

HOA Meeting March 4th, 2020

Attendees: Jillian Baumer, Sarah Barthel, Forrest Scruggs

Meeting call to order at 6:00 03/04/20

Recap Previous Meeting 2019

- Previous annual meeting minutes from Sept 4th 2019 are approved

Property management report:

- Gas electric, insurance, landscaping were the main increases

Open Issues:

- Snow removal bids were not received. Want to make sure Aug 2020 to be on the bid list
- HOA dues have not been increased in over 5 years while expenses have continued to increase. Electric bill and insurance increases alone would require \$50 increase in HOA dues. The board voted to increase monthly dues by \$50 to help offset increase in monthly expenses.

ACTIONS:

- Forest to draft a letter for the board to review around HOA dues
- Concrete work needs to be repaired around the unit, timing for May.
- Discussed possibility to implement partial assessment for concrete work beyond \$1000. Potential assessment to be determined. Board will follow guidelines specified in governing documents to notify homeowners.
 - Current bids are from \$2200, \$800,

ACTIONS:

- Jillian to send Forrest examples of the areas needing repair these include
 - Stairs replaced down to the lower units
 - Various single steps in the front and exit
- Forrest has a concrete company to get a quote from. Keep board in the loop so someone can be around if possible when the companies arrive.
- Gutters and down spouts
 - Need to get assessment on gutter replacement to increase from 4 inches to 6 inches and for down spouts. Specifically seeing if we can just get the gutters above the lower units replace or if all

ACTIONS:

- Jillian to get new down spout role up function for the south east side of the building

ACTIONS:

- Forrest to send over a recommendation for roofing company. Keep board in the loop so some one can be around if possible when the companies arrives.
- Laundry Room
 - 1 Washer in the laundry room hoses are below the sink which causes not all water to flow out Over the next quarter look into some way to raise 1 washer

Meeting adjourned at 6:49 PM