

Phoenix Park District Board

Meeting Minutes

Park District Facility
155th & 9th Ave. Phoenix, IL
January 17, 2013

I. Call to order

President, Mildred Garcia called to order the regular meeting of the Phoenix Park District Board at 7:00pm on January 17, 2013 at 155th & 9th Ave. Phoenix, IL.

II. Roll call

President, Mildred Garcia conducted a roll call. The following persons were present: Sharmin Bartholomew, Lori Hagler, Roosevelt Thomas, Mildred Garcia. 4 present, 1 vacancy. We have a quorum.

III. Adoption of Agenda

Motion to adopt the agenda by Sharmin Bartholomew. Seconded by Vice President, Lori Hagler. 4 yeas, 1 vacancy. Motion carried.

IV. Approval of minutes from last meeting

Board members read the minutes from the last meeting no amendments. President, Mildred Garcia motion to accept November 2012 meeting minutes. Seconded by Vice President, Lori Hagler. 4 yeas, 1 vacancy. Motion carried.

V. Treasurer's Report

Treasurer, Roosevelt Thomas paid out in bills in the amount \$1006.43 for November - December 2012 and \$694.75 for December 2012 – January 2013. No corrections needed motion to accept Treasurer's Report by President, Mildred Garcia. Seconded by Vice President, Lori Hagler. 4 yeas, 1 vacancy. Motion carried.

VI. Unfinished Business

- a) December 2012 meeting cancelled due to increment weather.
- b) Vice President, Lori Hagler filed Levy and Truth in Taxation with Cook County on 12/21/12.
- c) Election Secretary, Sharmin Bartholomew filed petitions for upcoming April 9, 2013 consolidated election on 12/17/12 -12/26/12.
- d) Board will review October 2012 minutes for correction at next meeting Feb. 21, 2013.

VII. New business

- a) Vice President, Lori Hagler filed form 941 for quarters ending September 2012 and December 2012 with State of Illinois.

- b) Donation request from Golden Ages Seniors of Phoenix for the Black History Ad book. Deadline is 1st Saturday in February.
- c) Board members had to take Open Meeting Act training before January 1, 2013 and the certification of completion must be on file at the Phoenix Park facility.
- d) Vice President, Lori Hagler took the Freedom of Information Act training along with President Mildred Garcia before 12/31/12 and the certification of completion must be on file at the Phoenix Park facility.
- e) Thursday January 31, 2013 is the last day for local election official to certify offices and the names of candidates to appear on the Consolidated Election ballot to the election authority. (10 ILCS 5/10-15)
- f) Vice President, Lori Hagler filed/uploaded Debt Disclosure to Cook County Treasurer on 12/26/12
- g) Vice President, Lori Hagler submitted names of commissioners who are required to files ethics statement for 2013 on 12/18/12.
- h) Vice President, Lori Hagler also filed exempt property for 2013 in December 2012
- i) Nicole Pollard as the new Phoenix Park District Secretary.

VIII. Correspondence & Communications

Board members received IL Park Recreation Magazine and IAPD newsletter and calendars as well as elected official workshop correspondence.

IX. Pay Bills & Expenses Payable

Motion to pay bills and expenses for Jan - Feb 2013 in the amount of \$994.75 by President, Mildred Garcia. Seconded by Vice President, Lori Hagler. 4 yeas, 1 vacancy. Motion carried.

X. Citizen Participation

None

XI. Adjournment

Vice President, Lori Hagler adjourned the meeting at 8:00pm. Seconded by Treasurer, Roosevelt Thomas. 4 yeas, 1 vacancy. Motion carried

Minutes submitted by: Nicole Pollard Phoenix Park District Secretary

Minutes approved by: Commissioner, Sharmin Bartholomew

Next Meeting: February 21, 2013 at 7:00pm