

## **HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 70**

Minutes of Meeting of Board of Directors

December 7, 2016

The Board of Directors ("Board") of Harris County Water Control and Improvement District No. 70 ("District") met at 2935 Foley Road, Crosby, Harris County, Texas 77532 on December 7, 2016, in accordance with the duly posted notice of said meeting, with a quorum of Directors present, as follows:

Nora Caufield, President  
Kenneth Michael Higgins, Vice President  
Steve Kimes, Secretary  
Randall Keith Adams, Assistant Secretary

and the following absent:

None.

Also present were Don Guillory, Pam Graham, Bob Ideus, Ryan Nokelby, David Hunn, Terry Stevens, and G. Taylor Goodall, Jr.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. The Board considered the minutes of the meeting held on November 2, 2016. After a brief review and discussion, upon motion made by Director Higgins, seconded by Director Adams, the Board unanimously approved the minutes as presented.

2. In the absence of the tax assessor/collector, the Board reviewed the tax assessor/collector's report, copy attached. The District's 2016 taxes are 6.33% collected. After further review and discussion, upon motion made by Director Adams, seconded by Director Kimes, the Board unanimously approved the tax assessor/collector's report as presented and authorized disbursements contained therein.

3. Don Guillory presented the operator's report, copy attached. A water and sewer tap was made at 2706 Lake Breeze, and 50 door hangers were hung notifying customers of possible service interruption due to replacement of a fire hydrant. The fire hydrant was replaced at the corner of Shoreside and Crosswinds Way. Crawford Technical pulled and cleaned the jockey pump at the sewer plant lift station. Bacteriological samples were sent to the lab and the DMR was forwarded to the TCEQ. Subject to that discussion, upon motion made by Director Higgins, seconded by Director Adams, the Board unanimously approved the operator's report as presented.

4. Bob Ideus presented the bookkeeper's report, copy attached. The District's operating fund contains \$1,267,746.06. After further review and discussion, upon motion made by Director Kimes, seconded by Director Higgins, the Board unanimously approved the bookkeeper's report as presented and authorized issuance of the checks listed therein.

5. At 6:34 p.m., the Board entered into executive session to discuss employment matters. At 6:45 p.m., the Board exited the executive session.

6. The Board considered a Resolution of Appreciation. The Board reviewed the Resolution which thanked Don Guillory for his many years of services to the District. Mr. Guillory thanked the Board and noted his pleasure in serving the District and community at-large and thanked the Board of Directors for their support over the years. Subject to that discussion, upon motion made by Director Higgins, seconded by Director Adams, the Board unanimously adopted the Resolution of Appreciation for Don Guillory's service to the District.

7. Pam Graham presented the billing and collections report, copy attached. The District collected \$35,417.99 during the month. Subject to that discussion, upon motion made by Director Kimes, seconded by Director Higgins, the Board unanimously approved the billing and collections report as presented.

8. Ryan Nokelby and David Hunn presented an engineer's report, copy attached. There was lengthy discussion regarding the various options for repair of the sanitary sewer line on the south side of Foley Road. At 7:33 p.m., the Board entered into executive session. At 7:55 p.m., the Board exited executive session. Upon exiting the executive session, upon motion made by Director Kimes, seconded by Director Higgins, the Board unanimously authorized proceeding with an emergency repair on the manhole with slab, at a cost not to exceed \$30,000, all inclusive. The Board informed the engineer that they would be willing to hold a special meeting, if necessary, to discuss the matter further and review alternative options in the event the total cost is deemed to exceed \$30,000.

9. The Board considered a contract for District operator services. Terry Stevens continues to work with the attorney regarding completion of the contract and submission of the necessary HB 1295 Form. Mr. Stephens is currently finishing up paperwork associated with finalizing the LLC and ensuring that the proper liability insurance is in place. The Board discussed approving the operator's contract contingent upon successful receipt of the requisite HB 1295 Form, and the condition that all material and terms in the contract are identical to those of the District's currently in effect contract for District operator services. Subject to that discussion, upon motion made by Director Higgins, seconded by Director Kimes, the Board unanimously approved the contract, subject to the contingencies specified.

10. The Board considered pending business. Director Caufield expressed that she recently had discussions with a District resident inquiring as to whether certain trees in question resided on his property or on District property. The Board took Director Caufield's statement under advisement.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary