

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF
DIRECTORS MEETING
Regular Meeting March 16, 2015**

Present Directors – Mr. John Schaiberger, Mr. Wade Wills, Mr. Jim Elliott, Mr. Mike Davis, Mr. Garry Melchi

Absent Directors – None

Others - Chief Steve Bennett, Captain Jim Beach, Firefighter Talon Edwards

Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Schaiberger, who chaired the meeting.

Roll Call

Mr. Schaiberger introduced the present board members.

Public Comments on Non-Agenda Items

Mr. Dan Schultz addressed the Board with several comments and asked several questions regarding operations within the Department.

Approval of Agenda

Mr. Schaiberger asked for any additions or changes to the meeting agenda. Captain Beach and Mr. Elliott asked that under new business for a discussion of House Number Address identification.

Motion to approve Meeting Agenda for March 16, 2015 as posted with the addition of House Number Address Identification under new business.

Motion: Mr. Wills
Second: Mr. Elliott

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

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Receive or Act on Board Correspondence

None.

Approval of Minutes of January 17, 2015 Regular Meeting

Motion to approve the Minutes of the January 17, 2015 as submitted.

Motion: Mr. Davis
Second: Mr. Elliott

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Treasurer's Report

Accounts Receivable. Mr. Schaiberger noted a pending deposit this month from the Pueblo County Assessor's Office.

Accounts Payable. The new format of reports was well received, which is a result of new software being used by Donna at the Metro District.

Motion to approve Accounts Payable and Accounts Receivable for March 2015.

Motion: Mr. Elliott
Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

EMA Report. It was noted that year to date for 2015, Ambulance Receipts were a little below budget and billings is slightly over budget.

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Fire Chief Report

Statistics. In the Month January 2015, Rye Fire responded to 52 calls for service of which 41 were EMS related and 11 were fire related. In comparison with previous year this is an increase of 15% from 2014 and an increase of 19% change from the 5 year average of 42.

In the Month of February 2015, Rye Fire responded to 60 calls for service of which 49 were EMS related and 11 were fire related. In comparison with the previous year this is an increase of 23% from 2014 and an increase of 22% from the 5 year average of 47.

Administration/Operations. A new grant has been prepared and submitted through FEMA. This request was for full sets of turn out gear along with wildland gear. Also included with the request is a washer/extractor specifically for gear and a dryer. These appliances will be to help the gear have a better and longer life.

The State of Colorado has opened their grant for bunker gear January 1st. We submitted a request for funds to purchase bunker gear. The priority level from the State ranks bunker gear and SCBA gear as high priority.

Colorado State EMS grant is being prepared for replacement and update of cardiac monitors.

Grant request was submitted to Home Depot Corporate. Funds requested will be used to update the living areas at the Station in Colorado City. The Kitchen will be updated with new cabinets and counter space and the living room / bedroom areas will be updated with tile, carpet, paint and window coverings.

This grant was submitted in the Month of February.

Create grants are in process to offset funds for training.

Developing a Fire Cadet program that will be partnered with Beulah Fire and Sponsored by the Rocky Mountain Boy Scouts.

Talks with Leasing company in regards to the fire truck. They will be modifying the payment date to occur the first quarter of the years vs the end of the year.

Prevention. We continue to provide Mitigation assessments for various homeowners throughout the District.

Station Tours have been provided to the Public at both stations.

Attend school functions for community outreach.

Commercial Inspections in cooperation with Pueblo Regional Building Department and Pueblo County Health Department.

Provide assistance to School Dist 70 for fire drills and all hazard drills.

Training. Training has been ongoing throughout the month. Fire training covered general fire

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knowledge, supplies on vehicle, equipment on trucks. Four Employees are registered for Hazardous Materials Technician class which is funded 100% through FEMA, once seats open for class this will be funded. Our Medical Adviser Dr. Weber provided EMS training within the month and our EMS training is ongoing with a new topic every 6 days concerning procedure changes, protocol changes and continuing education, two people attended a Trauma Conference in Pueblo which was funded by Pueblo County EMS Council.

In the month of December 2014, Rye Fire responded to 47 calls for service of which 41 were EMS related and 6 were fire related. In comparison with previous year, this is a decrease of 23% from 2013 and a decrease of 46% change from the 5-year average of 58. It was slow at the beginning of the month with call pick-up the last half of the month.

