

BOARD OF HEALTH MINUTES

September 18, 2012

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Led by Chairwoman L. Hendrixson at 7:17 p.m.

ROLL CALL: BOARD OF HEALTH MEMBERS - Present:

Chairwoman Linda L. Hendrixson, Vice Chairman John Degutis, Daniel Coranoto, Donna Morris, John Parks, Terry Cassidy

Absent: Barbara Horan, Peggy Bopp

Also Present: Denise Webb, Sussex County Board of Health Inspector;
Valerie Galizia, Board of Health Secretary

STATEMENT – Chairwoman L. Hendrixson stated that the meeting was being held in compliance with the provisions of P. L. 1975, Chapters 231, 4 & 13 of the Sunshine Law, and that adequate notice of said the meeting has been published in the New Jersey Herald being the Daily and Sunday editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

Before moving on with the agenda, Chairwoman L. Hendrixson took a moment to thank Vice Chairman J. Degutis for running August's meeting.

CONSENT AGENDA

All items with an asterisk (*) are considered routine and non-controversial by the committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Board Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

***MINUTES:** August 21, 2012

***PUBLIC HEALTH NURSING REPORT FOR AUGUST 2012**



County of Sussex

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PUBLIC HEALTH SERVICES
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HERBERT J. YARDLEY, M.A., R.E.H.S.
Administrator/Health Officer

ELLEN PHELPS, M.S.N., R.N.C.
Director Public Health Nurse Services

**REPORT OF SUSSEX COUNTY PUBLIC HEALTH NURSE ACTIVITY
IN HAMPTON TOWNSHIP (1910) FOR AUGUST 2012**

HERE WE GO! Flu season is in full swing. Our nursing staff is ready to keep Sussex County free from the flu virus. Residents can call 973-579-0570, ext. 1211 for more information. Call in and press prompt 1 to make an appointment for a flu shot. Residents also may view the schedule of fall screenings and flu clinics on our website at www.sussex.nj.us/publichealthnursing where they can make their own appointments online.

We regularly receive telephone inquiries about a range of medical and public health issues from residents of Sussex County, including many from Hampton Township. **Eight (8) Hampton Township communicable disease cases were investigated.**

Our **Adult Public Health Clinic** is being offered on the second Tuesday of every other month, and the fourth Wednesday of each month at 201 Wheatsworth Road, Hardyston. The next scheduled dates are Wednesday, September 26th and Tuesday, October 9th. Free vaccines are available to adults who have no private insurance, Medicare, or Medicaid. Residents can call **for a flu shot. Residents also may view the schedule of fall screenings and flu clinics on our website at www.sussex.nj.us/publichealthnursing where they can make their own appointments online.**

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The **Well Baby Clinic** is scheduled for **September 18th**. The location is 201 Wheatsworth Road. Pre-registration is required; call 973-579-0570, ext.1211. **One (1) Hampton child attended our August clinic.**

Flu clinic: September 29th at the Sussex County Public Safety Training Academy, 114 Morris Turnpike, Hampton Twp.

- **Flu vaccine** is \$15.00 for residents under 65. Flu vaccine is free for people 65 and older with Medicare card.
- **Pneumococcal vaccine** is \$50. for residents under 65. Pneumococcal vaccine is free for those residents over 65 with Medicare Card.
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- **Tdap (tetanus with pertussis...whooping cough)** is available for adults for \$35.00 (Medicare does not cover). Getting a pertussis vaccine is very important because there is a sharp increase in pertussis (whooping cough) right now in the United States.
- **Blood Chemistry Screening from 9:00am to 11:30am at Hardyston Middle School.** Anyone interested should call our office. Appointments are necessary.

REMINDER!!!! To all fire and 1st aid squad leaders, per State requirement, please review all staff records for compliance with Hepatitis B vaccinations. Contact our office if you need additional information.

