**RSAI Leadership Group Minutes**

**May 13, 2020 at noon**

GoToMeeting or at ISFIS 1201 63rd Street, Des Moines, IA 50311

***GoToMeeting Board Member Attendees:***  *Bob Olson (Chair) (arrived at 12:15pm), Dennis McClain (Vice Chair), Paul Croghan (Secretary/Treasurer) (arrived at 12:10pm), Laurie Noll, Dan Peterson, Nick Trenkamp (left at 12:46pm) and Jeff Herzberg (AEA Liaison)*

***ISFIS Staff Attendees:*** *Margaret Buckton, Larry Sigel, and Jen Albers*

**I Call To Order and Introductions/Roll**

*McClain called the meeting to order at 12:05 pm.*

**II Approve Agenda**

*Noll moved and Trenkamp seconded approval of the agenda. Approved unanimously.*

**III Approve Meeting Minutes -** Leadership Committee April 8, 2020

*Trenkamp moved and Peterson seconded approval of the minutes from the Leadership Committee Meeting on 04/08/2020. Approved unanimously.*

**IV Membership Report**

*Albers shared the membership report. Paid memberships to date stand at 111 members. Buckton shared that Woodbine CSD intends to join RSAI for FY 2021.*

**V Monthly Financials**

*Albers reviewed the March 31, 2020 YTD financial statements and anticipated expenditures remaining before year end. Trenkamp moved approval of the financial report through March 31, 2020 and approval of payment/reimbursement to ISFIS of $733.67. Noll seconded. Approved unanimously.*

**VI Mission Critical Actions/Updates**

* RSAI Membership Renewals

*Buckton and Albers shared the final version of the RSAI 2020-21 renewal documents and new brochure that will be mailed out to members and prospective members next week.*

* RSAI Contract with ISFIS for 2020-21

*Buckton and Albers shared the current agreement between RSAI and ISFIS for association management and professional advocate services, set to expire on June 30, 2020, renewable by mutual consent of the parties. Croghan moved approval of renewal of the contract between RSAI and ISFIS through June 30, 2021. Second by Peterson. Approved unanimously.*

* RSAI Budget 2020-21

*Albers shared a proposed budget for the 2020-21 fiscal year, built based on revenue from 105 members with minor changes to the expenditure lines from the current year’s budget. Olson moved approval of FY 2021 RSAI Budget as proposed. Second by Croghan. Approved unanimously.*

* Update on RSAI Regional Meetings

*Buckton shared an update from the RSAI SW Regional Meeting that took place last week noting that for a Zoom meeting there was good discussion. The SW region attendees approved a recommendation to the RSAI Legislative Committee to retain the 2020 priorities and add 4 additional priority items for the 2021 session. Those items will be discussed along with recommendations from the other regions, at the Legislative Group meeting scheduled for August 14th. SW regional attendees represented 19 member districts and 1 non-member district that intends to join for FY 2021. Other upcoming regional meeting dates are noted at the bottom of the agenda.*

* Continuous Learning Task Force Representation – Paul Croghan reflections

*Croghan shared his reflections from the DE Continuous Learning Task Force he serves on and the communication that has occurred thus far. Discussion ensued from the group around the themes of internet connectivity, hold harmless/legal concerns for districts, serving the needs of all students and specifically around special education, as well as other topics of concern to schools as they look forward and think about serving students in a different way.*

* RSAI Leadership Group Transitions
  + Huge thank you to Bob & Duane. *Both retiring from superintendent positions 6/30/2020. Bob’s leadership group NW rep replacement will be voted at the NW regional meeting. Duane’s at-large position will be voted at the annual meeting in October.*
  + Dennis becomes Chair for meetings through the Annual Meeting
  + Regional Meeting Elections (NW and SE), representatives begin at next Leadership Group meeting in October immediately following the Annual Meeting.

*Buckton gave a thank you to Bob Olson and Duane Willhite (in absentia) for their service to RSAI and impact over the years on education in Iowa, noting this will be their last meeting serving officially on the Leadership Group due to their upcoming retirements. Duane’s at-large seat will be vacant until the Annual Meeting in October. Dennis McClain will take over chairing the meetings through this year’s Annual Meeting as the current Vice Chair. Representatives elected at the NW and SE Regional Meetings will begin their terms in October.*

**VII Other Business**

*It was requested the group discuss Annual Meeting plans at their August meeting in the event COVID-19 prevents the group from meeting in person in October.*

**VIII. Upcoming Meeting dates:**

NE Regional Meeting – May 15 at noon via Zoom

NW Regional Meeting – May 19 at 11am via Zoom

SE Regional Meeting – June 9 at noon via Zoom

Leadership Committee – August 12 at noon via GoToMeeting

Legislative Group Meeting – August 14 at 9 am (at ISFIS)

Leadership Committee – September 9 at noon via GoToMeeting

Leadership Committee – October 14 at noon via GoToMeeting

RSAI Annual Meeting – October 21 at 4:30 pm (at DMACC Ankeny)

**IX. Adjourn**

*There being no other business, Croghan moved to adjourn and Olson seconded. Approved unanimously. The meeting concluded at 12:57 pm.*

*Minutes respectfully submitted*

*Margaret Buckton, RSAI Professional Advocate, As of 05/13/2020*