

## NOTICE OF OPEN MEETING

Public notice is hereby given that a meeting of the Board of Aldermen of the City of Fair Grove, Missouri will be held at City Hall; 81 South Orchard Blvd. on September 28, 2021 at 6:30 p.m. to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at the time.

The tentative agenda of the meeting includes:

### Open Meeting

1. Roll call
2. Call to order
3. Approve agenda
4. Approve 2020-2021 fiscal year audit (Marshall Decker with Decker and DeGood CPA)

Public Portion- Public may speak on any item on agenda.

### Old Business

1. Discuss and/or approve new lease agreement between the City of Fair Grove and the Springfield Greene County Library District to include a proposed 5% increase and update of additional insured language
2. Second reading of Bill No. 21-20 an Ordinance appointing Crystal Warren as City Clerk for the city of Fair Grove, Missouri for the term October 2, 2021 to June 30, 2022

### New Business

1. First reading of Bill No. 21-21 an Ordinance of the City Of Fair Grove, Missouri, imposing a Use Tax for general revenue purposes at the rate equal to the total local sales taxes in effect for the privilege of storing, using or consuming within the city any article of tangible personal property pursuant to the authority granted by and subject to the provisions of sections 144.600 through 144.761 RSMo; providing for the Use Tax to be repealed, reduced or raised in the same amount as any city sales tax is repealed, reduced or raised; and providing for submission of the proposal to the qualified voters of the city for their approval at the general election called and to be held in the city on April 5, 2022. Posted 9/16/2021
2. Resolution No. 21-07 A resolution allowing Total Highspeed Internet Solutions to solicit door-to-door sales at a monthly rate of fifty dollars (\$50.00) for a term to expire June 30, 2022
3. Discuss Building Code of Appeals vacancy
4. Discuss and/or approve Yard-Art's proposal for outdoor maintenance of City Hall

### Business Meeting

1. Sewer and Public Works report
2. Financial Statement
3. Park Board
4. Emergency Management
5. Police Department
6. City Clerk
7. Committee reports
8. Approve Board of Alderman minutes

### Mayor Report

### Adjournment

*Crystal Warren*

Posted Fair Grove City Hall 9/24/2021 by 10:00a.m. \_\_\_\_\_

Crystal Warren, City Clerk

### **Open Meeting**

Roll call taken by Mayor Stephen Short

Present: Alderman Steve Mallard, Alderman Dayna Ault, Alderman Dennis Roe, Alderman Jeffrey Danderson, Alderman Richard Icenhower

Absent: Alderman Richard Avery

Call to order at 6:30 p.m.

### **APPROVE AGENDA**

Motion by Mallard to approve agenda. Second Ault

Mallard Aye, Ault Aye, Roe Aye, Danderson Aye, Icenhower Aye

### **APPROVE 2020-2021 FISCAL YEAR AUDIT (MARSHALL DECKER WITH DECKER AND DEGOOD CPA) Blake Pace**

Blake Pace spoke on behalf of Marshall Decker and provided physical copies of the final audit to all Board members, Mayor and City Clerk

Opinions paragraph on Page 2 is the formal statement of auditor advising if they determined the documents were accurate, complete, free from error & trusted by any outside reader. City of Fair Grove received a clean opinion this year. Page 6 shows the Governmental Funds, which operates off tax monies received. Page 9 shows the Propriety Funds, which are the services City charges for. Page 10 shows the net increase in cash & cash equivalent, which assist in determining if the rates the City was charging is sufficient, and per Pace they are. Overall, Pace advised the City looks great and our cash balances are in a good position.

Mayor Short thanked the City's retiring City Clerk Dana Louderbaugh for her hard work and diligence on keeping the City's budget and finances in the position it is in.

Motion by Ault to approve 2020-2021 Fiscal Year Audit. Second Mallard

Mallard Aye, Ault Aye, Roe Aye, Danderson Aye, Icenhower Aye

**Public Portion-** Public may speak on any item on agenda

No one from public spoke

### **Old Business**

### **DISCUSS AND/OR APPROVE NEW LEASE AGREEMENT BETWEEN THE CITY OF FAIR GROVE AND THE SPRINGFIELD GREENE COUNTY LIBRARY DISTRICT TO INCLUDE A PROPOSED 5% INCREASE AND UPDATE OF ADDITIONAL INSURED LANGUAGE**

Committee did not have time to meet with the library and Mayor stated he would like to postpone item. However, Icenhower said to move forward as the lease date is coming up soon and the library can address upon receipt of new lease agreement if they do not wish to renew.

