



**St. Peter & St. Paul Catholic School
PTG Board Meeting Minutes
September 11, 2018**

I. Call to Order

The September 11, 2018 SPSP PTG meeting was called to order at 12:03 p.m.

Members Present

Bridget Ronnie, Ana Paleo, Diana Carrillo, Rossana Ammari, Estela Huch, Julia Hernandez, Theresa Navarro and Mrs. Burt

II. Opening Prayer

Bridget led the opening prayer.

III. Principal's Report~Kelly Burt

Update on move to new school building: As of beginning of school year to inspection completed. All classrooms open.

98 students enrolled in elementary.

117 families total in the school preschool/elementary.

IV. Secretary's Report~Estela Huch

1. New stationary order composed of individual sets of "Thank You" and "Happy Birthday" notes on hold until current supply of notes is used.

V. Treasurer's Report~Julia Hernandez

1. Trike-a-thon/100 mile club kick off event (collect donations/need to bring money box)

Will update pledges collected at next meeting.

Mrs. Burt confirms pledges to be submitted to office for Trike-a Thon fundraiser prior to event. Money from any event must not go home with any member; must be collected and stored in office.

Office will make it clear to families to turn in money prior to event.

VI. Communication's Report~Theresa Navarro

1. Website updates

PTG brochure added to website via Weblink under PTG scroll down menu.

Teacher bios submitted on Gradelink.

Mrs. Burt stated that school events (e.g. sport events) can be accessed by families only through Gradelink. Posting such events on the general school website is not allowed for the protection and safety of students.

-Church Bulletin

Will submit fundraiser event results (e.g. Trike-a Thon) to bulletin after event.

2. Instagram
Need to discuss at a future meeting.

VII. Activities Report~Ana Paleo

1. Back to school night
Successful event with largest turnout vs. past years. Leftover food (pastries, cookies) given to parents volunteering at clean-up event.

Three sponsors received that evening for Harvest Hoedown.
Back-to-School survey (included in sample treat pack) need to confirm submission date.

VIII. Fundraising Report~Diana Carrillo

1. Bishop's Classic Raffle Banner
Approx.: \$56-\$80 dollars (3ft. by 8ft.)with discount through Vista Print. Initial approval by Mrs. Burt to look into cost and design.
Funds collected go into general fund used for school improvements and 10% to tuition assistance.

Discussion of winner posted in church bulletin, school newsletter.

Ticket sales due to school office October 12th.

Discussion to get student council involved in selling raffle tickets after masses.
Further discussion next meeting.
2. Pizza Fridays
Continues this year with enough volunteers. 2nd and 4th Fridays of the month.
Funds go to Student Council to fund assemblies and groups visiting the school (e.g. Bubble people, drummers, Marvel artists, etc.)

IX. Room Parent Report~Rossana Ammari

1. Room parents
Need to recruit preschool room parent (Room 4), 4th, 5th grade.
2. Picture Day (Sept. 19 & 20th)
No changes.
3. PTG website & \$250 campaign
No changes.

X. Presidents Report~Bridget Ronnie

1. Trike-a-thon changes- None discussed.
2. Harvest Hoedown changes
Hoedown takes the place of Family Fun Nights.
Main school fundraiser for the 2018-2019 school year. Funds go to renovate the library (painting, recarpeting, etc.), and STEM Lab supplies.
*Supply list to be submitted on family email.

3. Harvest Hoedown committee created
Diana Carrillo, Mr Castano and Bridget Ronnie, Charlotte Broussard official committee, with PTG members included in memos and meetings.
Mrs. Burt: Invitation for Harvest Hoedown to be extended to Religious Education, Parish staff and Parish ministries.

XI. PTG Constitution- Tabled to next meeting

1. Review Article I. Title Section 1.

XII. Ideas/Suggestions

Revise dress code primarily shoe code.

Mrs. Burt: Dress code is up-to-date and students and families are receiving notice for incorrect dress uniform.

Possible staggered pick up times for preschool and elementary on minimum days to help alleviate entry/exit delays for preschool parents and traffic backup on Banyon Street.

XIII. Miscellaneous

PTG Name tags ordered and shirts here at the end of the week.

XIV. Closing Prayer by Bridget.

XV. Adjournment

Meeting adjourned at 1:18 p.m.