

APPROVED MINUTES

EVERETT TOWNSHIP
BOARD MEETING
July 18, 2017

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1 p.m.
2. **Roll call:** Present: Judy Maike, Supervisor; Brandy Fleming, Treasurer; Curt Chaffee, Trustee; Richard Long, Trustee; Pamela Chaffee, Clerk; Also Attending: Jeffrey Craigmyle, Transfer Station Officer; Jim Maike Jr, County Commissioner (and township maintenance-man); Judy Lindberg, Assistant Assessor
3. **Pledge of Allegiance.**
4. **Agenda Approval:** Trustee Long made the motion to approve the agenda with one New Business addition: Adoption of Ordinance 04-08 Dangerous and Dilapidated Buildings and Recreational Vehicles. Support by Clerk Chaffee. Ayes all. Passed.
5. **Approval of Board Minutes of June 20, 2017:** Trustee Curt Chaffee made the motion to approve the 6/20/17 minutes. Supported by Trustee Richard Long. Ayes all. Motion Passed.
6. **Public Comment:** Assistant Assessor Judy Lindberg offered information about building permits and zoning permits. She gets records from North Country Inspection Service (Duane Cruzan) at the end of every year
7. **Bills & Financials:**
 - A. **Treasurer's Financial Report** – Treasurer Brandy Fleming passed out the current report of funds available as is balanced to the Bank Statement. General Account Funds including Road Funds is \$305,268.92. The total in the Tax Account is \$102.70..
 - B. **Clerk presents Township Bills** – Clerk Pamela Chaffee presented check registers supporting the payments for approval of \$13,222.81 (with correction). Clerk Chaffee made a motion to approve the bills as presented, supported by Trustee Richard Long. Ayes all. Motion carried. The general cash account is still in absolute balance between the Treasurer and the Clerk.
 - C. **Budget Review:** Clerk Pamela Chaffee made current budget reports available to all board members. We have completed 33% of the current fiscal year and the budget appears to be in good shape. It was mentioned that we will be saving considerable monies on brining and that we would like the new provider to brine the roads again during the last two weeks of August so as to have the dust down for the Labor Day holiday.
8. **Unfinished Business:**
 - A. **Dry Hydrants:** Supervisor Judy Maike has contacted the Road Commission as she had been informed that they have previously maintained some dry hydrants. Jim from the Road Commission will get back with Supervisor Maike and let her know if there is a charge for them to maintain dry hydrants and, if so, who has historically been responsible.
 - B. **North Country Inspection Contract Renewal:** Supervisor Judy Maike will ask for a copy of the new contract so that the Board may look at it at the August meeting.
9. **New Business**
 - A. **Proposed Update to Zoning Ordinance Article 04- Section 08 “Dangerous and Dilapidated Buildings and Recreational Vehicle Ordinance:** The Planning Commission has advertised and held their public meeting and has asked the Board to approve the named ordinance. The Board

decided to take a month to review the provided copies of the proposed ordinance prior to making any decision. Tabled

10. **Officer's Reports**

- a. **Zoning Official/Planning Co/ZBA:** Clerk Pam Chaffee shared with the Board the results of her follow-up call to the MTA Attorney regarding a member of the ZBA serving on the Planning Commission as discussed at the June Board Meeting. Per MTA, the Planning Commission DOES need a member of the ZBA and a member of the Township Board to serve on the Planning Commission, which makes Trustee (and ZBA member) Curt Chaffee the perfect choice. The Attorney also discussed the option of having a non-voting Recording Secretary position created. After some discussion, Clerk Pam Chaffee made the motion to create the Planning Commission Recording Secretary position which would be filled by herself or her Deputy, which would be responsible for all secretarial duties related to the Planning Commission (ie: minutes, ads, updates to ordinances, etc), to be compensated at a rate of \$50 per meeting. Support by Trustee Richard Long. Roll Call Vote: Ayes all. Motion carried.
- b. **County Commissioner:** Commissioner Jim Maike Jr said that the County is accepting bids to remove the tower from the jail which they expect to be expensive. He also said that Broadband is still being considered for our area.
- c. **Transfer Station:** Jeffrey Craigmyle reported that business at the transfer has been consistent and he has been seeing new people come in on both Saturdays and Wednesdays. He has had one complaint. Supervisor Judy Maike asked that the Board think about a "Customer Appreciation Day" at the transfer station.
- d. **Supervisor:** Supervisor Judy Maike spoke about the upcoming election for a new Library building and she also talked about a Facebook campaign that is going on to support same.
- e. **Clerk:** nothing.
- f. **Treasurer:** Treasurer Brandy Fleming will not be at the August meeting as she will be on vacation".
- g. **Trustees:** Trustee Richard Long stated that next year will be the 100th anniversary of the Tooker/Thompson family reunion.

11. **Public Comment:** none present

12. Adjournment at 2:20 p.m.

Respectfully submitted by Clerk Pamela Chaffee on 8/14/2017