Motion by Icenhower to approve new lease agreement between the City of Fair Grove and the Springfield Greene County Library District to include a proposed 5% increase and update of additional insured language. Second Mallard

Mallard Aye, Ault Aye, Roe Aye, Danderson Aye, Icenhower Aye

**SECOND READING OF BILL NO. 21-20 AN ORDINANCE APPOINTING CRYSTAL WARREN AS CITY CLERK FOR THE CITY OF FAIR GROVE, MISSOURI FOR THE TERM OCTOBER 2, 2021 TO JUNE 30, 2022**

Motion by Roe to have second reading of Bill No 21-20 by title only. Second Mallard. No discussion.

Mallard Aye, Ault Aye, Roe Aye, Danderson Aye, Icenhower Aye

**MAYOR READ BILL NO 21-20 BY TITLE ONLY**

Motion by Ault to approve second reading of Bill No. 21-20 and assign it Ordinance No. 220. Second Mallard. No discussion.

Mallard Aye, Ault Aye, Roe Aye, Danderson Aye, Icenhower Aye

**New Business**

**FIRST READING OF BILL NO. 21-21 AN ORDINANCE OF THE CITY OF FAIR GROVE, MISSOURI, IMPOSING A USE TAX FOR GENERAL REVENUE PURPOSES AT THE RATE EQUAL TO THE TOTAL LOCAL SALES TAXES IN EFFECT FOR THE PRIVILEGE OF STORING, USING OR CONSUMING WITHIN THE CITY ANY ARTICLE OF TANGIBLE PERSONAL PROPERTY PURSUANT TO THE AUTHORITY GRANTED BY AND SUBJECT TO THE PROVISIONS OF SECTIONS 144.600 THROUGH 144.761 RSMO; PROVIDING FOR THE USE TAX TO BE REPEALED, REDUCED OR RAISED IN THE SAME AMOUNT AS ANY CITY SALES TAX IS REPEALED, REDUCED OR RAISED; AND PROVIDING FOR SUBMISSION OF THE PROPOSAL TO THE QUALIFIED VOTERS OF THE CITY FOR THEIR APPROVAL AT THE GENERAL ELECTION CALLED AND TO BE HELD IN THE CITY ON APRIL 5, 2022. POSTED 9/16/2021**

Motion by Ault to have first reading of Bill No 21-21 by title only. Second Roe. No discussion.

Mallard Aye, Ault Aye, Roe Aye, Danderson Aye, Icenhower Aye

**MAYOR TO READ BILL NO 21-21 BY TITLE ONLY**

Motion by Mallard to approve first reading of Bill No 21-21 by title only. Second Ault  
Mallard Aye, Ault Aye, Roe Aye, Danderson Aye, Icenhower Aye

**RESOLUTION NO. 21-07 A RESOLUTION ALLOWING TOTAL HIGHSPEED INTERNET SOLUTIONS TO SOLICIT DOOR-TO-DOOR SALES AT A MONTHLY RATE OF FIFTY DOLLARS (\$50.00) FOR A TERM TO EXPIRE JUNE 30, 2022**

Total High Speed representative William Juneau addressed Board. Total Highspeed is currently looking to conduct door-to-door sales to residents who do not currently have their service. They plan on having three different salesmen (one per day) work three days a week. Due to the amount of time they will be in the City and various salesmen, they would like to do a monthly permit rather than daily permit. Juneau would also like to offer their services to the local community and schools in anyway they can. Ault like this idea and offered to reach out to the schools as well.

Motion by Icenhower to approve Resolution No. 21-07 a resolution allowing Total Highspeed Internet Solutions to solicit door-to-door sales at a monthly rate of fifty dollars (\$50.00) for a term to expire June 30, 2022. Second Ault  
Mallard Aye, Ault Aye, Roe Aye, Danderson Nay, Icenhower Aye

#### **DISCUSS BUILDING CODE OF APPEALS VACANCY**

Current vacancy for Building Code Board of Appeals. Board request to have position posted on website and at City Hall. This position does not require the person to live inside the City limits.

#### **DISCUSS AND/OR APPROVE YARD-ART'S PROPOSAL FOR OUTDOOR MAINTENANCE OF CITY HALL**

Unsolicited offer from Yard-Art was dropped off at City Hall. Mayor suggested to place their information in the vendor bid request file so they can be notified if we bid out our lawn maintenance next spring. Per Danderson, postpone item to spring.

#### **Business Meeting**

#### **SEWER AND PUBLIC WORKS REPORT**

Roe advised Kenny Hokanson was out with Willis Bros. working the Highway CC Lift Station Equipment Upgrade project and unable to attend the board meeting.

#### **FINANCIAL STATEMENT**

Mallard motioned to Approve Financial Statement for August. Icenhower Second.  
Mallard Aye, Ault Aye, Roe Aye, Danderson Aye, Icenhower Aye

#### **PARK BOARD**

No one available to provide update  
Per Ault, Park Board has arranged for Catrina Avery to provide an update on a regular basis to the Board of Alderman.

