

RECORD OF PROCEEDINGS

CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS

October 17, 2019

The regular meeting of the Board of Directors of the Cherry Creek Valley Water and Sanitation District was held at the District Office, 2325 S. Wabash Street, Arapahoe County, Colorado, at 7:00 p.m. on October 17, 2019.

PRESENT

Paul Hanley – Chairman
Mark Lampert – Vice Chairman
William MacPhee – Secretary/Treasurer
Fred Norman – Director
Bradley Rastall – Director

OTHERS PRESENT

John Warford – Manager
Lisa Glenn – Office Manager/Accountant
Darryl Farrington – Semple, Farrington, Everall & Case PC
Eric Hein – Merrick & Company

Chairman Hanley called the meeting to order at 7:02 p.m.

The Board unanimously approved the agenda.

The Board unanimously approved the consent agenda – minutes from September 19, 2019, the September 2019 financial report, and September 2019 payment of bills.

Chairman Hanley opened the meeting for public comment at 7:03 p.m. There were no members of the public present; therefore, the public comment period was closed at 7:03 p.m.

Vice Chairman Lampert arrived at 7:05 p.m.

Mr. Hein presented his engineering report:

- Developer Projects – The developer for Highline East added County required parking in the roadway and suggested shifting the District's easement up against the structures. The District asked the developer to change the design showing the easement in the roadway and provide parking elsewhere. Avere on the High Line presents a similar situation, higher density at the expense of narrower roadways. A resolution was

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT ON OCTOBER 17, 2019, CONTINUED

reached with the developer on the easements. The contractor for Iliff Ave Townhomes is mobilizing to install the water main loop to Yosemite or Warren. Xcel poles that were previously in the way have been removed. The preconstruction meeting for Xenia St Townhomes took place late September.

- Capital Improvement Projects – The Dallas Street water main replacement is more than halfway complete.
- Rosemary/High Line Canal Water Line Realignment – The project engineers' design is in process. Upon completion, the plan will be reviewed and sent to Denver Water for approval.

Mr. Warford presented the Manager's report:

- Dallas Water Main Replacement – A sewer service line located directly above the District's water main being replaced, was snagged accidentally by the contractor. The service line is being repaired at the contractor's expense.
- Grease Trap Update – The grease trap for ZamZam International Market has not been completed inside but should be complete by the end of this month. Mr. Farrington has written a letter to accompany the normal water service shut off letter for 2260 S Quebec Street. If grease trap construction has not commenced and/or past due balances are not received by October 25th, the letter will be sent at the end of October notifying the owner and tenants of the December 1st shut off date and November 21st hearing date. A contractor has called in to get licensed with the District for the grease trap installation. Release of penalties may be considered when grease trap construction begins.
- Mississippi/Florida Valves and Manholes – C&L Water Solutions is repairing several valves and manholes in Florida and Mississippi. Mr. Warford said Administrative Procedure 87-5 states that the District may perform these types of repairs itself or have the County perform the work and bill the District. Mr. Farrington will prepare a letter to the County requesting the County perform the work and bill the District. Previously the District was doing the work.
- Harvard Water Main Break – The break affected only a few commercial customers. C&L Water Solutions was pulled from the Dallas water main replacement project to handle the emergency. A valve located west of the break could not be shut down on Harvard. An alternate valve was shut down on Syracuse. Repairs to the valve and the main break were done simultaneously by two crews from C&L.
- Morgan Stanley Called Bond – The Board unanimously approved transferring \$500,000 in cash to Bernstein from a called bond at Morgan Stanley.
- 2020 Draft Budget/Public Hearing Date – Chairman Hanley requested that subtitles be

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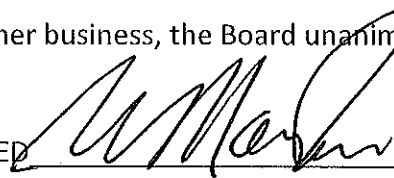
created under Capital Outlay for District Projects, Tap Fees Remitted, and Contributed Lines. Chairman Hanley proposed holding the sewer rate at \$19.40 and increasing the water rate from \$4.35 to match Denver Water's rate to the District of \$4.37 per thousand gallons. He also suggested raising the monthly service fee from \$4.50 to \$7.00 for ¾" taps, a 5.5% increase. The proposed \$7.00 service fee is still much lower than Denver Water's service fee of \$16.13. He requested a few other scenarios be run for comparison next month. Notice will be published for the November 21st Budget Hearing.

The Board unanimously voted to go into executive session at 7:36 p.m. to discuss the soil nail wall at the Cherry Creek bridge on Iliff and the Mountainview Estates easement. Legal counsel Mr. Farrington stated the executive session is covered by attorney client privilege under code section CRS 24-6-402(4)(b), conference with attorney, and will not be recorded.

Chairman Hanley declared the Board out of executive session at 7:48 p.m.

There being no further business, the Board unanimously voted to adjourn at 7:48 p.m.

READ AND APPROVED



DATED

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21 ~~oct~~ 2019