

Lathrop – Manteca **Fire** District

19001 Somerston Parkway

Lathrop, CA 95330

www.lmfire.org



The mission of the Lathrop – Manteca Fire District is to protect life and property through efficient and dedicated response to the emergency needs of our community delivered with care, skill and compassion to all who need our aid!

Deputy Fire Marshal

(Non-Safety / Non-Exempt)

\$71,073.60 - \$86,382.40

Excellent Benefit Package

Deadline: October 7, 2019

Intent:

Our District is looking for a quality individual to participate in administering and upholding fire and life safety within our community through fire prevention practices while providing excellent customer service within our employee empowered organization.

The Fire District:

The Lathrop – Manteca Fire District is located in the spacious San Joaquin Valley about 50 miles east of San Francisco. It was formed in 1936 to provide fire protection for the rural farmland and the unincorporated communities in the South San Joaquin Valley. The District is a full service organization that operates out of five fire stations. As an extension of county government, the Fire District has limited rights to impose or levy taxes for operations. Composed of approximately one-hundred square miles, we are charged with protecting the City of Lathrop, surround rural areas and unincorporated areas of Manteca.

The Fire District is organized to maintain career personnel on duty, twenty-four hours a day, year round. The Fire District's Administration Office is located at Station 35, in the River Islands Development in Lathrop. An aggressive fire prevention and code enforcement program is utilized, adopted by reference by both the City of Lathrop and the Fire District with some local additions, deletions and amendments. Companion ordinances establish fees for services, which included re-inspections that are required by the California Fire Code and State Fire Marshal's regulations. The Fire Marshal administers the District's fire prevention and code enforcement program.

Examples of Essential Duties:

Under the direction of the Fire Marshal and the Fire Chief, the Deputy Fire Marshal administers the day to day operations of the Fire Prevention Bureau. In addition, they supervise Fire Inspectors and routinely review and approve plans for new and existing buildings within our jurisdiction. The Deputy Fire Marshal assists the Fire Marshal as a liaison to other County/City departments, developers and the public on fire and life safety issues. The Deputy Fire Marshal also performs onsite inspections to ensure compliance with codes and ordinances, conducts fire investigations, assists the Fire Marshal to develop and revise local codes and ordinances and performs other related duties as assigned.

Knowledge of:

- Modern techniques of fire prevention and suppression
- Fire and life safety systems
- Relevant fire / building codes and ordinances
- Building construction
- Local, state and federal laws relative to fire department regulated activities
- Fire cause and origin determination
- Practices, procedures and equipment used in fire suppression
- Principles of modern supervision

Skills:

- Strong written, verbal and interpersonal communication skills
- Advanced analytical skills and ability to organize, prioritize and manage successful completion of high-level and potentially complex projects
- Read and understand pre-construction and construction plans
- Read and understand fire extinguishing system plans and calculations

- Recognize potential fire hazards
- Provide leadership
- Train and develop staff
- Adapt to stressful situations
- Work without direct supervision

Deputy Fire Marshal Qualifications:

The position of Deputy Fire Marshal within a modern Fire District is a complex role that demands a progressive and motivated individual. The ability to maintain cooperative and effective relations with fellow employees, supervisors, and the public is highly desired and praised among us. The appropriate candidate must meet the below qualifications:

- 18 years of age by date of application
- Maintain a valid California Class C Driver's License
- Be legally authorized to work in the United States

Required Experience:

- Fire Instructor 1A & 1B
- Fire Prevention 1A, 1B & 1C
- Fire Investigation 1A
- Fire Management 1A
- Plan Examiner 1A, 1B & 1C
- Fire Inspector 2A, 2B, 2C & 2D
- PC 832

Highly Desirable Course Curriculum that Includes:

- Fundamentals of Emergency Management
- Emergency Planning
- Hydraulic Calculations for Water-Based Fire Protection System Plan Review
- Hazardous Materials for Inspectors
- Principles of Building Construction
- Alternative Water Supply: Planning and Implementing Programs
- Testing & Evaluation of Water Supplies for Fire Protection
- Community Safety Educator
- Youth Fire Prevention Program

Application Process:

Applications may be downloaded off of our website, www.lmfire.org, or picked up at the District's Administration Office, 19001 Somerston Parkway, Lathrop, CA 95330. Applications will be accepted starting Wednesday, October 2nd through Monday, October 7th between the hours of 8:30 a.m. to 4:30 p.m. A copy of a valid California Driver's License will be required with the application. Once the application, along with all required supporting documents are received, a control number will be given. The control number is how all candidates will be references throughout the process. *Please include two (2) self-addressed, stamped envelopes in order to receive any return correspondence.*

No faxes, e-mails or postmarks will be accepted. All applications must be turned in personally at the Administration Office prior to 4:30 p.m. on Monday, October 7th.

Selection Process:

Testing for this position may include the following:

- Application review and screening
- Written examination
- Oral Interview
- Chiefs oral interview
- Background investigation
- Practical Assessment
- Physical examination to include drug screening; exam will also be used for San Joaquin County Retirement program requirements.

Probationary Period:

The new employee shall be required to be on probation for a total of one (1) year. The final determination of permanent status shall be determined upon completion of this period.

Compensation and Benefits:

Compensation: \$71,073.60 - \$86,382.40

Education: Up to 5% of base pay after initial probation

Uniform Allowance: \$900.00 Annually

Vacation: Based on years of employment

Sick Leave: 18 hours per month

Health Insurance: Employee plus dependents – according to MOU

Medical: CalPERS Health Care System

Vision: Vision Service Plan

Dental: Sun Life Dental Plan

Retirement: SJCERA General Member Retirement per current MOU

Life Insurance: \$10,000.00

Special Requirement:

This position may be required to work at night, on weekends and holidays.

This position may be subject to a criminal background investigation, drug screen, live scan fingerprinting, medical evaluation clearance and functional capacity assessment.

Lathrop – Manteca Fire District is an EQUAL OPPORTUNITY EMPLOYER.