Protection to address increased caseloads
- \$88,934 to allow the Auditor-Treasurer's Office to replace all the County's voting equipment
- \$140,000 added to the Highway Department "patch" budget for increased maintenance overlays of County roads
- \$15,000 to upgrade the County's emergency operations center (where the County's responses to disasters are coordinated)
- Reserves fund most one-time capital purchases (Human Services EDMS, body cameras, election equipment and EOC upgrade)

Buerkle/McMahon unanimous to adopt Resolution 2018-#40, setting the 2019 Benton County Property Tax Levy at \$19,726,534, and authorize the Chair to sign. Bauerly noted that the debt service is being rapidly paid off, which has helped in funding other programs. Headley noted that the proposed budget resolution references an attached listing of authorized department positions, including position titles and associated pay grades, and budgeted hours. Peschl/McMahon unanimous to adopt Resolution 2018-#41, setting the 2019 Benton County Budget as presented, and authorize the Chair to sign.

Headley explained that the resolution setting elected official salaries for 2019 reflects discussion which occurred at the December 7th Committee of the Whole, providing for a 4% general wage increase for the County Attorney, Auditor-Treasurer, and Sheriff. McMahon stated "...for appointed department heads, we use the average of a group of counties...we do not do that for the elected officials which would actually increase their salaries from what they requested..." Bauerly/Buerkle to adopt Resolution 2018-#42, setting the 2019 salaries for the County Attorney (\$118,976), County Auditor-Treasurer (\$93,600) and County Sheriff (\$110,323), and authorize the Chair to sign. Motion carried with Bauerly, Buerkle, Popp and Peschl voting aye and McMahon voting nay.

Headley stated that the resolution setting County Commissioner salaries for 2019 reflects discussion which occurred at the December 7th Committee of the Whole, providing for a 2% general wage increase for County Commissioners (the same general wage increase received by other county employees). Peschl/McMahon unanimous to adopt Resolution 2018-#43, setting the 2019 salary for County Commissioners (\$29,426), and authorize the Chair to sign.

BENTON COUNTY BOARD OF COMMISSIONERS

RESOLUTION 2018 - #43

WHEREAS, Minnesota Statute §375.055 requires that the salary of the County Commissioners be set annually by Resolution of the County Board;

NOW, THEREFORE, BE IT RESOLVED by the Benton County Board of Commissioners that, effective January 1, 2019, the salary of each member of the Benton County Board of Commissioners shall be \$29,426 and

BE IT FINALLY RESOLVED that the County Administrator is directed to publish this Resolution in the official newspaper of the County and one other newspaper in the County, pursuant to MN Statutes §375.055, Subdivision 1.

Headley explained that the consensus from the December 7th Committee of the Whole was to maintain the current per diem rate of \$60. McMahon/Bauerly unanimous to adopt Resolution 2018-#44, setting the County Board per diem rate for 2019, and authorize the Chair to sign.

BENTON COUNTY BOARD OF COMMISSIONERS

RESOLUTION 2018 - #44

WHEREAS, MN Statutes §375.055 and MN Statutes §375.06 allow the County Board to establish a schedule of per diem payments for County Commissioners for each day necessarily occupied in the discharge of their duties while acting on any committee under the direction of the Board; and

WHEREAS, said statutes also permit County Board members to be reimbursed for necessary expenses, including traveling expenses, while performing the official duties of County Commissioner, as set by Resolution of the County Board; and

WHEREAS, MN Statutes §375.055, Subdivision 5, provides that County Board members may participate in any group health insurance program instituted by the County Board for County officers and employees.

NOW, THEREFORE, BE IT RESOLVED by the Benton County Board of Commissioners that:

1. In addition to annual salaries, County Commissioners may receive a per diem payment for attending meetings of commissions, committees and boards when such attendance is designated by the County Board. Pursuant to MN Statutes §375.055, Subdivision 5, members of the County Board shall not receive a per diem for services on the Board of Auditors, the Board of Equalization, or the Canvassing Board. As a matter of County Board policy, per diems shall not be paid for regular and special meetings of the County Board. Per diems for 2019 shall be as follows:

- Site inspections as part of the duties of a specific board, committee or commission: \$10 per site, not to exceed five sites.
- All other boards, committees, commissions, when the individual commissioner or the full board is designated by the County Board to serve on said body: a per diem of \$60.

2. County Commissioners may collect only one

per diem each day, regardless of how few or many separate duties connected with the office are performed in such day.

