

# Belmore Arena Board Meeting Minutes October 16, 2023

*Time: 8:00pm Location: Lounge, Belmore Community Centre*

**Attendees:** Marvin Grimes, Jamie McCallum, Lindsay Underwood, Bill de Vos, Ian Inglis, Warren Weber, Heidi Dupuis, Kim Harris, Jenn VanDyk, Corrine Gautreau, Kyra Wright, Jeremy Underwood, Lindsay Underwood, Randy Scott, Chris Inglis

**Secretary/Recorder:** Darlene Loos.

<i>Time</i>	<i>ITEM</i>	<i>(Discussion, Approval, Information Sharing)</i>	<i>Meeting Notes/Action Items</i>
8:00	<b>Call to Order</b> <b>Approval of October 16, 2023 Agenda</b> <i>Jeremy Underwood</i>		Jeremy called the meeting to order at 8:05pm. Motion by Jamie, 2 <sup>nd</sup> by Jenn V. Carried
8:02	<b>Approve Previous Mtg Minutes September 18, 2023</b> (attached) - <i>Team</i>		Motion to approve minutes by Ian, 2 <sup>nd</sup> Kim. Carried.
<b>Agenda Items</b>			
8:05	<b>Update Previous Action Items</b> (below agenda items) - <i>Jeremy Underwood</i>	<b>Standing</b>	See below.
8:15	<b>Discuss re: Municipal South Bruce Nuclear Exploration Team and the NWMO Community Engagement Team presentation to the Community of Belmore</b> - <i>Nigel VanDyk</i>	<b>Discussion</b>	Nov 20 <sup>th</sup> Chamber will put together a survey and get Kim to send out. - Who is interested in coming and what topics
8:25	<b>Correspondence</b> - <i>Board</i>	<b>Standing</b>	Jeremy got a call from a Realtor who is interested in knowing if a transport driver can park his truck in our lot. NO, not something we want to get into. We have declined requests similar to this in the past. Jeremy will advise of our decision.  Huron County Trappers – want to plant a tree in memory of Len Baird. Jeremy will advise we are good with this.
8:35	<b>Grants Update</b> - <i>Kyra Wright</i>	<b>Standing</b>	Big grant – just one invoice to come in. Need before the end of October.

			Public Skating on Nov 12 <sup>th</sup> is from 12-2. Recognition is at 11am – with Lisa Thompson and Tree. Mildmay and Wingham Advanced Times have been invited. Also, should invite municipal representatives. Jenn and Kyra will chat about snacks and such.
8:45	<b>Treasurer's Report</b> - <i>Jenn VanDyk</i>	<b>Standing</b>	Bills to be paid \$5296.51 Memorial Donations and Ice Sponsorships are coming in. Motion to pay by Jenn, 2 <sup>nd</sup> by Randy, carried.
8:55	<b>Belmore Catering</b> - <i>Chris Inglis/Catering Member</i>	<b>Committee Report</b>	Recent wedding went really well. Celebration of Life went over well. Family Turkey Dinner went over well. Catering had a good summer. Opted out of doing dessert for the Lottery Dinner. Doing the Worship event in January.
9:00	<b>General Maintenance</b> - <i>Jeremy Underwood/Warren Weber</i>	<b>Committee Report</b>	Started working on the plant. Had to replace one electric motor. Warren will get another quote from Hanover. Needs to be completed first thing in spring – roof is leaking. Municipalities should be approached for money for roof. They are working on budgets. Submit request to Municipalities for roofing and brine headers (two large capital costs). A delegation to go to the Municipalities – Jenn V volunteered
9:05	<b>Parks Board</b> - <i>Jamie Dickson</i>	<b>Committee Report</b>	Nothing.
9:10	<b>Rentals - Hall &amp; Lounge</b> - <i>Kim Harris</i>	<b>Committee Report</b>	Team photos have all been spoken for. Moved everything from dressing room one into office to get trophy case up. Dry mount photo being mounted. Picnic Tables have been returned. Easel and black board have disappeared. Mass email went out with no responses back. Bar jiggers are not working. Kim will call Nikk Schmalz and see where she gets hers. Next 2 months are busy. Vacuum cleaners aren't working. One needs a new filter. Kim will talk to Charlie tomorrow about coming to look at the other vacuum. Big scrubber isn't working - won't charge. Kim will also have Charlie look at the scrubber. Arena floor has to be scrubbed before Friday. May have to rent or borrow a scrubber if we can't get ours working.

