

**City of Brownsboro Village**  
**Ordinance Number 22-1**  
**Duties and Authorities of Elected and Appointed Officials**

An Ordinance to separate all the administrative and service functions of the city into departments and offices, and assign elected and appointed officials responsible for those departments and offices.

**WHEREAS**, in the commission form of government, the City Commission is required by KRS 83A.140(6) to separate all the administrative and service functions of the City into departments by ordinance, and

**WHEREAS**, each department must be placed under the supervision and control of one (1) of the City Commission members at the City Commissioner's first meeting each year, and

**WHEREAS**, under KRS 83A.160(6), the individual City Commissioners are actually given the authority to exercise certain executive and administrative powers on a day-to-day basis; however, the ultimate authority rests with the City Commission acting as a body, and

**WHEREAS**, the City Commission has the authority to approve the appointment of non-elected city officers, and

**WHEREAS**, all appointed offices and the duties and responsibilities of those offices are established by ordinance in accordance with KRS 83A.130,

**NOW THEREFORE**, be it ordained by the Commissioners of the City of Brownsboro Village, Kentucky that

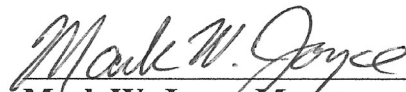
**Section 1:** Elected officials shall be assigned the supervisory duties for the calendar year indicated as follows:

Mark W. Joyce, Mayor	Finance	2022
Fay Dorval, Commissioner	Community Relations	2022
Brian Willis, Commissioner	Block Watch	2022
Dana Lindley, Commissioner	Roads & Streets	2022
Carol McCarty, Commissioner	Sanitation	2022

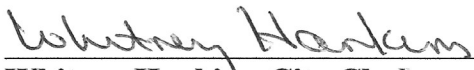
**Section 2:** Appointed officials shall be assigned the supervisory duties for the calendar year indicated as follows:

Whitney Hankins	City Clerk	2022
Brian Shanks	Treasurer	2022
Meredith Williams	Tax Collector	2022
Ben Lowry	Ethics Administrator	2022
Carrie Ritsert	City Attorney	2022

Given first reading on the 12th day of April 2022. Given second reading and duly enacted by the Commissioners of the City of Brownsboro Village on the 19th day of April 2022.

  
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Mark W. Joyce, Mayor

**Attest:**

  
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Whitney Hankins, City Clerk