

Present

Judy Sikes, President
Cindy Mihelich, Vice President
Maria Reyes, Board Member
Derrick Blickenstaff, Board Member
Renee Greenway, Secretary
Jane Garnett, Treasurer
Leon Harwood, Board Member
Wayne Hunter, Board Member
Robert Pratt, Board Member
 Mike Atlas-Acuña, Executive Director
 Pat Morales, Human Resources Director
 Mariah Schofield, Chief Financial Officer
 Patricia Potter, Administrative Assistant
 Marisa Duarte, Guardianship Coordinator
 Sandra Montee, QI & Compliance Director
 Erica Adamson, CM Director
 Trevor Boggs, Case Management
 Melinda Pardo, Early Intervention Director

Absent

Jan Williams, Past President
Beth Thatcher, Board Member
Mark Lapides, Board Member
David Blickenstaff, Board Member
 Terri Martinez, Adult Services Director

Board Meeting was called to Order by Judy Sikes at 12:01pm

Jan Williams gave her proxy to Judy Sikes. Mark Lapides gave his proxy to Cindy Mihelich. Beth Thatcher gave her proxy to Jane Garnett.

Welcome

Judy welcomed the guest to the meeting, Bill Bradford.

- Motion to move the Public Comment portion of the meeting to the beginning of this meeting

Motion to Approve Public Comment portion of the meeting to the beginning of this meeting.

Motion to approve Public Comment portion of the meeting to the beginning of this meeting.	
<i>Action by:</i>	Cindy Mihelich
<i>Seconded by:</i>	Wayne Hunter
<i>Passed:</i>	Unanimously Approved

Public Comment – 10 minutes

Mr. Bill Bradford, Owner of Applied Behavior Concepts, addressed the Board of Directors regarding a recent policy Mike Atlas-Acuna implemented due to Mr. Bradford's aggressive behavior towards case managers during staffing's. Mr. Bradford said he is here to talk about the changes to Behavioral Services (his business) and about the dispute resolution process with CBE. He said he has met the needs of the BCBA exam. He wants a request for a fair hearing with CBE. He said, Mike told him that he is only to attend meetings via phone or skype. He believes CBE is looking to reduce his hours with his clients. He also has brought with him his attorney's letter. His attorney letter is about DORA. He believes that this is biased and one sided. He wants the CBE Case Management meetings reviewed. There was an issue as the clients mother/guardian was highly offended by the letter. The guardian never received the letter from the agency. His clients are now being affected by our agency. He then read the definition of exploitation. He has 13 clients he believes this is exploiting them in a negative way. Cindy asked Bill what he is wanting regarding the policy against his company. He also wants to know how his clients are being notified. He said that his client wanted him at his last meeting, but he attended via phone. Jane asked if he was told why he was asked to leave and not attend the meetings in person anymore. He said based on one incident with Clarissa and him saying that each other was unprofessional. He believes that there have been no other issues. He has not been presented with any other documentation from Mike. He has asked for documentation from Mike and hasn't received any. Bill said that HCPF told him that the person receiving services if they want him at the meeting then he should be able to attend the meeting per HCPF. The Board asked follow up questions before ending the Public Comment Session.

Action Items

- Meeting Minutes for August 2019 Board Meeting
Motion to Approve August 2019 Board Meeting Minutes.

Motion to approve the August 2019 Board Minutes.	
<i>Action by:</i>	Leon Harwood
<i>Seconded by:</i>	Jane Garnett
<i>Passed:</i>	Unanimously Approved

- Meeting to enter Executive Session at 12:23 pm.

Motion to Approve Meeting to enter Executive Session at 12:23 pm.

Motion to Approve Meeting to enter Executive Session at 12:23 pm	
<i>Action by:</i>	Wayne Hunter
<i>Seconded by:</i>	Jane Garnett
<i>Passed:</i>	Unanimously Approved

- Meeting to exit Executive Session at 1:09 pm.

Motion to Approve Meeting to exit Executive Session at 1:09 pm.

Motion to Approve Meeting to enter Executive Session at 1:09 pm	
<i>Action by:</i>	Renee Greenwood
<i>Seconded by:</i>	Leon Harwood
<i>Passed:</i>	Unanimously Approved

- FY 2019-2020 Annual Budget

Motion to Approve FY 2019-2020 Annual Budget.

