

April 10, 2017

The Board of Education of the Baltic School District met in regular session on April 10, 2017 at 7:00 p.m. in the school library with the following members present or absent:

Present: Liester, Brende, Larson, Schmidt and Hefty

Absent: None

Officers and Other Persons Present:

R. Sittig, Supt./Elem Principal

M. Polzin, Business Manager

J. Aisenbrey, Secondary Principal

Others

Liester called the meeting to order.

Approve Agenda:

Action #17-92: Motion by Brende, seconded by Larson to approve the agenda as amended. All ayes.

Reports:

Administrators presented written reports.

Minutes, Financial Reports, Bills, Gas Quotes:

Action #17-93: Motion by Brende, seconded by Schmidt to approve the following:

1. Minutes from the March 13, 2017 regular School Board meeting.
2. Minutes from the March 27, 2017 special School Board meeting.
3. March 2017 financial report.
4. Monthly bills.
5. Fuel quotes, accepting low bid.

All ayes.

MARCH 2017 FINANCIAL REPORT				
	GENERAL	CAP. OUT.	SP ED	PENSION
Balance 03-01-17	925,366.50	52,402.26	(46,424.82)	24,670.84
Cash	-	-	-	-
Invested in Sec.	925,366.50	52,402.26	(46,424.82)	24,670.84
Receipts				
Local Sources				
Taxes	20,550.26	16,359.30	8,519.22	155.47
Interest Earn.	163.92	14.54	-	4.88
Cocurricular Act	2,252.38	-	-	-
Donations	-	10,000.00	-	-
Other	2,202.43	-	-	-
Intermediate Sources				
County Apport.	1,322.97	-	-	-
State Sources				
State Aid	184,199.00	-	15,840.00	-
Other	-	-	-	-
Transfer	1,238.09	-	(1,238.09)	-
Total Receipts	211,929.05	26,373.84	23,121.13	160.35
Subtotal	1,137,295.55	78,776.10	(23,303.69)	24,831.19
Total Disbursements	300,081.32	4,782.96	54,966.16	-
Balance 03-31-17	837,214.23	73,993.14	(78,269.85)	24,831.19
Cash	-	-	-	-
Invested in Sec.	837,214.23	73,993.14	(78,269.85)	24,831.19
			PRESCHOOL/ DRIVERS ED/	
	BOND RED	FOOD SER	FITNESS CENTER	AGENCY
Balance 03-01-17	109,644.46	59,001.87	1,120.83	130,048.05
Cash	-	-	-	70,701.79
Invested in Sec.	109,644.46	59,001.87	1,120.83	59,346.26
Receipts				
Local Sources				
Taxes	12,069.15	-	-	-
Interest Earn.	23.93	10.57	1.03	-
Food Service	-	18,952.70	-	-
Pre-School Tuition	-	-	4,360.00	-
Drivers Ed	-	-	6,235.00	-
Fitness Center	-	-	150.00	-
Federal Sources				
Federal Reimbursement	-	-	-	-
Total Receipts	12,093.08	18,963.27	10,746.03	47,369.06
Subtotal	121,737.54	77,965.14	11,866.86	177,417.11
Total Disbursements	-	24,196.64	6,639.03	47,273.83
Balance 03-31-17	121,737.54	53,768.50	5,227.83	130,143.28
Cash	-	-	-	70,785.26
Invested in Sec.	121,737.54	53,768.50	5,227.83	59,358.02

Claims Approved:

General Fund:

A&M Laundry	Services	43.00
A-OX Welding Supply	Supplies	404.71
Aisenbrey, James	Cell phone	40.00
Alliance Communications	Phone service	522.00
Amazon	Supplies	957.77
Argus Leader	Subscription	30.85
Argus Leader Media	Publish minutes	196.25
Cardmember Service	Supplies	72.22
City of Baltic	Water, sewer, garbage removal	764.52
County Fair Food Store	Supplies	94.53
Dakota Auto Parts	Supplies	105.13
Dell Rapids Lumber	Supplies	144.62
Dell Rapids School District	Wrestling Coop	500.00
Dick's Vacuum	Repairs	143.86
Eastern Farmers Coop	Snow removal	450.00
Elite Business Systems	Supplies	88.59
G&R Control	Maintenance	2,007.00
Guitar Center	Supplies	403.38
Gunderson, Steve	Cell phone	40.00
Hillyard	Supplies	66.96
JW Pepper & Son	Supplies	118.88
Larson, Darin	Supplies	46.55
Menards	Supplies	10.76
Meyer, Randy	Cell phone	40.00
Mid States Audio	Repairs	200.00
MidAmerican Energy	Gas	2,988.75
Midway Service	Supplies	1,972.48
Minnehaha County Treasurer	Street assessment	1,180.31
Nasco	Supplies	220.48
North Central Bus Services	Repairs	361.92
Northern Links Golf Course	Fees	800.00
Northern Plains Insurance Pool	Fees	32,555.00
Petty Cash	Postage	81.58
Polzin, Marsha	Cell phone	40.00
Prairie Lakes Educational Coop	Services	91.14
Quam & Berglin	Audit	9,100.00
Sam's Club	Membership fees	45.00
Schmitt Music	Supplies	25.98
Scholastic, Inc.	Supplies	130.14
SDHSAA	Supplies/fees	1,050.00
Sittig, Robert	Cell phone	40.00
Time Management	Services	54.15
Tri-State Garage Door	Repairs	140.00
Trust & Agency	Registration fees, supplies	1,077.32
Wageworks	Fees	100.00
Walmart	Supplies	104.11
Wheelco Truck & Trailer Parts	Repairs	1,866.10
Xcel Energy	Electricity	5,156.61
Jason Aberson	Supervision	354.59
Alan Baskerville	Supervision	129.56
AnnaMae Boer	Substitute teacher	107.65
Tanisha Daugaard	Saturday school	113.65

