

**Tualatin Elementary School PTA**  
**General Membership Meeting • August 22, 2017**  
(Held in the Tualatin Elementary Sustainable Garden)

Meeting was called to order at 6:36 p.m. by Jymn Heathcott, PTA co-President of the 2017-2018 school year.

**Call Meeting to Order and Welcome**

- Introduction of PTA Board – Jymn Heathcott – Co President; Sharell Lien – Co President; Kate Heathcott – Vice President of Programs, Prabha Senthil Kumar – Treasurer
- Introduction of all meeting attendees
- Approve previous meeting's minutes – Jean Buelna-Pastor motioned to approve the minutes and motion was seconded. Minutes, as written, were approved by the membership.

A quorum was present at the meeting.

**REPORTS**

**Principal**

Mr. Kingery welcomed our new and returning families. Started 17 years ago at Durham and has been here for the last 7 years. Worked in Teaching and Learning Dept. New Teacher induction – implemented the new reading program. Believes in the philosophy of the district and doing the best we can for kids and families. Student and school community centered. More visible and intentional this year is a real focus on getting feedback on how we work with kids – we want to hear about every opportunity to improve our school community. Please share your feedback with PTA, office, PALA, etc. Want to be sure that kids feel important and included. Regardless of how much time we have with each child, we want to make the most of those moments. Increase their sense of belief in themselves. Have important projects that will need PTA support. 1. Interested in upgrading the reader board out front. Convert it to an electronic board. Will take some work. 2. Need that supports our 4-5 graders – basketball hoops are not adjustable. Need 2 or 4 hoops that can be adjustable. 3. Amplification systems in the gym needs improvement. Have some good partners in the community. All of these efforts require some help from the school community.

Staffing – Faye Orme – was classified staff member – ELL – has retired. Cathy Petersen – also retired (5<sup>th</sup> grade). Sally Hildebran – heart of kindergarten program also retired after 20 years. Heather Roberts – TEAF coordinator has changed jobs. Ruth Mercer – ELL assistant – also retired at the end of the year. Carolyn Tucker – Title One teacher – also retired at the end of the year. Joe Michaels – 4<sup>th</sup> grade last year but will be rounding out the 5<sup>th</sup> grade team this year. Hired 2 new people – Charissa Perry for Kindergarten – 6 years experience in Grants Pass. New 3<sup>rd</sup> grade teacher from same school in Grants Pass – Lauren Ripley. Ana Uriostegui – very active parent with PALA and is joining us as ELL assistant. Amanda Thorderson will taking over TEAF. Jackie Johnson – son in 2<sup>nd</sup> grade coming from Deer Creek and will be recess supervisor. Lindsey Bailey – will also be a recess supervisor. Mary Addison – will be 3<sup>rd</sup> recess supervisor. Joel – Cafeteria supervisor for last few years – had a transfer Katie Box who will become the cafeteria supervisor and will have some additional hours in the office as support there.

Class placements will be mailed at the end of this week.

Annual school supply drop off on Thursday, the 31<sup>st</sup> from 3-4pm. Kindergarten will be Wednesday from 3-4p. This detail will be in the mailer.

Community Member: K-SMART (Kindergarten) – Did not have this resource this evening. They are invited to our next meeting on Sept 12.

**Co-Presidents report**

Membership - Joining the PTA – cost is \$11.50 annually. If you join, you are able to vote on items like the budget, PTA funding decisions, etc. If you handle money for events, we need for you to be a member.

Open Board Positions – Secretary – have needs for this position – required position to operate a PTA. We very much need to fill this position.

VP of Fund raising position is also open currently.

President elect position – allows for incoming presidents to train the new president. Jymn and Sharell are not able by by-laws to be president next year.

Treasurer elect-position – similar to the above but for the Treasurer position.

Help needed in next 2 weeks –

o Kinder Connect meetings with teachers – binder that families get through the year. Math and writing and practice sheets and during Kinder Connect week. Kinder parents and child go to meetings 5<sup>th</sup> – 8<sup>th</sup> and they receive binders. We need people to help assemble them. We very much need some resources to help with this. Please connect with Sharell or the office to help. Ana and Elizabeth offered their help.

o Dutch Bros Promotion – Last year it was \$1 off your drink. Amy Zuckerman is asking if someone could connect with Dutch Bros to get these cards. They give the school .50 back on every coupon. Just need to connect with them, pick up the coupons.

o Hearing screening – Sept. 12, Tuesday – hearing screening – contact the office if you can help. Just need resources to move the kids to the right place. Need 3 parents – 8am – 11am – Cris Gnehm volunteered.

o Event/Activities – Fall Harvest, Winter Holiday, Read-a-thon, Auction, STREAM Night – will need volunteers for all of these events.

o Budget approval in September—did preliminary approval in June to carry us through the summer but will officially approve in Sept for the school year

o Calendar of events (see reverse side of agenda)

Board Member Vote – Elizabeth Escobar, PALA Liaison – Nominated by Cris Gnehm, seconded by Kate Heathcott. All in favor none opposed. Welcome to the Board, Elizabeth!