#### **EMERGENCY MANAGEMENT**

Per Ault, the Heritage Reunion Festival went really well. They had five medical calls, but none of them were serious. Four of them may have required an ambulance, but due to the fact they were able to obtain, they were able to transport emergency equipment to the subjects averting the need of an ambulance. One person also forgot where they parked and could not locate their vehicle. They utilized Skylab and was able to locate the car. It was estimated approximately 30,000 to 35,000 people were at the festival on Saturday and approximately 10,000 to 11,000 on Sunday. This was the largest turnout the festival has had.

Ault stated Emergency Management is conducting monthly meetings to ensure everything moves forward smoothly.

Icenhower asked Ault who authorized the testing of alarms without prior notice. The alarms are supposed to only be tested on Wednesdays at 10:00 a.m. unless prior notice is given and citizens can be notified. Several citizens had called in concerned when they heard the alarm sounding.

Per Ault, she is not sure what permission Ted Wolf had received but did state they needed to test their new radio.

## **POLICE DEPARTMENT**

Festival went well with very few calls for service. There were a few in-house issues that arose which will be worked on for next year.

Department received lots of positive comments on the uniforms they wore at the festival. Police may utilize this uniform for Spring/Summer as they are much cooler to wear.

Department had a few arrests for theft from Kum and Go and a DWI but nothing major to report.

## **CITY CLERK**

First round of ARP funds received. Need Board members to decide and prioritize how these funds are to be utilized.

Greene County Department of Social Services sent out notice to the city to see if our water/sewer department wanted to coordinate with them for residents who are in arrears on their bills.

Information was given to the Water Department to see if they wanted to participate.

## **COMMITTEE REPORTS**

### **Sewer and Public Works**

Roe provided an update on the CC Lift Station project. Handout is attached to minutes.

Icenhower asked the Mayor who authorized the dumping of outhouses from festival in our sewers. Mayor stated he was contacted by someone with the Heritage Reunion and was told Hokanson okayed it as long as the Mayor was good with it. Per Icenhower, Mayor does not have authority to make this decision, but Mayor insisted he did as he considered this an emergency situation. Icenhower stated Hokanson spoke with Leon Burrell and Burrell was told he could not dump in our sewers. Danderson advised discussions on outside disposal into our sewers was brought to the Board in February and it was decided we would not accept them.

Mayor apologized to Board for allowing them to dump and said due to what he knows now he would not have proceeded as he had. Board accepted his apology.

Ault announced Ward I is having a neighborhood party this coming Saturday. Will be outside at the Pavilion.

### **Approve Board of Alderman minutes**

Corrections to August 24, 2021 minutes: Page 2 under Approve and/or discuss request to remove two Park Board members due to lack of participation correct spelling of Leah "Castro" to Leah "Cathro." Under Approve and/or discuss bid proposal for fleet general service and maintenance change Motion by Roe to approve "Ault," to approve "Premiere Automotive" and Icenhower "abstained" from this vote and did not say "aye." On Page 6 under approve Board of Alderman minutes change Icenhower's vote from "sustain" to "abstain."

Corrections to September 14, 2021 minutes: Page 1 under Planning & Zoning vacancy remove "prior" from sentence stating McCormick has prior experience in construction and framing houses. On Page 7 under Discuss Greene County's Community Survey change Ault asked if the choices listed on the survey were the only ones available or if you can recommend other options to read Ault asked if start up or existing programs listed on the survey were the only options available.

Motion by Roe to approve Board of Alderman minutes with corrections identified. Second by Ault.

Mallard Aye, Ault Aye, Roe Aye, Danderson Aye, Icenhower Aye

### **Mayor Report**

During setup at the festival one of the vendors blocked Main Street for a couple of hours. This issue will be addressed so there will not be a repeat occurrence next year.

Questions were brought up on process for vendors on private property. Per the City Clerk, the vendor needs written permission from the property owner to set up on their property. They need to fill out a Special Events License at City Hall and pay \$10. If food is to be served, they also need a county health permit.

Complaints / concerns were expressed this week regarding the old mill drainage at Teal's Greenhouse. Water drains into a ditch, causing some standing water and odor issues. They asked if the City could enclose this area but were advised due to financial constraints at this time, the City would not be able to do this.

A request was also made for a streetlight at the corner; however, as there is another light within 300ft of requested location, we would not install another one.

Danderson brought up that this was the last Board meeting Dana would be attending as a City Clerk as her last day is October 1<sup>st</sup>. Danderson thanked Dana for her years of service and all her hard work. Job well done.

### **Adjournment**

Motion by Danderson to adjourn. Second by Icenhower.

Mallard Aye, Ault Aye, Roe Aye, Danderson Aye, Icenhower Aye

Meeting adjourned at 7:30 p.m.

*Crystal Warren*

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Crystal Warren, City Clerk