



Craig Tribal Association

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## Job Announcement

420 Green Street/CTA Marijuana Dispensary Business

Bud Tender/Sales Clerk

2 -Part-time (29 hrs./week), Non-Exempt

1 - On-Call Position (12-29 hrs.)

Purpose: The CTA 420 Green Street is recruiting for a 2 part-time Bud Tender/ Sales Clerk at Craig, Alaska: The Part-Time positions will work up to 29 hrs. a week. The On-Call Position will work 12 to 29 hrs. a week. The Bud Tender/Sales Clerk will be responsible for creating an excellent instore experience for all customers. They will be responsible for greeting customers, checking ID's, and all duties associated with sales.

Supervision: The Bud Tender/Sales Clerk will be directly accountable to the CTA Enterprise Manager and under the general supervision of the Tribal Administrator.

### Minimum Qualifications & Skills:

- Must have a valid Alaska Marijuana Handler's Card
- Must be 21 years of age
- High School Diploma or GED Equivalent, preferred
- Prefer one (1) year experience working at a marijuana dispensary, or similar type of business
- Math skills, cashiering and customer service skills, practices and procedures
- Oral and written communication skills
- Interpersonal skills using tact, patience and courtesy
- Basic record-keeping techniques

### Benefits:

- Health Benefits
- Paid Time Off

Salary Range: \$19-\$24/hr.

Posted: October 13, 2023, open till filled

**SUCCESSFUL APPLICANTS WILL BE REQUIRED TO COMPLETE A PRE- EMPLOYMENT UA AND SUBMIT A CRIMINAL BACKGROUND CHECK UPON JOB OFFER. PER THE TRIBAL POLICIES, AMERICAN INDIAN/ ALASKA NATIVE PREFERENCE APPLIES.**

Applications may be submitted to the tribal offices:

Main Office at 505 Front St, Craig AK.

Email to: [assttribaladmin@craigtribe.org](mailto:assttribaladmin@craigtribe.org)