

**CITY OF OSKALOOSA, KS
APPLICATION FOR SIGN PERMIT**

Application #: _____

Date of Application: _____

Application Fee: \$15.00

Section 1: Applicant & Contractor Information

Owner: _____

Contractor: _____

Address: _____

Address: _____

City: _____

City: _____

State: _____ Zip: _____

State: _____ Zip: _____

Phone: _____

Phone: _____

Section 2: Graphical Representation of Sign
(Attach Diagram Drawing of Sign)

Section 3: Sign Type and Specifics

___ Detached, Monument OR

___ Attached Wall Sign

Does the Sign Require Electrical Hookup?

___ Yes ___ No

Sign Height _____

Total Square Feet _____

Sign Width _____

Sign Value \$ _____

Section 4: Regulations

WALL SIGNS

DETACHED SIGNS

District R1 = 35' Maximum Sq Ft
= 1 sign allowed

District R1 = 16' Maximum Sq Ft
= 12' Maximum Height

District B1, B2, B3 = 50' Maximum Sq Ft
= 1 sign allowed

District R3 & Special Use (Home)
= 6' Maximum Sq Ft
= 5' Maximum Height

District I3 = 10% of Wall
= 3 signs allowed

District B1, B2, B3 = 85' Maximum Sq Ft
= 15' Maximum Height

District I3 = 100' Maximum Sq Ft
= 20' Maximum Height

The undersigned hereby certifies that the information given herein is correct and that the undersigned will comply with all Zoning Regulations for the City of Oskaloosa, KS.

Applicant's Signature

Date

Zoning Administrator Approval

Date

ARTICLE 70

Sign Regulations

70.1 GENERAL PROVISIONS

The Regulations as set forth in this Article shall apply and govern in all Districts except as provided for elsewhere in these Zoning Regulations. In no case shall these Regulations be interpreted to replace any laws or resolutions now in effect in Jefferson County, Oskaloosa or the State of Kansas, but rather to supplement such ordinances, laws or resolutions. Where there is a conflict, the most restrictive regulation shall rule.

70.2 SIGN CLEARANCE SLIP

No permit of any type allowing painting, construction, erection or placement of any sign (except as set forth in Section 70.4 of this Article), shall be issued until a Sign Clearance Slip has been issued.

70.3 APPLICATION

- A. Sign Clearance Slips will be acquired from the office of the Zoning Administrator.
- B. Applications for Sign Clearance Slips by other than the property owner shall be accompanied by a letter authorizing the placement of a sign, signed by the owner or duly authorized agent or accompanied by a lease showing the right of the applicant.
- C. Such application shall provide all information necessary for a proper determination as to conformance to all Regulations.
- D. Permits required for painting, construction, erection or placement of a sign shall adhere to every specification set forth in the application as approved or such Sign Clearance Slip shall become void.
- E. If a sign is found in conflict with Zoning Regulations and a Nonconforming Use Permit is not in existence, such sign shall be illegal and treated as such.
- F. If a sign is not erected within sixty (60) days from the date of issuance, the Sign Clearance Slip shall be deemed void unless an extension is granted by the Zoning Administrator.

70.4 SIGNS NOT REQUIRING A SIGN CLEARANCE SLIP

The following permitted signs shall not be animated in any manner or illuminated except by reflected or hidden nonflashing source. Permitted lighting to be situated in such a manner that a nuisance shall never be created as a result of glare or focus. The following signs are allowed in any District and do not require a Sign Clearance Slip:

- A. Signs of any governmental body or agency, including traffic or similar regulatory devices or legal notices.
- B. Memorial signs or tablets.
- C. Signs required to be maintained by law or governmental order, rule or regulations.
- D. Accessory construction or subdivision site sign denoting participating architect, engineer, contractor or the like when placed on construction sites. Said total sign area shall not exceed forty square feet (40 sq. ft.) for each major approach.
- E. Temporary, portable accessory signs not to exceed eight square feet (8 sq. ft.) in area. (To include for rent or for sale signs.)
- F. Accessory bulletin boards or announcement for churches or public buildings not to exceed twenty-five square feet (25 sq. ft.) in sign area.
- G. Name plates, address plates or identification signs for all residential buildings. Such sign shall not exceed one square foot (1 sq. ft.) in area and shall show only the name and address of the occupant or legal home occupation. Said sign to be attached to the wall of the principal building.
- H. Accessory name plates, address plates or identification signs (not to exceed ten square feet (10sq. ft.)) for nonresidential buildings where said sign is a permanent part of the structure and does not protrude from the building in any manner.
- I. Accessory flags or emblems of civic, philanthropic, educational or religious organization.
- J. Temporary accessory signs announcing a campaign, drive or special event of any of the organizations mentioned above.
- K. Names and addresses painted or attached to mail boxes.

70.5 GENERAL LIMITATIONS.

- A. No sign shall be erected or maintained which constitutes a hazard or nuisance because of glare, focus, animation or flashing. If such becomes evident, the governmental agency having jurisdiction shall direct its removal or alteration.
- B. No sign shall be erected or maintained unless it is in compliance with the Regulations of the District in which it is located.
- C. Any use of red, green or amber illumination must be located so that it does not create a confusion with or may be misinterpreted as a traffic signal device.

D. No sign, other than a traffic control or directional device, shall extend into, encroach upon or overhang the traveled way of any street or alley.

70.6

PERMIT FEE

Fee for sign permit shall be three dollars ~~(\$3)~~ ^{\$15}.