

CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING FOR NOVEMBER 28, 2017

I hereby certify that the attached minutes were reviewed and approved at the December 19, 2017 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.


MARK HAMMOND
DISTRICT CLERK

Subscribed and sworn to
this 19 day of December, 2017.


Notary Public for Illinois



**MINUTES OF THE NOVEMBER 28, 2017 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, November 28, 2017
Place: SSA Office in the Mill Creek Village Center,
39W250 Herrington Boulevard, Suite R-1
Blackberry Township, IL
Time: 7:00 p.m.
Attendance: Trustees: James Dougherty, Mark Hammond, Ben D’Andrea
Others: Charles Radovich, James Hare, Jason Fowler, Kim
Hoadley

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) for November 28, 2017 was called to order at 7:00 p.m. at the SSA Office in the Mill Creek Village Center, Blackberry Township, Illinois on Tuesday, November 28, 2017 by Trustee Dougherty. Trustees present were Mark Hammond, Ben D’Andrea and James Dougherty.

3. PUBLIC HEARING ON 2018 BUDGET AND APPROPRIATION ORDINANCE.

Motion to open the public hearing on the 2018 Budget and Appropriation Ordinance was made by Trustee Hammond, seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

District Attorney Radovich advised that the notice of the hearing was published in the Suburban Chronicle on October 18, 2017 and was available for inspection on the website and at Shaeffer & Roland's office. Radovich also noted that there was no public present and that in addition to the trustees, James Hare of Mueller & Co., Jason Fowler of Sheaffer and Roland, Charles Radovich and Kimberly Hoadley of Radovich Law Office were present.

Motion to close the public hearing on the 2018 Budget and Appropriation Ordinance was made by Trustee Dougherty, seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

4. ANNOUNCEMENTS AND PUBLIC COMMENT. No members of the public were present. Dougherty stated that he heard from a resident that pond 21 has cleared with the aerator.

5. LONG RANGE PLAN SUBCOMMITTEE REPORT. No report.

6. OLD BUSINESS

6.a. *Approval of the Minutes of the October 24, 2017 Board of Trustees' meeting.*

Motion by Trustee Hammond to approve the minutes of the October 24, 2017 Board of Trustees' meeting as modified to correct scrivener's error; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

7. NEW BUSINESS

7.a. *Financial Reports, including discussion and approval or disapproval of accounts payable list, Treasurer's Report, financial statements, past due account payment plans, and outstanding invoices.*

James Hare of Mueller & Co. presented the Accounts Payable List, Treasurer's Report, financial statements, past due account payment plans, outstanding invoices and a past due payment report. Hare recommended transferring \$830,000 from the MB depreciation reserve to the IMET account, leaving an approximate balance of \$1,000 and \$1,000,000 from the District's checking account for a total transfer of \$1,830,000. Radovich asked for information as to when the MB accounts pays interest. Hare said they would find out.

Motion by Trustee Dougherty, second by Trustee Hammond to approve the accounts payable list, Treasurer's Report, Financial Statements and outstanding invoices, as presented.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

Motion by Trustee Dougherty, second by Trustee Hammond to add Imperial Surveillance quarterly invoice in the sum of \$398.97 to the automatic monthly payments.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

7.b. *Operations Report from Sheaffer & Roland and Discussion Regarding the Same.*

The Operations Report was presented by Jason Fowler of Sheaffer & Roland.

Motion by Trustee D'Andrea, to accept the Operations Report as presented. Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

7.c. *Consideration and Approval of Ordinance No. 2017-02 (Budget and Appropriation Ordinance)*

Motion by Trustee Hammond, to approve Ordinance No. 2017-02, Budget and Appropriation Ordinance. Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

7.d. *Consideration and Approval of Ordinance No. 2017-03 (2017 Tax Levy Ordinance in the amount of \$33,200.00).*

Motion by Trustee Hammond, to approve Ordinance No. 2017-03, Tax Levy Ordinance. Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

7.e. *Consideration and Approval of 2018 Estimated Revenues.*

Motion by Trustee Hammond, to approve 2018 Estimated Revenues as prepared by Mueller & Co. Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

7.f. *Consideration and Approval of Truth in Taxation Certificate.*

Motion by Trustee Hammond, to approve the Truth in Taxation Certificate. Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

7.g. Consideration and Approval of Resolution No. 2017-01 (Resolution Adopting 2018 Regular Meeting Dates of the Board of Trustees).

Motion by Trustee Hammond, to approve Resolution No. 2017-01, Resolution Adopting 2018 Regular Meeting Dates of the Board of Trustees. Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

7.h. Consideration of Sikich Proposal as Fiscal Year 2017 Auditor and Mueller and Co. Proposal as District's Accountant for 2018.

Motion by Trustee Hammond, to approve Sikich Proposal as fiscal year 2017 auditor. Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

Motion by Trustee Hammond, to approve Mueller and Co.'s proposal as District's accountant for 2018. Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

7.i. Consideration and Transfer of District Funds from Mb Financial to IMET.

Motion by Trustee Hammond, second by Trustee Dougherty to authorize the transfer of \$1,830,000 from the MB Financial accounts to the IMET account.

Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

7.j. Consideration and Approval of Bid for Roof Replacement. Discussion regarding when the replacement would take place. Fowler indicated that it is likely within thirty (30) days. Discussion about other bidders.

Motion by Trustee Hammond, second by Trustee Dougherty to accept the bid from Malcor Roofing of Illinois, Inc. in the sum of \$32,000.00 for roof replacement.

Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

7.k. Consideration and Approval of Winter 2017-2018 Snow Removal Bids.

Motion by Trustee Hammond, second by Trustee Dougherty to approve the proposal from Robert White Construction in the sum of \$1,600.00.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

7. Closed Session.

A motion was made by Trustee Hammond and seconded by Trustee Dougherty to adjourn to closed session to discuss the purchase or lease of real property and/or pending/anticipated litigation and approval of closed session minutes.

Roll Call vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

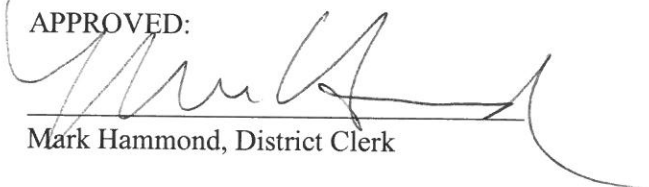
8. Consideration of Purchase or Lease of Real Property and/or pending/anticipated litigation, subject to closed session consideration.

The Board returned to open session at 8:25 p.m.

Upon motion duly made by Trustee Dougherty to adjourn until the next regular meeting of December 19, 2017, seconded by Trustee Hammond and unanimously carried, the November 28, 2017 Meeting of the Board of Trustees was adjourned.

Roll Call Vote: AYES: 3 NAYS: 0 ABSENT: 0

Motion approved.

APPROVED:

Mark Hammond, District Clerk