### **Art Literature** (Kimberley Andress and Natalie Hess)

Looking for volunteers – basic information passed out by Kimberley. Not just volunteering but can mean a lifetime of friendship as Kimberley and Natalie discovered. You don't have to be artistic. It is really just about helping out and being there for the kids. Available for questions. Learn the project and then teach it. First project will be on Sept 28<sup>th</sup> – do instruction for the parents in the daytime and in the evening.

### **Fun Run** (Amy Pattison)

Will be Friday, October 6<sup>th</sup>. Fun Run is TuES biggest annual fund raiser – gets the kids excited about fitness and health. Will send pledge sheets home with each student. Flat donation rates. Based upon how much they fund raise, they will receive prizes for the different levels. Everyone gets something even if they can't fund raise. Will get a pledge form from the school. Envelopes and the monies are due on the day of the Fun Run. Week before and after will have ribbon sales before school. Each ribbon (different colors) goes with a different teacher runner. There is also a mystery runner each year. During this week, there are also spirit days. Employer matching is also very appreciated. Recruit some volunteers for ribbon sales each morning for 30 minutes. Day of the event, very much need volunteers. Amy will continue to come to the PTA meetings to share updates and to enlist volunteers.

### **Garden** (Paul Taylor)

Landscape designer whose kids attended district schools and his wife attended here in the district as well. His professional organization that he is a part of was approached to help start a garden at TuES. He had been the garden guy at other schools. Started with what should the garden look like – had the kids talk about what they dreamed that it could look like. He invited himself to the classrooms to hear what the kids wanted. He started to design what it looked like. Partnered with folks from Home Depot and others to help to donate and provide services. Teach kids the scientific names of the plants as well. Produced a curriculum for each grade. Eagle Scouts have done a lot for the garden. The shed and the outdoor garden come to us through the Eagle Scouts. We got the cistern 2 years ago. We have named it Ursa Major – you can see the constellation on the top of the upper classrooms. Artist donated his time to paint the cistern. This collects the rain from the top of the outdoor garden. Very blessed by many people saying YES to the outdoor garden/classroom. Garden grows food for the cafeteria. Ask for families to sign up to help take care of the garden over the summer.

**Library/OBOB/Book Fair** (Kathleen Cunnington)

Fabulous library run primarily by volunteers. Need some new volunteers and have some returning volunteers. They will do check outs to the classrooms. Need people to shelve books. Some classes are there for 30 minutes. Some are there for 10 minutes. You can email your teacher or you can sign up via the sign up sheets that will come around. Library is so important and it really relies on volunteers.

OBOB – 3<sup>rd</sup>, 4<sup>th</sup> or 5<sup>th</sup> graders are encouraged to participate in OBOB.

Book Fair – Nice to have PTA members have working this event. One of the largest fund raisers for the school library. PTA funds the library. TueS has the best funded library. The currency of our books is unparalleled by the other schools. Some of the other schools are 22 years old currency wise on average. Take books in good condition into the library or will go to the teacher classrooms and if not there – they will use in Book Nook.

**Scrip** (Cris Gnehm)

Cris confirmed that all understood what SCRIP was. Let Cris know if you have questions. This is an easy fund raiser for the school. Cris is leaving at the end of the year and so please let Cris know if you are interested in leading this next year. You can direct your SCRIP funds where you would like the profit to go.

**TEAF** (Amanda Thorderson)

Tualatin Elementary Arts Foundation – after school classes on Arts and Education. A few teachers and Mr Taylor are often TEAF instructors. If you are interested in donating your time to teaching – please let Amanda know. Looking for foreign language education and if you teach, your children get their TEAF classes for free for the year. This will start in the October time frame. Fall Harvest is a fundraiser for TEAF. This will be the first Friday of Nov.

**Walk & Bike** (Sharell Lien)

International Walk and Bike day is the week of the Fun Run. Another spirit and exercise event. Looking for volunteers to help pass out prizes. We will discuss this more at our next meetings.

**Box Tops** (Kelly)

Can scan your receipt with your phone and it will go to our account if you register. Many different ways to go on to the Box Tops website that will benefit the school. There are 4 contests that are done throughout the year. Last year we made about \$2,000 just from box tops.

**QUESTIONS and COMMENTS**

If you want to be on the agenda, please let Sharell Lien or Jymn Heathcott know.

[www.tualatinelementarypta.org](http://www.tualatinelementarypta.org)

[tualatinpta@gmail.com](mailto:tualatinpta@gmail.com)

[www.facebook.com/groups/TualatinElementaryPTA](https://www.facebook.com/groups/TualatinElementaryPTA)

**NEXT PTA MEETING:**

**Tuesday, September 12, 2017 at 7 p.m. – School Library**

Co-President Jymn Heathcott adjourned the meeting at 7:53pm.

Prepared by ~

Date presented: September 12, 2017

Kate Heathcott, VP of Programs for Secretary

Approved as Written or Amended

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VP of Programs for Secretary

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Co-President