***SUSSEX COUNTY HEALTH DEPARTMENT REPORT FOR AUGUST 2012**

Activity for (1910) Hampton Township

Period from 08/01/2012 to 08/31/2012

Date	Blk/Lot	Facility	Location	Activity
8/10/2012	901/14	Aldersgate Center/Youth Camp	3 MARY JONES RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Maureen Theese)
				Total Food: 1
8/1/2012	2106/1.01		9 VAN AUKEN ROAD	DWR G4A/Septic Inspections – Soil Log (Denise Webb)
8/14/2012	3105/7		127-129 ROUTE 517	DWR G7A/Wastewater Correspondence (Stacie Hewitt)
8/20/2012	206/29		2 BASSETT LANE	DWR G1A/Septic Reviews Alter (Peter Bilby)
8/29/2012	2205/1		136 RIDGE ROAD	DWR G7A/Wastewater Correspondence (Stacie Hewitt)
8/30/2012	2103/1.01		9 VAN AUKEN ROAD	DWR G4B/Septic Inspections - Excavation (Denise Webb)
8/31/2012	2103/1.01		9 VAN AUKEN ROAD	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Emrick Seabold)
8/31/2012	2705/1		17 FOREST DRIVE	DWR G7A/Wastewater Correspondence (Stacie Hewitt)
				Total Septic: 7
8/1/2012	2501/8.03		144 Frank Chandler Road	DWR G8/Phone Call/Follow up (Maureen Slack)
8/2/2012	1403/17.01		247 lakeview drive	DWR G8/Phone Call/Follow up (Maureen Slack)
8/7/2012	3501/36	DAIRY QUEEN	16 HAMPTON HOUSE ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)
8/7/2012	3501/36	DAIRY QUEEN	16 HAMPTON HOUSE ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)
8/8/2012	3501/36	DAIRY QUEEN	16 HAMPTON HOUSE ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)

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Page 1 of 2

Activity for (1910) Hampton Township

Period from 08/01/2012 to 08/31/2012

Date	Blk/Lot	Facility	Location	Activity
8/13/2012	3105/7		CR 519	DWR G8/Phone Call/Follow up (Maureen Slack)
8/13/2012	2705/1		17 Forest Drive	DWR G8/Phone Call/Follow up (Maureen Slack)
8/13/2012	3014/16		42 Branchville Lawson Road	DWR G8/Phone Call/Follow up (Maureen Slack)
8/13/2012	3105/7		CR 519	DWR G8/Phone Call/Follow up (Maureen Slack)
8/13/2012	102/74		11 Andover Road	DWR G8/Phone Call/Follow up (Maureen Slack)
8/24/2012	3301/18	CAMP AUXILLIUM	ROUTE 519	SDW D1/Safe Water - Correspondence (Marcia Chirico)
8/29/2012	0/0	PAULINSKILL	ON PARSON ROAD, IRON BRIDGE	SP A3/Special Projects - Ambient Surface Water Monitoring (Maureen Theese)
8/29/2012	0/0	PAULINSKILL	OLD STAGECOACH ROAD, IRON RAILED BRIDGE	SP A3/Special Projects - Ambient Surface Water Monitoring (Maureen Theese)

Total Other: 13

Total for August 2012

21

APPROVAL OF THE CONSENT AGENDA

Sussex County Health Department Report:

Chairwoman L. Hendrixson requested that the Ambient Surface Water Monitoring on 8/29/2012 on Parson Road/ Iron Bridge and Old Stagecoach Road/ Iron Railed Bridge be removed from the Consent Agenda for further consideration.

A **MOTION** was made by D. Coranoto and seconded by J. Parks, with all members in favor, to approve the Consent Agenda as listed above with the referenced items removed for further consideration.

AGENDA ITEMS TO BE DISCUSSED SEPARATELY

Ambient Surface Water Monitoring on 8/29/2012 on Parson Road and Old Stagecoach Road

Health Inspector D. Webb stated the ambient surface water monitoring is a program that's being conducted with the NJ Department of Environmental Protection. The State has established various stream sampling sites throughout Sussex County. Two of the sites are located on the Paulinskill River. The first is located on Old Stagecoach Road at the iron railed bridge and the other site is on Parson Road at the iron bridge.