Old Business

Hatchet Ranch Updates

Mr. Elliott reported that there have been no problems with the installations during the extremely cold weather months. Mr. Schaiberger noted that the air movement of the large tank is now being discussed again and he continues to work on the ground movement option. Because of the wet weather, either option will need to be postponed until dryer conditions prevail to prevent destroying the field that it will set on. Chief Bennett noted as the weather warms up, the tanker trailer will be filled with water.

MSEC Update

Final revisions were sent and appear to be from before the time Mr. Schaiberger presented the last changes. This will continue to be researched and discussed.

Workshop Session

It was noted that the Workshop Session next month will be held on Monday, April 27th from 1:30 pm to 4:30 pm at the Colorado City Metro Offices. The Regular Meeting will be changed to a Special Meeting on the same date and will start at 5:00 pm at the same location. Mr. Elliott asked all members to review the meeting minutes from the Workshop Session held on November 17, 2014.

New Business

Audit Agreement

Included in the board packet was an audit agreement with McPherson, Breyfogle, Daveline & Goodrich, PC for the years ending December 2014, 2015 and 2016. Chief Bennett noted that they are scheduled to start on March 23rd. There was a discussion over the letter and previous year's audits.

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Motion to accept the agreement.

Motion: Mr. Elliott
Second: Mr. Wills

Further Discussion: Mr. Schaiberger will meet with the auditor during this year's audit to ascertain if any additional work can be done by Rye Fire to help reduce the yearly cost of the audits.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

MOU County IT / Laptops

Chief Bennett noted that the agreement was drafted by the Pueblo County Attorney for all county users of County Laptops. This is for five (5) MDC's and one (1) laptop that Rye Fire utilizes for all of our Fire and EMS Dispatches. The agreement was reviewed page by page with notes taken by Chief Bennett who will discuss with the County. It was noted that Rye Fire employees do not use the County E-Mail, so this portion is not applicable. In addition, the signature will include both the Fire Chief and a Board Member. Revisions will be discussed at next month's meeting.

House Number Address Identification

Captain Beach and Mr. Elliott noted that this issue came up last week after East Hatchet Ranch's Annual Meeting. Captain Beach presented several examples to show what is acceptable and not. IFC 2009 notes that the letters must be 4" tall with a 1/2" stroke on a contrasting background. This identification helps responders quickly find locations especially where residents are not right on the road. The Greenhorn Valley News was asked to help get the word out. Captain Beach noted that the signs can be purchased at Grand Sign in Pueblo for around \$12 each.

Executive Session

Mr. Schaiberger noted as authorized by C.R.S. Section 24-6-402, Subsection 4, Paragraphs A-H, this board will now convene in Executive Session. The topic of the Executive Session will be to discuss Personnel Issue. The Executive Session will not be open to the public. No adoption of any proposed policy, position, resolution, rule, regulation, or formal action shall occur at this Executive Session.

Motion to adjourn Regular Meeting of March 16, 2015 to executive session was made at 8:42 P.M.

Motion: Mr. Elliott
Second: Mr. Melchi

Further Discussion: None.

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Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Discussion was:

- Personnel Issue

Motion to adjourn Executive Session of March 16, 2015 to regular session was made at 8:56 P.M.

Motion: Mr. Wills
Second: Mr. Elliott

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Following Executive Session, the Board returned to regular session and the room was opened back up to the public.

Other Discussions

Sonic Boom Concert

A verbal request by the promoters of the Sonic Boom Concert was presented by Chief Bennett where they want to rent a fire truck, with crew, for the concert which will be held this summer in Huerfano County. This event will be outside the Rye Fire District and accessible off Lascar Road.

Motion to support the concert only as required from 911 calls and not rent a vehicle/staff for the event.

Motion: Mr. Melchi
Second: Mr. Wills

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Former Employee

Motion for Chief Bennett to obtain a plaque for a former employee for his years of service to the Department.

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Motion: Mr. Wills
Second: Mr. Schaiberger

Further Discussion: Plaque will be presented at a future meeting.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Adjourn

Motion to adjourn was made at 9:06 P.M.

Motion: Mr. Melchi
Second: Mr. Wills

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Dated this 16th day of March 2015.

A handwritten signature in cursive script that reads "Beach".

Submitted by Jim Beach, Captain