

CASCO TOWNSHIP BOARD OF TRUSTEES  
MINUTES, REGULAR MEETING  
MONDAY, NOVEMBER 20, 2023 @ 7:00PM

Approved 12/18/23

Call to Order: Overhiser called meeting to order @ 7:00pm and led in the Pledge of Allegiance.

Present: Overhiser, Brenner, Clevenger and Dean Kapenga, County Commissioner, & 4 other interested citizens.

Absent: Macyauski & Fleming

Dean Kapenga gave a brief report on Allegan County.

PUBLIC COMMENT: None

**Reports**

- Police: No Report
- SHAES

Zack Kennreich & Corey Capel with SHAES were present and gave a brief report.

- County
- Library: No report
- Clerk:

Cheri presented the minutes of the Regular Meeting of October 16, 2023. Allan made the motion to approve the minutes of October 16, 2023, regular meeting. Supported by Kenny. No further discussion or corrections. Motion Carried.

Cheri also presented the minutes of the Public Hearing on November 8, 2023. Kenny made the motion to approve the minutes of the Public Hearing on November 8, 2023. Alan supported. No further discussion. All votes in favor. Motion Carried.

Cheri made the motion to amend the following Budget Items:

General Fund:

101-253-861.000 Treasurer – Mileage		\$3.92
101-253-851.000 Treasurer – Postage		\$3,000.00
101-265-709.000 Bldg Dept. – fica/medicare	\$17.58 x 3	\$52.74
101-265-851.000 Bldg Dept – Postage		\$9.84

Road Fund

204-446-869.000 Dustlayer		\$7,250.00
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Senior Services

290-673-752-002 supplies		\$206.25
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Supported by Alan. No further discussion. All votes in favor. Motion Carried.

- Treasurer

Balances of Funds as of 10/31/2023 are as follows:

101	General Fund	Balance	\$1,217,963.96
204	Road Fund	Balance	\$963,711.03
206	Fire Fund	Balance	\$353,209.19
207	Police Fund	Balance	\$258,769.15
208	Parks & Recreation Fund	Balance	\$148,001.73

209	Cemetery Fund	Balance	\$97,317.38
290	Senior Services Fund	Balance	\$187,597.21
863	Lakeview Sewer SAD Fund	Balance	\$7,379.98
864	Lakeview Water Sad Fund	Balance	(\$1,358.20)
865	Pacific Sewer Fund	Balance	\$11,162.70
866	Pacific Water Fund	Balance	\$35,805.82
867	Orchard Sewer Sad Fund	Balance	\$20,790.71
868	102 <sup>nd</sup> Ave	Balance	\$84,523.81
869	Casco Beach Dr Fund	Balance	\$55,062.66
860	Lakeview Paving Fund	Balance	\$59,653.53

Kenny made a motion to approve the following bills in the amount of \$394,328.40 as of 10/31/2023.

EFT#73	\$538.29
Check numbers 28648 – 28713	<u>\$393,790.11</u>
Total	\$394,328.40

Supported by Cheri. All Votes in favor. Motion Carried.

- Parks & Recreation: No Report
- Casco Senior Services:

Mary Campbell gave a report on the senior service program.

- Planning Commission: No Report
- ZBA: No Report
- SHAWSA:

The SHAWSA Board is getting closer to selecting a new Director.

**OLD BUSINESS:**

- Tire Day Update:

Allan said the day went very well, he thanked the Sheriff's Dept for bringing 4 people who worked very hard, they handled about 700 tires that day.

- Assessor's Update:

The State review of the tax roll has been completed.

- Miami Park Erosion Update:

We don't have any information from the Public Hearing to move forward on yet. We hope that maybe by next month we will have something.

The Miami Park Stairs Association wants to know our feelings about them trying to get more beach. Going from 15 ft to 20 feet to get this they would have to shrink their lower walkway, which is above the revetment, from 10ft to 5ft. The board didn't have any objection to this, even though it isn't public property.

- Nature Preserve Project & Invoice Approval:

We have two progress invoices that have been reviewed by the engineer and recommends them for approval. Allan presented progress Invoice number one for \$14,400.00 and progress Invoice number two for \$61,762.50. Cheri made a motion to approve payment for both invoices from Davis Landscaping & Home Improvements LLC for the total amount of \$76,162.50. Supported by Kenny. No further questions or discussion. Hearing None. All Votes in Favor. Motion Carried.

- Senior Service Survey Results and Discussion:

Allan discussed the survey results; he was impressed that 33 individuals took the time to spell out their reasons for going to South Haven. Allan asked for permission from the board to go ahead and set up a meeting with Van Buren County South Haven Senior Center Director.

- Open Positions update and Procedure going forward:

Job descriptions are running for two weeks in the South Haven Tribune and the Allegan County News. We have received some interest in the Cemetery Sexton position. Allan presented a compensation range for the Sexton position of \$20,000 to \$25,000.00, this does not include the digging of the graves.

Kenny made the motion to approve \$20,000 to \$25,000 for the Cemetery Sexton position, which is not digging of the graves. Supported by Cheri. All Votes in Favor. Motion Carried.

Allan made a motion for the Transfer Station position hourly rate from \$20 to \$22 per hour. Supported by Kenny. No further discussion. All Votes in Favor. Motion Carried.

**NEW BUSINESS:**

- Allegan County Road Commission.

Allan presented the Allegan County Road Commission 2022 Report which is available if anyone wants to look at it.

- Snowplow Contract.

Kenny made a motion to approve the Snowplow contract with Horizon Landscaping in the amount of \$675.00. Supported by Cheri. No further discussion. All Votes in Favor. Motion Carried.

**PUBLIC COMMENT:**

Dave Campbell offered suggestions for the managing of the township.

Meeting adjourned at 8:10pm.

Minutes Respectively Submitted by  
Cheryl Brenner, Township Clerk