The sample is taken upstream from the bridge with a sampling pole that is used to collect the water from the middle of the stream. The sample is brought back to the County office and then is picked up to be taken to a laboratory for testing. The State is conducting the data analysis by sampling to see the levels of fecal Coliform and E-coli from both stream sites.

A **MOTION** was made by D. Coranoto and seconded by J. Degutis, with all members in favor, to approve the removed items from the Consent Agenda.

PRIORITY DISCUSSION LIST

1. Complaint Investigation from 2/9/2012 at 9 Lone Pine Trail Update: D. Webb reminded the members that this complaint was carried over from the previous meeting. The complaint involved solid waste such as two trucks, four trailers, a camper top, and other solid waste on the property. D. Webb had sent the owner a notice of violation and the owner responded by calling her and stated he would start to clean up the property that week. The owner also stated he would try and sell the vehicles.

D. Webb stated she did a drive by the property last week and had gone back out to the property on 9/17/12 but no one was home. She didn't notice any changes with the solid waste in the back of the property but the man had said he was working on what he could last time she spoke with him. He had also stated he would get the truck registered and fax the registration to the County last month but she has yet to receive it. The truck is still sitting on the property. The owner had been given 90 days to clean up the property and either sell or register his vehicles. The owner now has until the end of September to comply or he will be given a summons.

2. Complaint Investigation from 7/30/2012 at Dairy Queen Update: D. Webb stated that a new well has been drilled in the front of the Dairy Queen and the well line going into the Dairy Queen was inspected on 9/5/2012. The well line to Dairy Queen passed the inspection so the soil was back filled. The new well water was tested and failed for total coliform. The old well had been failing the water test for E-coli. D. Webb stated that it could be a problem in the well lines or a plumbing problem inside the building. Until they receive positive test results they will continue to use the mini water tanker that's located behind the Dairy Queen building.

Chairwoman L. Hendrixson stated she spoke with D. Webb regarding a panel truck on Church Road that has not been investigated since Rich Unhock was the inspector for Hampton Township. D. Webb stated she went to view the truck and noted it has license plates on it and a really old inspection sticker that hasn't been inspected in years. She went to the Hampton Municipal Building to see who owns the vehicle and noted it's the house across the street from where the car is parked. She visited the home but no one was available. She stated she will have to send the owner a letter to see if the truck is registered or not because she doesn't have a telephone number available. Chairwoman L. Hendrixson stated the complaint was received about three years ago by an anonymous citizen with all of the problems at that location. The panel truck is the only remaining problem.

D. Coranoto stated he just wanted to make sure the complaints are coming from other residents, not members of the Board of Health. Board of Health members are not supposed to be policing the township, it's against the law.

3. NJLBOHA June & July Meeting: D. Coranoto stated that the NJLBOHA meeting was held on 9/15/2012. NJ State Health Commissioner Mary O'Dowd will be speaking at the NJ League of Municipalities meeting about no longer holding an annual NJLBOHA conference. Instead, she plans to schedule regional meetings with several local health boards three times a year.

D. Coranoto stated there's a shared service grant for health officers if anyone's interested. The grant money is for helping health officers through the county or the town to attend classes.

The State is developing a database for all health board members. They're going to ask the township managers/ administrators to see what type of attendance they have. There have been various boards closed due to lack of attendance so those boards have been consolidated into the township committee. This will be effective in February of 2013.

Peter Correll is looking to increase the membership of the Local Boards of Health Association. They would like to get more boards of health to join their organization.

The newsletter will be published bi-annually now, and starting in February 2013 if any boards of health or the county would like to have something published in the newsletter they are encouraged to contact them. D. Coranoto will get the contact name and email of the person to get in touch with to have something published in the newsletter. The newsletter will be mailed out and also sent via email. The newsletter will be available online shortly as well.

D. Coranoto stated there have been a lot of complaints from citizens throughout the state about harassment from the local health board members on issues. The complaints are supposed to come from the citizens not from a member of a health board. This is one of the reasons they think the health boards are being dissolved/given up to the county to control. The members of the board are to review the complaints received by citizens and to make sure that the health officer handles them and the secretary takes care of them. The health board members should not be doing the health officer's job or the secretary's job. It's a conflict of interest for the health members.

