

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
January 15, 2019

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:07 pm
2. **Roll call:** All Board Members present. Also in attendance – Jeffrey Craigmyle, Transfer Station; Lyndsey Chaffee, Deputy Clerk (The Clerk introduced Lyndsey as the new Deputy Clerk and the Board welcomed her and introduced themselves)
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Long with support by Trustee Chaffee to approve the agenda with the addition of the 3 items added to New Business. Ayes all. Motion passed.
5. **Approval of Board Minutes of December 18, 2018** - Motion by Trustee Chaffee supported by Trustee Long (with correction to cost of training for BOR to “per entity”). Ayes all. So passed.
6. **Public Comment** (limit to 3 minutes each regarding agenda items):
7. **Bills & Financials:**
 - A. **Treasurer’s Financial Report:** \$272,172.23 total in the general checking account and \$323,890.41 in the tax account for a total in Bank Accounts of \$596,062.64 as of 12/31/18. The Treasurer balances perfectly with the bank statement balance.
 - B. **Clerk Presents Township Bills:** Amount \$9,953.51 total payments. Check numbers presented E317 – E321 & cks# 11076 – 111090. Trustee Chaffee made the motion to pay the Township’s bills as presented, supported by Trustee Long. Ayes all, motion passed.
 - C. **Budget Review:** Reports distributed and reviewed. 84% of the fiscal year has passed. The Clerk will have preliminary Budget Resolutions prepared for the February meeting as we prepare to schedule our first FY 19/20 Budget.
8. **Unfinished Business:**
 - A. **Amerigas Update** – The Clerk is waiting on an adjustment to the bill as we were overcharged. The Board did agree that the adjusted bill could be paid prior to the next meeting to avoid any late charges (as any other bill which may incur extra charges).
 - B. **Securing M-37 Property** – Jim has measured the building so that materials can be purchased. The project was put on hold until the weather improves.
9. **New Business:**
 - A. **Republic Services Contract** - The Supervisor presented the contracts that Republic Services (who has purchased A-Waste) will need approved: \$500 for months when the Transfer Station is open twice a week and \$375 for winter months & \$990 for two 20 yard extra dumpsters for clean-up days. Motion by Clerk Chaffee with support by Trustee Long to sign contracts with Republic as presented. Ayes all, motion passed.
 - B. **BOR Training in Remus** – Big Rapids Department of Public Safety is offering classes for BOR in February at a cost of \$50 per entity. Motion by Supervisor Maike with support by Trustee Long to approve \$50 is any of our BOR wishes to attend.
 - C. **Opt-Out Recreational Marijuana** – Tabled until we get our attorney’s opinion.
10. **Officer’s Reports**

- a. **Zoning Official/Planning Co/ZBA** – The Harbison Walker public hearing is scheduled for Thursday. The Planning Commission may need to begin meeting twice a month to have enough time to review the Master Plan.
 - b. **County Commissioner** – absent
 - c. **Transfer Station** – Attendant Craigmyle reported that business is good. Supervisor Maike asked if the First Aid kit was up to date as Jeffrey has cut his hand. It was decided that Jeffrey will be provided leather gloves to wear as a safety precaution.
 - d. **Supervisor** – Supervisor Maike will leave a copy of “On Common Ground” magazine for everyone to review. As it often contains information that the Board may find useful, she suggests we may wish to subscribe. The Supervisor asked that the zoning for property that includes 8 mobile homes all using one well be reviewed.
 - e. **Clerk** – W-2s and 1099s are completed.
 - f. **Treasurer** – none
 - g. **Trustees** – Trustee Long reported on happenings at the Fire Board meetings.
- 11. Public Comment:** none
- 12. Adjournment:** at 2:22 pm.

The next meeting will be February 19, 2019, at 1 pm.

Respectfully submitted by Clerk Pam Chaffee