3. In addition, pursuant to MN Statutes §375.055 and §375.06, each County Commissioner may be reimbursed for necessary expenses incurred in performing the duties of office. Travel in personal vehicles on official County business shall be reimbursed at the current standard mileage rate promulgated by the Internal Revenue Service or at another rate as determined by the County Board. Meal and other expense reimbursement such as registration and lodging shall be reimbursed pursuant to the Benton County Personnel Policies.

4. County Commissioners shall be eligible to participate in workers compensation and optional benefits programs instituted by the County Board for county officials and employees. The employer-funded portion of health insurance premiums for County Commissioners shall be the same amounts as provided non-union employees.

5. The County Administrator is directed to publish this Resolution in the official newspaper of the County and one other newspaper in the County, pursuant to MN Statutes §375.055, Subdivision 1.

Headley explained that the County has established a fund balance standard calling for reserves of no less than five months of operating expenses; at the end of December 2017, the Revenue Fund showed a reserve level equal to 8.2 months of operating expenses. Referencing recent discussions about potential significant capital outlay needs, including renovations to jail intake, safety renovations to the Human Services building and "build-out" costs associated with possibly leasing office space in the County's western side, Headley presented a proposed resolution which would direct the transfer of \$2.5 million in Revenue Fund reserves to the Capital Projects Fund for these future capital outlay needs. He noted that setting aside resources now will help the County fund such projects to the extent possible with cash, helping to minimize any reliance on new debt. Buerkle/Peschl unanimous to adopt Resolution 2018-#45, transferring Revenue Fund reserves to the Capital Projects Fund, and authorize the Chair to sign.

The Regular County Board meeting was recessed at 9:30 AM to conduct a Human Services Board meeting.

The Regular County Board meeting was reconvened at 9:38 AM.

Roxanne Achman, Department of Development Director, requested Board approval of the minor final plat entitled "Dubbins Country Acres" in West Langola Township, submitted by Donald and Lori Dubbin. She stated that the request is to split two five-acre lots from a 48.09 acre parcel for the purpose of constructing single family homes; a density transfer was requested for this plat as the property owner did not have sufficient land in the quarter-quarter section to support two building sites. Peschl/Bauerly unanimous to approve the final plat of "Dubbins Country Acres" as recommended by the Planning Commission, and authorize the Chair to sign the final plat.

Achman explained that the Department of Development would like to request approval of a refund policy for land use permit fees and building permit fees; it is her belief that a written policy would help applicants understand the process and timeline. Achman stated that staff is recommending a refund of 50% of the land use permit fee if staff has reviewed the application and the plans, but have not yet conducted a site visit; if the plans have been reviewed and the site visit completed, staff is requesting that no refund be granted in order to account for staff's time. With regard to building permit fees, if the plans have been reviewed by the building inspector and the State surcharge fee has been submitted to the State, Achman stated that the applicant would need to request a refund of the permit fees only by request to the Benton County Board; the permit review fee and State surcharge fee would not be eligible for refund as staff time needs to be taken into consideration, along with the cost and time involved to request a refund from the State. McMahon/Bauerly unanimous to adopt Resolution 2018-#46 relating to a refund policy for land use permit fees and building permit fees, and authorize the Chair to sign.

Department of Development Update:

- AIS (Aquatic Invasive Species) Task Force (membership has been filled; kick-off meeting will be January 9th at the Rice City Hall)
- Comprehensive Plan (meeting with Langola Township, City of Rice, City of Royalton, City of Sartell and the City of Foley on December 13th—will be follow-up meetings with the City of Rice and Langola Township to discuss growth boundaries; all townships have been invited to meetings on January 16th—the first meeting will be at the Watab Town Hall (4-5:30 PM) and the next meeting at the St. George Town Hall (6-7:30 PM); hope to have a draft plan by April and plan adoption by summer)
- ReCollect (App for Android and Apple has been created; website widget is complete; working on official launching in the very near future)
- Building Permits in Comparison to this Time in 2017 (Building values have increased for houses (+14.09%), accessory structures (+6.57%) and additions (+1.51%); values have decreased for agricultural buildings (-64.51%); significant revenue is being collected for solar farm permits)

Chris Byrd, County Engineer, stated that the

Public Works Department would like to explore the possibility of amending the building setbacks from what is currently required in the Development Code; it is his belief that the setbacks could be reduced without negative effects—there could actually be public benefits in that it could lead to less variance requests. Byrd presented a "marked-up" copy of what he would be proposing to the Planning Commission (structure setbacks from roads classified as principal/minor arterial, major/minor collector, county/township roads and township road completely within a cluster subdivision). Roxanne Achman, Department of Development Director, stated that, if this proposal is agreeable to the County Board, it would go to the Planning Commission on January 10th and to the County Board for formal approval after that. Board consensus that staff move forward with the proposed building setbacks as presented.