Timothy Driscoll	Custodian, driver	620.06
Danielle Eszlinger	Lost prep time	8.52
Paula Gunderson	Substitute teacher	296.04
Barb Hyland	Substitute teacher	322.95
Michael Koopman	Bus driving	129.89
Lilah Meier	Substitute teacher	107.65
Marv Miller	Driving	40.37
Shirley Miller	Substitute teacher	193.77
Nicole Questad	Substitute teacher	145.33
Terra Selle	Bus driving	389.67
Shannon Tokheim	Substitute teacher	322.95
Marissa Whipple	Supervision	20.46
March Payroll		
Salaries		
Instruction	123,207.88	
Support Services	61,978.11	
Co-curricular	16,358.45	
Total Salaries		201,544.44
Benefits		45,647.66
Total General Fund		317,167.86

Capital Outlay Fund:

Amazon	Computer equipment	1,180.72
Connecting Point	Computer equipment	350.00
Elite Business Systems	Copier lease	1,038.07
Hewlett-Packard Company	Computer equipment	25.00
JJ & Zak	ICU	1,199.00
Northern State University	Computer equipment	150.00
Total Capital Outlay Fund		3,942.79

Special Education Fund:

Amazon	Supplies	25.82
Chester Area Schools	Services	14,348.28
Children's Home Society	Tuition	2,394.96
East Dakota Educational Coop	Tuition	4,457.30
Plankinton School District	Tuition	2,373.14
Prairie Lakes Educational Coop	Services	2,303.45
AnnaMae Boer	Substitute teacher	107.65
Jennifer Even	Substitute teacher	53.83
Paula Gunderson	Substitute teacher	118.42
Barb Hyland	Substitute teacher	107.65
Shirley Miller	Substitute teacher	193.77
Dustin Steckler	Substitute teacher	107.65
Shannon Tokheim	Substitute teacher	53.83
March Payroll		
Salaries		
Instructional Salaries	26,517.26	
Support Salaries	7,008.89	
Total Salaries		33,526.15
Benefits		10,176.96
Total Special Education Fund		70,348.86

Food Service Fund:		
CBM Managed Services	Food Service	25,012.21
March Payroll		
Food Service Salaries	1,887.04	
Total Salaries		1,887.04
Benefits		507.26
Total Food Service Fund		27,406.51

Preschool/Driver's Ed Fund/Fitness Center:		
Cardmember Services	Supplies	281.01
March Payroll		
Salaries	5,320.07	
Total Salaries		5,320.07
Benefits		1,273.96
Total Preschool/Driver's Ed/Fitness Center Fund		6,875.04

Fuel Quotes:

The following quotes for unleaded gas were received March 21, 2017:

Vollan Oil	\$1.9624
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The following quotes for diesel fuel were received March 21, 2017:

Vollan Oil	\$2.0528
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Reports:

Reports included Commitment to Excellence Initiative, Scrip Program, digital sign, drug and alcohol task force, senior citizens'/businesspersons' luncheon, health insurance premiums & 2016-17 general fund and capital outlay budgets.

Capital Outlay:

Action #17-94: Motion by Schmidt, seconded by Hefty to approve the preliminary capital outlay expenditures for 2017-18. All ayes.

Policy:

Action #17-95: Motion by Brende, seconded by Larson to approve the 3rd reading and adoption of the Public Participation at Board Meetings policy as presented. All ayes.

SDHSAA:

Action #17-96: Motion by Brende, seconded by Larson to authorize membership in the SDHSAA for 2017-18. All ayes.

Pre-school Tuition:

Action #17-97: Motion by Larson, seconded by Schmidt to set the tuition rates for pre-school at \$135.00 for residents and \$165.00 for non-residents for the 2017-18 school year. All ayes.

Staff:

Action #17-98: Motion by Schmidt, seconded by Brende to approve the contracts and contract addendums for Tara Rollinger, school-community musical, Kelley Herman, school-community musical, Linda Wilke, school-community musical, and Matt Konz, summer driver's education. All ayes.

Prom:

Action #17-99: Motion by Brende, seconded by Larson to approve the use of a breathalyzer at prom. All ayes.

Graduation:

Participation at graduation was discussed.

Trust & Agency Account:

Action #17-100: Motion by Larson, seconded by Hefty to establish a Trust & Agency Account for the Scrip Program. All ayes.

Executive Session:

Action #17-101: Motion by Schmidt, seconded by Brende to enter into executive session in accordance with SDCL 1-25-2(4) to discuss contract negotiations at 8:21 p.m. All ayes.
Executive session ended at 9:16 p.m.

Adjournment:

Action #17-102: Motion by Larson, seconded by Hefty at 9:16 p.m. to adjourn. All ayes.

Presiding Officer

Published once at the total approximate cost of _____.

Marsha Polzin, Business Manager