D. Coranoto stated the next meeting is on Saturday, October 6th in South Brunswick if anyone is interested in going with him.

4. Board of Health History: Chairwoman L. Hendrixson stated that Secretary V. Galizia asked her if she would be able to write up a brief history of Hampton Township's Board of Health for Hampton's display board for the Sussex County Farm & Horse Show. The history included when the Board of Health was started, what our purpose is, and what services we contract with the county to provide. The Public Health Nursing Office brought her up to date on some of their new programs that she wasn't completely familiar with. One thing that wasn't mentioned on the history was the special child health services that are available in the county for children from birth to age 5 who have special needs. It's another program that the county sponsors but it's not connected to the health department.

5. Proposed bylaws change/agenda revision: Chairwoman L. Hendrixson stated she's been working with Secretary V. Galizia to come up ways to streamline the meetings more. She started by looking over the bylaws to see how the agenda format should look. She wanted to suggest a revision to the agenda format that she believes will improve how the old and new business is organized each month. She proposed to drop the title "Priority Discussion" and add "Old Business" and "New Business". The only change is that instead of putting all of the updates and new information under "Priority Discussion" it will now be divided into its appropriate type of business.

The Board members agreed that the change to the agenda would be fine considering there is no significant change and the bylaws do not need to be revised.

Chairwoman L. Hendrixson went around the room and asked the members how they feel about the consent agenda. The members responded they felt that the consent agenda helps streamline the meetings and has been very efficient. The consent agenda will stay intact.

A MOTION was made by D. Coranoto, and seconded by T. Cassidy, with all members in favor, to adopt the above suggested agenda revision.

CORRESPONDENCE

1. National Association of Local Boards of Health Addressing Vaccinations Through the Community Guide Factsheet 2012, and a Membership Application: D. Coranoto stated that he felt our Board of Health should rejoin the national association. He stated a lot has changed with the NALBOH; the people that were having problems there are no longer involved, and someone from the NJ Association is interested in joining the executive board of the national organization. Chairwoman L. Hendrixson stated that our Board was a member of the NALBOH for a while until problems arose, and the Board decided to hold off renewing its membership until the problems were solved. She stated she felt the Board should consider joining again at this point. Being a member provides everyone with lots of great information and the NALBOH has excellent conferences. The national association is made up of individual state boards of health associations around the country.

A MOTION was made by J. Degutis, and seconded by D. Morris, with all members in favor, to rejoin the NALBOH.

Chairwoman L. Hendrixson stated the annual dues would be \$135.00 and she will be in touch with Secretary V. Galizia to have the form filled out.

Chairwoman L. Hendrixson stated there is also a factsheet attached to the membership application that discusses the Boards of Health addressing vaccinations through the community guide. She stated that the studies of how to prompt people to sign up for shots was interesting. She stated that client reminders help people to remember their annual immunizations.

2. New Jersey Department of Environmental Protection: Christie Administration Officials Urge Residents to take Precautions against Mosquitoes, to Safeguard against West Nile Virus. Chairwoman L. Hendrixson stated that the news release includes personal protection measures and tips on how to limit mosquitoes on your property.

Chairwoman L. Hendrixson stated there is also a report about mosquito borne virus test results from September 14, 2012 from the State Health Department website. For human testing there have been 22 cases of West Nile Virus reported from 15 counties in NJ, Sussex County not being one of them. There have been 10 birds in Sussex County that have had the West Nile Virus and 29 mosquito pools that have tested positive.

DISCUSSION

No discussion.

PUBLIC SESSION

Public session opened. No public comment. Public session closed.

ADJOURNMENT

A **MOTION** was made by D. Coranoto and seconded by J. Degutis, with all members in favor, to adjourn the meeting at 8:24 pm.

Respectfully submitted by,

Valerie L. Galizia
Board of Health Secretary