Byrd explained that the Region 7W Area Transportation Partnership is soliciting projects for consideration of receiving Federal Funding for fiscal year 2023; the deadline for project submittal is January 4, 2019. He noted that the CSAH 7 reconstruction project was submitted for funding consideration last year, but it was not successful; he would like the Board's consent to resubmit this project. Byrd stated that, if successful, the project could be funded up to 80% with federal funds; however, as a strategic move, he is proposing to submit an application for 50% federal funding (if requesting 80%, this would take most of the federal money allotted to Region 7W and may lessen our chances of receiving funding). He stated his proposal to use our State Aid construction allotment to fund the local match. Byrd requested Board direction, adding that the minimum federal participation amount is 30% of the project cost. Bauerly commented "...I'm on the general board...the consensus of the general board is that Benton County hasn't gotten anything for a while and it's our turn...there is a fairness component...while we are probably due...is the technical advisory committee looking out for the fairness issue...I think we need to trust our engineer's judgement on this committee..." Byrd stated "...in the scoring, there is a category for equity and that's where we are, hopefully, going to score high...where we don't score high is things like multi-modal, pedestrian access, and traffic..." Popp commented "...nothing is ever said about the amount of traffic increase when the road is improved...this is a big road..." Byrd indicated that he will emphasize the fact that, in that part of the county, this road is the only road classified as a major collector; he will also emphasize the safety improvements that would result from reconstruction of this road. Board consensus with Byrd's plan to submit an application for 50% federal funding (50% of a \$5 million project).

Peschl stated "...CR 62 (TH 95 to TH 23) is another well-traveled road...was not scheduled for a total reconstruction...I'd sure hate to stick a lot of money into CR 62 for a short period of time..." Byrd stated "...a total reconstruction would require going through a lot of right-of-way acquisition...so we were going to see what we could do within the existing right-of-way...more than a mill and overlay, but not a full reconstruct where we are adding wide shoulders and flatter slopes...with the current wheeler tax and levy funding, we probably couldn't do a full reconstruction..." Popp asked if there would be sufficient funding when the new sales tax is implemented. Bauerly commented "...our bonding debt is going down...maybe we can do another one..." Byrd stated that he would bring this topic forth again after the first of the year. Popp referenced CR 55 along the river, commenting "...if we are going to do a mill and overlay from 95th to the City of Rice limits...there are some companies that are going to say...we want this wider...there's a lot of traffic on that road..." Byrd stated "...I think we are going to need to do some patching all the way up to Rice...it's not going to be a reconstruction...we'll have to do something now to address the pavement condition and the potholing...but I don't foresee that precluding us from doing a more extensive project in the future...a grading and trail project..."

Board members reported on recent meetings they attended on behalf of the county.

No Commissioner Concerns were noted. McMahon/Bauerly unanimous to set Committees of the Whole: January 16, MICA 2019 Annual Meeting; January 16, Community Conversation, Part II regarding Health in Benton, Sherburne and Stearns Counties; February 7, Transportation Day at the Capitol; and February 14, Drainage and Waters Conference presented by Rinke Noonan Attorneys at Law. Headley noted that the January regular meetings of the County Board will be January 8th and January 22nd.

A retirement award was presented to Commissioner McMahon to honor his 20 years of dedicated service to Benton County (1999 to 2019). Commissioner McMahon commented that "it's been a pleasure and an honor" to work for Benton County for the last 20 years.

McMahon/Buerkle unanimous to adjourn sine die at 10:35 AM. Chair, Benton County Board of Commissioners. ATTEST: Montgomery Headley Benton County Administrator

NOTICE OF FILING FOR SAUK RAPIDS TOWNSHIP ELECTION

Notice is hereby given to qualified voters of Sauk Rapids Township, Benton County, State of Minnesota, that filing for town officers will be held for a two-week period beginning Tuesday, January 1, 2019 and closing on Tuesday, January 15, 2019 at five o'clock p.m.

