

Advisory Board Meeting Minutes

Janice Davenport – NMB BID Recording Secretary

<http://www.northmb.info/index.html>

North Manhattan Beach Business Improvement District

City Hall – Main Conference Room

Manhattan Beach, CA 90266

Wednesday, May 7, 2014 @ 6:00 pm

1. 2014 NMB Advisory Board – Roll Call/City Staff Present:

<u>Name</u>	<u>Function</u>	<u>Business</u>
James McCleary	BID Chairman	Sea View Inn
Harry Ashikian	BID Vice Chairman	Salvatore's Shoe Repair
Janice Davenport	BID Recording Secretary	Pancho's
Steve Oliveira	BID Board Member	Dentist
Morgan Pietz	BID Board Member	The Pietz Law Firm
Steve S. Charelian	Revenue Service Manager	CMB
Lt. Andrew Harrod	Police Department	CMB

Absent: Steve Delk, OB's, Brett Karras, Sharkeez; Mayor Pro Tem, Wayne Powell

2. Approval of Minutes from the April 2, 2014 North MB BID Meeting

**Vote approved/unanimous*

3. 2014 North MB BID Annual Special Event – Holiday Stroll

- in order to stay within budget, the board agreed to rent the lighting poles, J. McCleary will get a count and work with B. Karas on the decorations; S. Delk will get estimates for slides and reported that the banner is almost finished.
- Lt. Harrod was present to discuss the street closures for the event, approval is needed to do so; 2 officers were sent before the meeting for evaluation of businesses, will arrange for officers to be present during the event; consult with the Fire department on possible safety issues; the new paramedic trucks as well as the fire protocol were discussed and it was suggested that the Board visit the city Fire and Paramedic departments.
- Lt. Harrod spoke about possible measure regarding the drought situation, and the set-up of a play area instead of snow was suggested. S. Charelian will get an update and the Board will hold off until then to make a decision.
- S. Charelian contacted Parks & Recreation regarding a possible Sidewalk sale and was informed that NMB Board will have to apply for a Special Event permit and insurance. Board members will canvas retail stores to find out the level of possible participation.

6. 2014 North MB BID Enhancement Projects and Activity Plan

- M. Pietz expressed that he wants to move forward with the Business License/Assessment rate reduction and asked that the subject be brought before City Council at a future meeting.
- The Directory and maps will be finalized once the annual Business License renewal process is completed, S. Charelian will create a revised vendor list and work on the maps and J. Davenport will get them laminated.
- The sidewalk cleaning is scheduled to take place May 19, 2014.

7. 2014 North MB BID Enhancement Projects and Activity Plan – Mobility Plan

The Draft Mobility Plan is on the agenda of the June 3, 2014 City Council meeting for approval by council. S. Charelian will arrange a joint meeting of the Community Development department and the NMB BID to discuss the plan including the lighted crosswalk style and product selection. Steve will notify the BID members via e-mail with dates/time.

8. Public Comments - None

9. Adjournment 6:53 PM – Next Meeting, Wednesday, June 4, 2014 at City Hall (City Manager's Conference Room) – 6:00PM