

ENVISION UNLIMITED
JOB DESCRIPTION

POSITION: Board Certified Behavior Analyst (BCBA)

QUALIFICATIONS: BCBA Certification and ability to bill under the Medicaid Waiver-Level 1. Knowledge of database and spreadsheet programs. Excellent organizational and interpersonal skills. Minimum of 1 year experience working with adults with developmental disabilities. Valid Illinois driver's license with the ability to drive to multiple sites.

PURPOSE: Responsible for providing applied behavioral analysis (ABA) services to clients on caseloads

ESSENTIAL RESPONSIBILITIES:

- Conduct functional assessments
- Develop individualized behavior intervention plans
- Train agency staff members to implement behavior management plans
- Facilitate ongoing data collection and data analysis
- Responsible for timely reports and clinical documentation
- Ability to work a flexible schedule to include some nights and weekends as needed for training and observations
- Participate in Behavior Management and Human Rights Committee meetings

Other Responsibilities:

- Coordinate and provide clinical supervision to behavior analyst student interns
- Keep abreast of information related to the Field
- Other duties as assigned

Reports to: Chief Operating Officer

Position(s) Supervised: None

Date developed: January 2017