Affidavits of Candidacy shall be filed, with the Township Clerk by appointment between the hours of nine o'clock a.m. and five o'clock p.m. from January 1, 2019 through January 15, 2019 at 4074 5th Avenue NE, Sauk Rapids, MN (please call for 320-2507413 for an appointment) or at the Sauk Rapids Town Hall (4651 Mayhew Lake Road NE, Sauk Rapids, MN) January 15, 2019 from one o'clock to five o'clock. Filings will close at five o'clock on Tuesday, January 15, 2019.

The filing fee is \$2.00 and must be paid at the time of filing. Office to be filled at the March 12 2019 Annual Elections are:

- Treasurer for a two-year term
- Supervisor for a three-year term
- Absentee voting can be accomplished with the Sauk Rapids Township Clerk at the Sauk Rapids Town Hall located at 4651 Mayhew Lake Road NE, Sauk Rapids, MN on Saturday March 9 2019 between 9:00 a.m. and 12:00 p.m.

Posted by
Daryl Sheetz Clerk
Sauk Rapids Township
R-2-1B

NOTICE OF PUBLIC HEARING

NOTICE is hereby given that the City Council of the City of Sauk Rapids will meet in the Council Chambers at the Sauk Rapids Government Center, 250 Summit Avenue North, Sauk Rapids, Minnesota 56379 at 6:00PM or as soon thereafter, on January 28, 2019, to conduct a public hearing for Sauk Rapids Softball Inc.

This application is to consider a request for an On-Sale 3.2 Beer License for Sauk Rapids Softball Inc., located at 40 10th Avenue South (Bob Cross Park) for the months of April through October of 2019.

Any person wishing to express an opinion on the matter is invited to do so in writing or orally at the time of the public hearing. Inquiries should be directed to Dana Furman, Deputy Clerk at 258-5303 during normal working hours or to:

Sauk Rapids Government Center
250 Summit Ave N
Sauk Rapids, MN 56379
R-2-1B

**SAUK RAPIDS-RICE INDEPENDENT
SCHOOL DISTRICT NO. 47
REGULAR SEMI-MONTHLY BOARD MEETING
Monday, December 17, 2018**

A semi-monthly meeting of the Sauk Rapids-Rice ISD 47 Board of Education was called to order by Chair Hauck Monday, December 17, 2018, at 7:00 p.m. in the District Office Board Room.

ROLL CALL

Members present included Braun, Butkowski, Hauck, Holthaus, Morse, Rogholt, and Solarz. Others present were Superintendent Sinclair, Director of Business Services Johnson, Director of Human Resources and Administrative Services White, Director of Teaching and Learning Bushman, SRRHS Principal Nohner, Director of Early Childhood Rogholt, and SRRHS Student Council Representative Bukowski.

APPROVAL OF MEETING AGENDA

A motion was made by Braun, seconded by Rogholt and unanimously carried to approve the meeting's "Agenda."

TRUTH IN TAXATION PUBLIC HEARING

The 2018 payable 2019 proposed tax levy hearing convened. The meeting date had been noted in previous School Board meeting minutes and was also noted on individual tax statements sent by Benton County as required. Director of Business Services Johnson prepared and provided information for review. The following hearing components were included but were not limited to:

- A. 2018 payable 2019 proposed tax levy
- B. Current budget
- C. Budget publication
- D. Proposed percent increase/decrease and reasons for increase/decrease
- E. Opportunity for public comment

CONSENT AGENDA

A motion was made by Holthaus, seconded by Solarz and unanimously carried to approve the meeting's "Consent Agenda."

PUBLIC INPUT

There was no public input at 7:43 p.m.

ACTION

ADOPTION OF 2018 PAYABLE 2019 LEVY

A motion was made by Morse, seconded by Rogholt to adopt the levy in the amount of \$8,938,298.71.

APPROVAL OF THE ANNUAL DISTRICT POLLING PLACE CONSOLIDATION RESOLUTION

A motion was made by Braun, seconded by Butkowski and unanimously carried to approve the resolution designating polling locations for an election not held on the day of a statewide election. Minnesota (2017) legislation requires public school districts to annually, before December 31, pass a resolution combining polling places for potential elections not held on the day of a statewide election. This legislation requires the consolidated polling place(s) be those that are considered polling places during general and statewide elections. Polling location designations for standalone elections remain in effect until the Board acts to change them by December 31 annually.

The resolution designates six polling locations, which will serve the entirety of the District pending an election not held on the day of a statewide election.