<p><b>9:20</b></p>	<p><b>Ice Rentals &amp; Installation</b>  - <i>Warren Weber</i></p>	<p><b>Committee Report</b></p>	<p>Dan wondered about pickleball on Thursday. Warren doesn't think that will be possible.  Nesbitt will be here next week for the lines.  Lots of ice rentals this year.</p> <p>Getting enough people to flood may be a concern. Will hold another training session in December/January.</p> <p>Public Skating donations are almost full.</p>
<p><b>9:30</b></p>	<p><b>Belmore Curling</b>  - <b>Bill Devos</b></p>	<p><b>Committee Report</b></p>	<p>Nothing new to report.</p>
<p><b>9:35</b></p>	<p><b>Belmore Figure Skating</b>  - <i>Mary Inglis, Heidi Dupuis, Sharon Hofman</i></p>	<p><b>Committee Report</b></p>	<p>44 registered. Nov 4<sup>th</sup> and Nov 6<sup>th</sup>.  Tried online registration this year and it is working really well.  Is there a list of the cleaning jobs?  - Kim and Chris will meet Heidi and go over the cleaning list.</p>
<p><b>9:40</b></p>	<p><b>South Bruce</b>  - <i>Mark Ireland</i></p>	<p><b>Committee Report</b></p>	<p>Absent.</p>
<p><b>9:45</b></p>	<p><b>Morris-Turnberry</b>  - <i>Jamie McCallum</i></p>	<p><b>Committee Report</b></p>	<p>Nothing new.</p>
<p><b>9:50</b></p>	<p><b>Howick</b>  - <i>Marvin Grimes</i></p>	<p><b>Committee Report</b></p>	<p>Nothing new.</p>
<p><b>9:55</b></p>	<p><b>Communication</b>  - <b>Team</b></p>	<p><b>Committee Report</b></p>	<p>Christmas Market on November 18<sup>th</sup>.  - Figure Skating will run the food booth.  - Looking for more vendors (about 10 more needed)</p> <p>Snow Removal Tenders – NO tenders received.  - Jeremy will figure out snow removal  - Jenn V will email Belle Haven and advise of no tenders.</p>
<p><b>10:00</b></p>	<p><b>Belmore Chamber of Commerce -</b>  <i>Kyra Wright/Nigel VanDyk</i></p>	<p><b>Committee Report</b></p>	<p>Ronnie Nichol was at meeting. Tours they do at the Greenock Swamp. He wondered if Belmore would be interested in participating in something like that. Suggested starting here and going up through Formosa and then eventually to McIntosh and then end up here. Start at noon and be back here around 5:30pm.  - Wondered if catering would be interested in doing pancake and sausage dinner?</p>

			This would be a 3 times/year event. Usually about 30 people attend each event. Chamber is asking Ronnie to come back to another meeting to discuss further.
<b>Next Meeting - November 20, 2023</b>			
<b>Adjournment of Regular Meeting</b>		Motion to adjourn by Jenn V, 2 <sup>nd</sup> by Heidi.	
<b>Previous Action Items</b>			
<b>Lead</b>	<b>Agenda Item/Topic</b>	<b>Actions for Follow Up</b>	
Chris	<b>Donation Tree – display for arena</b>	<p>20230417: Chris will contact Cox Signs and order a tree.</p> <p>20230515: no update.</p> <p>20230619: Down payment of ½ has been sent. We will do the installation. The remainder of the bill due once we receive the tree.</p> <p>20230717: No update</p> <p>20230821: Tree leaves have arrived; waiting on trunk to arrive – should be soon.</p> <p>20230918: Still waiting on trunk. Mentioned that unveiling of the tree will happen at the “first skate event” same time as the grant recognition (Nov 12th). Chris still taking names. Letter written to Mildmay Homecoming asking for donations for the memorial tree as they are seeking submissions for where to donate \$ for those organizations who volunteered.</p> <p><b>20231016:</b> Trunk has arrived and 42 leaves are being engraved. Kim can pick up and Gord will install. Every January, do more leaves as needed. Donation received from Douglas’s</p>	
Jeremy/Jenn V	<b>General Maintenance</b>	<p><b>20230515:</b> Repairs needed: toilet lid is broken in Women’s Washroom.</p> <p><b>20230717:</b> Toilet still needs to be fixed. Jeremy to look at.</p> <p>20230821: Lawnmower has flat tire.</p> <p>20230918: Lawn mower tire fixed. Toilets in need of replacement. Motion made to replace the hall/lobby toilets as well as the toilets outside (total of 16) by Lindsay (1), Kim (2) PENDING that the quote to do this work is reasonable. Kim is going to get toilet prices.</p> <p><b>20231016:</b> 3 prices – Brian (Kohler – 15 toilets \$8055 + HST), Watsons (Ravena 3 – American Standard \$5127 + HST), Hodgkins (Marina \$3795). Installation for \$1200 + HST. Also, now need 3 more toilets for Curling Club. Total of 18 toilets needed. Motion by Randy to order from Hodgins and have Brian install, second by Warren. Carried. ** Quote will increase by 3 toilets and labour</p> <p><b>20231016:</b> Started working on the plant. Had to replace one electric motor. Warren will get another quote from Hanover.</p> <p><b>20231016:</b> Submit request to Municipalities for roofing and brine headers (two large capital costs). A delegation to go to the Municipalities – Jenn V volunteered</p>	

