

MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF HAY LAKES IN THE PROVINCE OF ALBERTA
HELD ON MONDAY, APRIL 3, 2023
IN THE HAY LAKES VILLAGE RECREATION CENTRE

PRESENT: Mayor Ron These; Deputy Mayor Cliff Heinz; Councillor Levi Blanchard and Councillor Paul Patterson

ABSENT: Councillor Paige Berkholtz

MUNICIPAL RECORDER: Shannon Yearwood

VILLAGE EMPLOYEES: Nil

DELEGATES: Nil

PUBLIC PRESENT: Nil

DISCUSSION (Held before Meeting): Councillor Patterson asked to revisit the last meetings decision to have Council move to two (2) meetings per month. Logistically, there had been some issues moving to this model. Originally this idea had been put forward to limit the time spent at a meeting. Council meetings were becoming longer, and all Council members agreed that these long meetings were not the optimum way to conduct village business. (ie: difficult to make decisions after 10:00 p.m. and meetings have gone over 4 hours in the past). Councillor Patterson discussed that we should leave the Regular Meeting of Council on the third Monday of the month and have a 'soft close' at 9:30 p.m. This would mean that at 9:30 p.m. council members would check in and discuss where they were on the agenda and the possibility of finishing village business by 10:00 p.m. If all members were in agreement a time limit would be placed to conclude the agenda and by 10:00 p.m. (10:00 p.m. would be the optical end time for the meeting). If council believes the meeting can be concluded they would all agree to continue the meeting to conclude the agenda. If the meeting cannot be completed around 10:00 p.m. the council would move to continue the meeting on the following Monday (if the meeting area could be secured) to complete the agenda. Deputy Mayor Heinz reminded everyone present that they had discussed the idea of going to two meetings per month because the meetings had become too long for all involved. His understanding was we would shorten each agenda and therefore move through each agenda more quickly and efficiently. Councillor Blanchard reminded all present that we needed to stay on track and focus solely on the agenda and the business put before council for that meeting. The chair of the meeting would be in control of the tempo and the running of the meeting. The final decision at this time was to:

- Revert to one regular meeting per month on the third Monday of the month;
- To have a 'soft close' of 9:30 wherein all members present would need to agree to proceed to 10:00 p.m. if they felt they could realistically complete the agenda.

- If the meeting was to go past 10:00 p.m. a continuation meeting would be held as soon as possible to complete the agenda business.

Once Council decided on the above procedure forward Mayor These moved to enter the meeting already planned for April 3 to proceed.

CALL TO ORDER: Mayor These called the meeting to order at 7:20 p.m.

RES 052-2023: AGENDA: Moved by Mayor These to adopt the agenda as presented.

CARRIED

Because Council had made the above decisions, Administration asked for a resolution to rescind last months decision to move to two (2) council meetings per month.

RES 053-2023: Councillor Blanchard moved to rescind Resolution 045-2023 being:

Deputy Mayor Heinz made the motion to have two (2) meetings per month for the months of January; February; March; April; May; September; October; and November. The months of June; July; August and December will remain at one meeting unless otherwise required by Council. Council will continue to meet at the space in the Recreation Centre library area.

and move the meeting back to one regular meeting per month to be held on the third Monday of the month at the Hay Lakes Recreation Centre.

CARRIED

RES 054-2023: Moved by Deputy Mayor Heinz that the following guidelines be followed at each meeting of Council: a 'soft' close at 9:30 p.m. wherein all members of council would agree to a timeline of how long they would take to complete the agenda; if all agreed they would extend the meeting to 10:00 p.m. to complete the business on the agenda; if they cannot complete the agenda within that time, a resolution would be made to continue the meeting to the following Monday for the completion of the agenda.

CARRIED

ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, MARCH 20, 2023: The minutes of the Regular Meeting of Council held on Monday, March 20, 2023, were discussed.

RES 055-2023: Moved by Councillor Patterson to adopt the Regular Minutes of Council held on Monday, March 20, 2023, as presented.

CARRIED

PUBLIC WORKS REPORT: Krystyn Pukanich was not able to attend this meeting therefore the Public Works Report has been tabled to the Monday, April 17, 2023 meeting.

MANAGER'S REPORT AND RESOLUTION LIST: The Manager's Report is presented by the Chief Administrative Officer.

RES 056-2022: Moved by Councillor Blanchard to accept the Manager's Report as Information.

CARRIED

FINANCIAL REPORT: Written report by Financial Assistant, Rod Griffiths, was presented by CAO Yearwood.

RES 057-2023: Councillor Patterson moved to accept the written financial report as Information.

CARRIED

BYLAWS/POLICIES:

- *Strategic Plan:* this document will be updated by administration within the next few months;
- *Intermunicipal Collaboration Framework:*
- *Land Use Bylaw:* This document was put before council to review with the understanding that the current bylaw was created in 2001. Currently we are working with the Development Officer for Camrose County to update our bylaw. Administration has asked Council to start familiarizing themselves with the draft.
- *Animal Control Bylaw:* The bylaw will proceed to second and third reading during a Public Hearing at the next Regular Meeting of Council being held on April 17, 2023.

BUSINESS:

1. LAND SALE TO FUELS PLUS:

CAO Yearwood explained that after speaking with Anjah Howard, Camrose County Development Officer we could not sell this piece of land to the owner because when this land was originally developed this area was an 'approach' off Railway Avenue and therefore although the Village 'owns' this property it is not sellable without a great deal of legal work involved. Ms. Howard recommended that the Village have a lawyer draft an encroachment agreement with the business owner. The CAO did relate this development to the business owner and informed him that the Village will proceed by way of a legal agreement. Therefore, the CAO has requested that Resolution number 046-2023 be rescinded and replaced.

RES 058-2023: Councillor Patterson makes a motion to rescind resolution number 046-2023 which reads:

Mayor These moves to allow the business owner, Issa Damouni, of 408 Fuels Plus Ltd. buy the small approach to his gas pumps from the Village at a nominal price of \$5.00 plus all legal fees associated with the transfer of this land.

and instead have administration contact a lawyer to draw up a simple encroachment agreement with Issa Damouni, owner of 408 Hay Lakes Fuels Plus for him to use the approach for placement of his new pumps and sign.

CARRIED

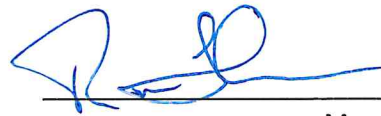
INFORMATION AND CORRESPONDENCE: Tabled to April 17, 2023.

CONFIDENTIAL ITEMS: *Freedom of Information and Protection of Privacy Act* (s. 16 through 29)
No Confidential matters brought forward at this meeting.

ADJOURNMENT:

There being no further business of Council, Mayor These declared the meeting adjourned at 7:53 p.m.

The Continuation of the Regular Meeting of Council is scheduled for Monday, April 17, 2023, at 7:00 p.m. in the Hay Lakes Recreation Centre.



Mayor These



K. Shannon Yearwood
Chief Administrative Officer