

NOTICE  
**Town of Lowell**  
**SELECT BOARD MEETING**  
**THE LOWELL SELECTBOARD WILL MEET ON**  
**Tuesday January 31<sup>ST</sup>, 2017 AT 5:30 P.M.**  
**AT THE TOWN OFFICE BUILDING.**  
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- Sign the 2017 Annual Town & School Meeting Warning Review
- Other business

**SELECTBOARD:**  
**Richard Pion- Chm.**  
**Alden Warner**  
**Dwight Richardson**

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**MINUTES**  
**SELECT BOARD MEETING**  
**TOWN OF LOWELL**

**Meeting held on Tuesday January 31<sup>st</sup>, 2017 at 5:30 p.m.**

**Board members present:**

Richard Pion/Chairman; Alden Warner; Dwight Richardson

**Town Officials present:**

Sandy LaDeau/Town Clerk & Treasurer; Amanda Carlson/Select Board Clerk

**School Directors Present:**

Jason Blay; David Legacy

**Discussion:**

- The Select Board & School Board members present reviewed the 2017 Annual Town & School Meeting Warning.
- The warning was signed and approved as written by; *Richard Pion, Alden Warner, Dwight Richardson, Jason Blay & David Legacy.*
- School Director Steve Mason was unable to attend and made arrangements to meet with Town Clerk Sandy LaDeau on Friday February 3<sup>rd</sup>, 2017 to sign the warning.
- Once signed, the warning will be posted by the Clerk as required.
  
- Amanda Carlson notified the Board that the Town had received many resumes to replace her position in the office. Interviews had been conducted with six of the candidates.
- Amanda explained that although resumes were posted to be accepted until the end of the week, she felt that there were more than enough qualified candidates for the Board to make a decision, and stressed the importance of having someone start as soon as possible for adequate training time. There are no municipal statutes guiding hiring in municipal offices, therefore the Board could make the decision at their discretion.
- The Board discussed the applicants with the Administrator and Clerk.
- As two of the possible employees were relatives of the Board Chairman, Richard Pion recused himself from the final decision.

- Alden Warner and Dwight Richardson agreed unanimously to offer the position to Christy Pion and asked Amanda Carlson to notify Christy and request a start date as soon as possible.
- The Board and Town Clerk agreed unanimously that the new employee will be given the title of Administrative Assistant and be a direct employee of the Board.
- Town Clerk / Treasurer, Sandy LaDeau can then appoint Christy Pion as her assistant, at her discretion.

**Meeting Adjourned at 6:05 p.m.**

**Next regular scheduled Select Board Meeting will be on Tuesday February 7, 2017 at 5:30 p.m.**

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Richard Pion- Chm.

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Amanda Carlson – Select Board Clerk

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Alden Warner

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Dwight Richardson