	<b>Lobby Bench Steel</b>	<p>20230717: Arena Board paid Mr. Martin for lobby bench steel, not picked up yet. ○ Gord Harris and Paul Inglis are looking after this project. Follow-up at August 21<sup>st</sup> meeting</p> <p>20230821: No update on the steel.</p> <p>20230918: No update.</p> <p>20231016: Lobby benches arrived yesterday. Just needs to be attached.</p>
Nigel/ Jeremy	<b>Delegations for Council Budgets for Brine Header Replacement - Asking for Funds</b>	<p>20230918: Nigel brought up it would be prudent to get letters/and attend council meetings to submit delegation for funds for brine header replacement. Would need quote to get this letter together properly. Jeremy going to work on.</p>
Jeremy	<b>Correspondence</b>	<p>20231016: Jeremy got a call from a Realtor who is interested in knowing if a transport driver can park his truck in our lot. NO, not something we want to get into. We have declined requests like this in the past. Jeremy will advise of our decision.</p> <p>20231016: Huron County Trappers – want to plant a tree in memory of Len Baird. Jeremy will advise we are good with this.</p>
Kim	<b>Rentals – Hall &amp; Lounge</b>	<p>20231016: Bar jiggers are not working, Kim will call Nikk Schmalz and see where she gets hers.</p> <p>20231016: Kim will talk to Charlie tomorrow about coming to look at the vacuum and scrubber. Vacuum cleaners aren't working - one needs a new filter and big scrubber isn't working - won't charge.</p>
Warren	<b>Ice Rentals/Installation</b>	<p>20231016: Getting enough people to flood may be a concern. Will hold another training session in December/January.</p>
Heidi/Kim/Chris	<b>Belmore Figure Skating</b>	<p>20231016: FS looking for a list of cleaning jobs. Kim and Chris will meet Heidi and go over the cleaning list.</p>
<b>Parking Lot</b>		
Jeremy/ Warren	<b>General Maintenance – for Summer</b>	<p>20230228:</p> <ol style="list-style-type: none"> <li>1) Brine header – preventive maintenance by 2025. <ul style="list-style-type: none"> <li>○ 20230821: Need to let Municipalities know (in November/December) about Brine Header replacement project before their budgets are made.</li> <li>○ 20231016: working on a couple of quotes for brine headers.</li> </ul> </li> <li>2) Rooves in tractor room need to be repaired – leaking. Currently flat roof, want to change to sloped rooves. <ul style="list-style-type: none"> <li>○ 20230821: Warren made some calls but never heard back from anyone</li> </ul> </li> <li>3) Boards around the ice surface need to be replaced.</li> </ol>

<p>Arena Board/ Howick Twp</p>	<p><b>Sandblasting &amp; Painting</b></p>	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting</p> <p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next mee.ng</p> <p>2023016: Supposed to come – we look. May charge interest on balance owing.</p> <p>20230228: No further communication.</p> <p>20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.</p> <p>- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.</p> <p>Motion to continue to hold payment and speak to Howick Twp as to next steps.</p> <p><b>20230515:</b> J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. <b>MOVE TO PARKING LOT</b></p> <p><b>20230821:</b> No further update.</p>
<p><b>Adjournment:</b></p>		<p><b>Next Meeting: November 20, 2023</b></p>