

# Langdon Community Association



Langdon Community Association  
Box 134  
Langdon, AB T0J 1X0  
www.goodlucktown.ca

LCA Meeting –Sept 30, 2018  
Location: Fieldhouse  
Time: 7:00pm

## **In Attendance:**

Nicole Porquet-Seitz – Secretary  
Jessica Smythe – Vice Chair  
Ken Herman – Director of the Board  
Scott Pike – Recreation Lead  
Nicki Black – Field House  
Rod Spence – Fieldhouse Maintenance  
Corrie Carrobourg – Director of the Board  
Sue De Caen – RVC Community Services Coordinator

Meeting called to order at 1906h

### **1. Approval of Agenda:**

- Motion to approve the agenda with additions: Rod, Nicki - approved

### **2. Approval of Minutes:**

- Motion to approve the minutes from Aug 19, 2018: Nicki - approved

### **3. Reports**

- Attached to minutes  
i. Next LCC meeting to be announced

### **4. Standing Business**

- Tasks review – please log onto Sharepoint for LCA\_Board to Task list and review what has been assigned to you and check off when completed. Tasks were reviewed, reassigned or marked complete at the meeting so please review update list. You can ask for an alert email when the task list has been updated. New task added for parking lot letter (Nicole), well contract with community gardens (Nicki)
- Overdue forms/membership – Each board member needs to purchase a membership asap either via cash to Jessica or etransfer to Crystal. Each board member who has not submitted a police check, conflict of interest form or code of conduct will be sent a reminder email and needs to return this form asap as it part of our bylaws and policies.

### **5. Discussion**

- Bingo Committee – meeting minutes read – still awaiting license with hopeful first date Nov 16<sup>th</sup> then continued every 3<sup>rd</sup> Friday of the month. 5-6 volunteers needed to run
- Liability – Sue to investigate and return information to the board. Information Chrissy received by email from RVC is that we need to mitigate risks and ideally have a policy for this (Intern job?)
- Parking lot (food truck, rental fees) – will make a short term rental contract on a case by case basis based on frequency of use and stating their liability for maintenance of their equipment/license, etc. Rental fee either a percentage of their profit or a flat fee. Nicki to create a contract and LCA to meet with interested parties individually as needed

- Rink Pole – Rod has acquired 3 quotes (Fortis, Dobbyn Electrical, Agro Electric) for \$1393.21, \$2100, \$1535.10 respectively). Fortis quote involves us becoming customers with them for electricity and them maintaining the pole (cost unknown) so decided this is not in our best interest. Motion by Jessica and seconded by Nicki- to apply for grant for cost to replace poles based on quotes received. Motion passed. Will await grant approval before completing work
- Marketing Intern – Chrissy & Heather working on this and not present so tabled
- Pumpkin Patch – Oct 20 by real estate agent but this year event to be bigger and involve Synergy and LCA to run a market and hot chocolate (we will need volunteers for the event, Chrissy coordinating market)
- Christmas Carnival – no events lead to coordinate so someone would need to volunteer to run event and Jessica willing to support/give advice based on previous years
- Volunteer Tracking – currently with track it forward (only one person using consistently) so we will now collect hours at each meeting

## **6. Motions**

- Approved by email
  - i. Additional electrical for future lighting of playground and skate park – cost of conduit to allow pulling of wiring for lighting in the future without retrenching the area to be done in combination with current security phase 2 project. Motion by Scott to complete conduit installation now for future use at the cost of \$950+GST, seconded by Chrissy. Motion passed Sept 14, 2018.
  - ii. Additional security for garage – garage not included in phase 2 quote and tax was not included. Motion by Chrissy to spend extra \$5000 for the addition of the garage on the security system and gst. Seconded by Nicole. Motion passed Sept 11, 2018
- Approved at meeting
  - i. Waterline – Motion by Jessica to approve community gardens request to install a waterline from our field house well to their garden at their costs. Amended by Corrie to including pending signing of the contract. Amended motion seconded by Jessica, motion passed

## **Adjourned** – 2000h

### Reports

Events report – Still need a lead

Fundraising report – Next grants due Oct 1 (capital), Nov 1 (operational) – need quotes by Oct 15

Communication report – new logo completed, new banners, tshirts coming?

Recreation report – security system phase 2 in process, rink prep/clean upcoming (Scott), Zamboni maintenance (Corrie)

Financial report – no report

Beautification report – need a lead

Membership report – no report

Fieldhouse report – no report

Langdon Days - no report

### **Future Meeting** (calendar invites sent to your goodlucktown.ca emails)

All meetings at 730pm at field house garage unless noted

Oct 21

Nov 25

Dec 9 – Christmas social – details to follow