

PACIFIC OKINAWA PLAYERS

General Membership Meeting

October 14, 2013

Foster Community Center Auditorium

Meeting called to order @ 6:14 PM by President Trystan Brakefield. Minutes from the September 16, 2013 General Meeting were approved as written and posted on website. The Board of Directors and new attendees made introductions.

Officer's Reports

Starting with this month's meeting, all officers will provide an update of their activities. This will give the membership some insight as to what each Board member is doing, and also provides a review of actual tasks for those interested in becoming an officer.

- Treasurer: For privacy, this information is announced at the meeting only.
- Publicity: sent posters for Create-a-Character, Snow White Pantomime, and Follies for approval. With the government shutdown there is a small delay in approvals coming back. Got t-shirt quotes and member input. Sent to-do lists out to show producers.
- Recording Secretary: recorded and edited minutes for last general and board meetings, and had them posted to the web and on our Facebook page.
- Membership: The newsletter will feature a member every month. Member will be randomly selected from those in attendance at each General Meeting.
- Artistic Director: An "early-bird" announcement to those interested in producing for the 2014-2015 season to start planning your shows now. For example, *A Night of One Acts* requested perusals in late August, and it took 1.5 months to get them. There is no maximum number of perusals, but directors will have to do some initial research to find out the publishers of the plays desired.
- Historian: takes photos of each event hosted or sponsored by POPs, including shows (rehearsals and performances), workshops, festivals, information booths, etc. These photos are organized digitally on CDs and made into scrapbooks.
- Vice President: currently providing moral support to President, but also fills in for other officers and tasks.
- President: read through a long list of tasks that she had to do in the last month, including picking up mail from our mailbox and contacting MCCS when another organization left the Foster auditorium in disarray.

Old Business

- Trunk or Treat: 1 van has volunteered to participate. Contact Zaneta Padilla, the coordinator of the event, to help out.
- Kadena BX Info Booth: we had good traffic, as we usually do when there is a typhoon!

Special Business

- Ombudsman: Ben Ayres has withdrawn his nomination. Todd Hyson was nominated two meetings ago and spoke about his history with POPs as a Lifetime Member and former Board Member. No other nominations were offered at this meeting.
- Technical Director: no nominees have been put forward.

- Publicist: Zaneta Padilla was nominated last month and spoke about her work with POPs. No other nominations were offered at this meeting.
- Voting: since there is only one nominee per position, a secret ballot is not necessary. A majority vote was counted for Todd Hyson and Zaneta Padilla to be elected as Ombudsman and Publicist, respectively.

New Business

- Christmas Follies: auditions are tonight. Producer and Director will be discussing with Artistic Director about scheduling the theater to accommodate an earlier show time on December 1st. Part of the cast may perform at the Kadena BX in November. There is already a Barber shop group that will perform a number there. Mark Honnold will be the Assistant Director, and Todd Hyson the Producer. Show will be about 1 hour, 15-20 minutes, and will include an audience sing-along. Recording Secretary suggested that POPs give away quarter sheets at the cashiers at the Exchanges on Black Friday or the weekend before since they will have a lot of foot traffic.
- Snow White: there was a large audition turnout, mostly children. First rehearsal will be tomorrow.
- Halloween events:
 - Create-a-Character: we need to get the word out! There is only one pre-registrant so far. Attendees will learn basic stage makeup, how to create wounds and abrasions, and unique techniques, tips and tricks. Please help spread the word by printing and distributing posters from Facebook.
 - Fright Night: will take place over 3 nights: Thursday, Friday, Saturday. Please come after Create-a-Character on Saturday afternoon to help out in the evening. The theme is 19th century London, and they are looking for volunteers to be Jack the Ripper, beggars, orphans, children, and dead prostitutes.
- Budget: the President and Treasurer presented the numbers for the season's budget. Discussion ensued about POPs' estimated expenses exceeding estimated income, and how those budget estimates are not very useful if we actually end up in the black every year after all. A member mentioned that over the years, POPs tends to make more money with musicals, and with only one this year, given the cancellation of _Sweeney Todd_, we do have to be cognizant of our finances. Another member mentioned that our budget estimates have to be high because of the volatility of costs associated with getting materials onto Okinawa. As for how much money is in the account, a member reminded us that in years past we have risked losing non-profit status for keeping too much money in the bank. However, with the use of extra funds last year, and with the loss of _Sweeney Todd_ this year, if we did lose the amount of money as currently stated in our report, POPs would not be solvent after 2 seasons.
- Season t-shirts: a poll was issued on Facebook asking people what kind of t-shirt they would like. People have also requested Dri-Fit shirts and more fitted shirts for women. An email will go out to the membership asking for input as well.

Other Business

- The workroom needs to be cleaned up to meet fire codes. We will need to rent a truck and disassemble the large platform built by the _Sweeney Todd_ team. A Lifetime member suggested that the production team for that show come and disassemble, and whether we

could borrow a truck from Ryukyu University, who will be borrowing the set from _Wizard of Oz_ at that time. The President will likely schedule the 20th or 27th for the cleanup and ask the Single Marine Program for help.

Meeting adjourned at 7:09 PM.

Respectfully submitted,
Yuen Liang
POPS Recording Secretary