**CERTIFICATION OF MINUTES RELATING
COMBINED POLLING PLACES**

Independent School District No. 47 (Sauk Rapids-Rice), Minnesota

Governing Body: School Board

A regular meeting held on December 17, 2018 at 7:00 p.m., at the District offices.

Members present: Braun, Butkowski, Hauck, Holthaus, Morse, Rogholt, Solarz

Members absent: None

Documents attached:

Minutes of said meeting (including):

RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR SCHOOL DISTRICT ELECTIONS NOT HELD

ON THE DAY OF A STATEWIDE ELECTION

I, the undersigned, being the duly qualified and acting recording officer of the public corporation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 17th day of December 2018.

Lisa J. Braun

School District Clerk

RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR MULTIPLE PRECINCTS AND DESIGNATING HOURS DURING WHICH THE POLLING PLACES WILL REMAIN OPEN FOR VOTING FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No.47, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

Combined Polling Place:

The Sauk Rapids Government Center
250 Summit Avenue North
Sauk Rapids, MN 56379

"This combined polling place serves all territory in Independent School District No. 47 located in Minden Township, Precinct 1; Minden Township, Precinct 2; the City of Sauk Rapids, Precinct 1; the City of Sauk Rapids, Precinct 5; and the City of Sauk Rapids, Precinct 6 Benton County, Minnesota."

Combined Polling Place:

Mississippi Heights Elementary School
1003 4th Street South
Sauk Rapids, MN 56379

"This combined polling place serves all territory in Independent School District No. 47 located in the City of Sauk Rapids, Precinct 2; the City of St. Cloud, Ward 2, Precinct 4; and the City of St. Cloud, Ward 2 Precinct 1 Benton County, Minnesota."

Combined Polling Place:

Pleasantview Elementary School
1009 6th Avenue North
Sauk Rapids, MN 56379

"This combined polling place serves all territory in Independent School District No. 47 located in the City of Sauk Rapids, Precinct 3 Benton County, Minnesota."

Combined Polling Place:

Riverside Church-Sauk Rapids Campus
(formerly Bridge Community Church)
1702 West Highview Drive
Sauk Rapids, MN 56379

"This combined polling place serves all territory in Independent School District No. 47 located in the City of Sauk Rapids, Precinct 4; City of Sartell, Precinct 2; Sauk Rapids Township Benton

County, Minnesota."

Combined Polling Place:

Watab Town Hall
660 75th Street Northeast
Rice, MN 56367

"This combined polling place serves all territory in Independent School District No. 47 located in Watab Township; and Mayhew Lake Township Benton County, Minnesota."

Combined Polling Place:

Rice City Hall
205 Main Street East
Rice, MN 56367

"This combined polling place serves all territory in Independent School District No. 47 located in the City of Rice, Langola Township; and Graham Township Benton County, Minnesota."

*3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

6. The Clerk is directed to file a certified copy of this resolution with the Benton County Auditor within thirty (30) days of the date of its adoption.

7. A single set of election judges shall be appointed to serve in each combined polling place.

Upon vote being taken thereon, the following voted in favor thereof:

Braun, Butkowski, Hauck, Holthaus, Morse, Rogholt, Solarz

and the following voted against the same:

None

whereupon the resolution was declared duly passed and adopted.

WITNESS my hand officially as such recording officer this 17th day of December 2018.

Lisa J. Braun

School District Clerk

APPROVAL OF VERIZON WIRELESS INSTALLATION LEASE AGREEMENT

A motion was made by Holthaus, seconded by Rogholt and unanimously carried to approve the Verizon Wireless equipment installation lease agreement. Verizon will install, remove and replace two existing light poles with new light poles equipped with required equipment, which will increase data quality for users in the area. In addition, Verizon will pay the District \$200 per year rent for the term of the five-year lease with extension opportunities for an additional 20 years.

AUTHORIZATION TO RECLASSIFY EARLY CHILDHOOD CLERICAL

A motion was made by Solarz, seconded by Morse and carried by a margin of six with Rogholt abstaining to authorize the reclassification of the ECFE clerical position from Administrative Assistant 3 to Administrative Assistant 4 (Office Manager).

ADJOURNMENT

With no further business appearing before the Board, a motion was made by Braun, seconded by Rogholt and unanimously carried to adjourn the meeting at 8:33 p.m.

Respectfully submitted,

Lisa J. Braun, Board of Education Clerk

Sauk Rapids-Rice ISD 47