Motion to Approve FY 2019-2020 Annual Budget	
<i>Action by:</i>	Leon Harwood
<i>Seconded by:</i>	Cindy Mihelich
<i>Passed:</i>	Unanimously Approved

Financials

Mariah explained that we have not closed out the 2018/2019 fiscal year because of late payments due to CBE from the State for EI. Because of these late payments it has delayed June and July financials.

- Postpone July Financials

Motion to Approve postpone July Financials.

Motion to Approve postpone July Financials.	
<i>Action by:</i>	Cindy Mihelich
<i>Seconded by:</i>	Jane Garnett
<i>Passed:</i>	Unanimously Approved

Executive Directors Report

New Phone System: Mariah & Patricia are working with High Point on installing a new phone system that will connect all three buildings. This system will allow us to have conference calls while at our desks as well as other nice features. The total cost of this system will be less than what we are currently paying. We expect to have the system up and running no later than October 2019.

Performance Audit: Now that the final follow up report has been submitted and approved, the State Auditor's Office will be presenting all the CCB reports in November to the Legislative Audit Committee. Erica and I will be attending the session since there is a possibility that we may be called upon to respond to their questions.

EI Payments: We are still waiting on payments from the Department of Human Services related to EI services. Mariah reported on this at the August meeting. As she stated, this has created a year ending budget in balance since we did not receive all our revenue for fiscal year 2018/2019. Mariah will have more information on this during her report.

Baltimore Court Apartment: The Mud jacking has been completed. Straight Line Construction was able to complete the work earlier than expected. We are now in the process of evaluating the next phase of work that needs to be done.

Blizzard Run Fundraiser: We are starting earlier this year in planning for the Blizzard Run in March 2020. You should all received an email from Patricia requesting donations in the form of cash or gift cards. Please help us secure donations for the race. As a reminder to board members, we have a grant writer on contract and many funders want to see that board members contribute to the organization, so assisting us with your donations meets this requirement. Many of you have been very helpful and for that the staff appreciates you.

Board Email Addresses: Just a reminder that you each have a CBE email address that is posted on our website. Please make sure to check it frequently. This gives the community access to board members. If you have trouble accessing it please contact Patricia. Polly Boggs has resigned as of August 12, 2019. Mike asked Jane if she is interested in joining the Executive Committee. She said she is interested.

- Executive Board Treasurer Jane Garnett

Motion to Approve Executive Board Treasurer Jane Garnett

Motion to Approve Executive Board New Vice President Jane Garnett	
<i>Action by:</i>	Maria Reyes
<i>Seconded by:</i>	Renee Greenway
<i>Passed:</i>	Unanimously Approved

Jane will be Treasurer and everyone else will move up a position. Cindy becomes the Vice President and Renee becomes the Secretary. Mike brought up that we have two vacancies on the board. Natalie Falbo used to work with Vectra and has helped CBE a lot. Natalie would be interested in being on the board. She is taking over a day care center Building Blocks. She deals with Medicaid and has a background as a banker. Mike invited her to the meeting in October and then the board can vote. She would be an asset to the Board.

Upcoming Events

- September 12, 2019 – CBE Agency Day (Pueblo Zoo)
- October 31, 2019 – BASS Halloween Party
- November 7, 2019 – BASS Fashion Show
- November 13, 2019 – BASS Thanksgiving
- November 2019 – CBE Thanksgiving (Date TBA)
- December 18, 2019 – BASS Christmas Party
- February 2020 – BASS Super Bowl Party TBA
- February 2020 – BASS Valentine’s Party TBA
- February 2020 – Awareness Day at the Capital TBA
- March 2020 – BASS St. Patrick’s Day Party TBA
- March 2020 – Blizzard Run TBA
- May 2020 – BASS Cinco De Mayo Party TBA

Motion to Adjourn at 1:17pm

Motion to adjourn at 1:17 pm	
<i>Action by:</i>	Robert Pratt
<i>Seconded by:</i>	Derrick Blickenstaff
<i>Passed:</i>	Unanimously Approved

Date: _____

Submitted by: _____

Patricia Potter, AA
Recording Secretary

Date: _____

Mike Atlas-Acuña, ED
Colorado Bluesky Enterprises, Inc.

Date: _____

Renee Greenway
Board Secretary