

Winterizing Units:

Member /Occupants who will be away from Colonial Acres Phase V for an extended period of time during the winter months must be sure to do the following:

- Make arrangements for your boiler/furnace cleaning before leaving by calling the Property Management Office.
- In case of an emergency and entry to your unit is needed a key should be left with a neighbor or someone else who lives in the general area of South Lyon. **Notify the Property Management Office of who should be contacted for emergency access to your unit.**
- Place a thermostat with a warning light in the front window of your unit. These may be purchased at any hardware store. Heat should be set no lower than 60 degrees on the wall thermostat and between 45 and 50 degrees on the window thermostat.
- Put 1 cup of recreational vehicle antifreeze in the toilet bowls and 1 cup of antifreeze in the tank of the toilet. Put 1/4 cup of recreational vehicle antifreeze in the dishwasher around the drain and 1/4 cup of antifreeze around the garbage disposal. This will prevent shrinkage of the gaskets.
- The water softener should be shut off at the valves and unplugged. Do not unplug water softener while it is regenerating.
- Shut off valve on the toilet(s) need to be turned off.
- Washing machine valves should be turned off.
- On the hot water heater turn the knob clockwise as far as it will go. This is a vacation setting and will save you gas usage.
- Fireplace gas should be shut off and close the vent damper
- Make sure all hoses on the outside faucets have been disconnected; neglect to do this will cause frozen and broken pipes in your unit.

If you have any questions please call the Property Management Office.