

**Town of Grant**  
**9011 County Road WW**  
**Monthly Board Meeting**  
**March 14, 2018**

Present: Schwab, Winkler, Yetter, Luecht and Zimmerman.  
Chairperson Schwab called meeting to order at 6:30pm.

**Announcements/Correspondence:**

- Portage County posting weight restriction on roads as of March 14, 2018.
- County Highway F (Hwy 54-CTH W) will be closed for 8 weeks starting sometime in June 2018 for culvert replacements & asphalt replacement.
- Farmland Preservation Meeting in Oshkosh, April 17, 2018.
- Grand Rapids Fire Chief, Don Bohn has concerns re: safety code violations for Town of Grant establishment that has had a number of violations. He is asking Town Board to look at Town Ordinance I-83 to add violations as another reason to deny Liquor License to holders if not corrected.
- Schwab commented that if the Town knows of safety code violation problem exists the Town is liable.
- Elections April 3<sup>rd</sup>, 2018: County Board Supervisor: Charles Gussel & Ron Becker. County Executive: Chris Holmen & Jami Gebert.

**Minutes:**

- NA

**Officers' Report:**

- No report

**Committee/Commission Minutes or Reports:**

- **Ambulance:** Ambulance Board Meeting, March 15<sup>th</sup> @ 7pm Grand Rapids Municipal Building.
- **Fire:** DNR nervous with no snow cover and little moisture.
- **First Responders:** Monthly Meeting was March 12<sup>th</sup>; called person that was interested in joining 1<sup>st</sup> Responders two times without response back to any of the team.
- **Green, Clean Action:** Prairie Chicken Festival, April 14, 2018.
- **Groundwater Citizens Advisory Committee:** Cecile Johnson reported leak of manure pond close to Tomorrow River, large farms have insurance to cover cost. Residents should test water every 15 months, quarter of Portage County wells test high for nitrates.
- **Historical Committee:** Town records are archived in Madison and will be moved to UWSP at a later date.
- **Plan Commission:** Working on updating Comprehensive Plan with Kristen Johnson, chapter on current land use. Ron Becker also reported they are working on Zoning Ordinance language and updating Zoning Administrator position. Next meeting: March 21, 2018 @ 6:30 pm looking at Home Base Businesses.

- **Website:** No report
- **Zoning:** One Driveway Permit for the month of February 2018 for \$25.00.

### **Financial Report & Updates:**

- Treasurer Luecht reported for the month of February deposits totaled \$810,382.83, which included tax collections to pay February Tax Settlements. Checkbook balance was \$70,589.73 with Cash on Hand of \$431,372.01.
- **Motion: (Schwab, Winkler) Move to place Financial Report on record for audit or review. Unanimous Ayes. Carried.**
- Road Damage Invoices: Russ Brody -90<sup>th</sup> St. \$118.50-paid 3-08-18; Wysocki Farms – Townline Road \$1,342.99 mailed but not paid yet.
- Need to send out for: Speed Limit sign damage on Griffith Ave. during accident, Invoice resident for 90<sup>th</sup> St. /Lake Rd. accident for street signs.
- Evergreen Ave/105<sup>th</sup> St. road damage by Synagro, talked with Matt Mielke at Feb. 27<sup>th</sup> meeting.
- Supervisor Yetter looking at 100<sup>th</sup> St. north of Elm caused by logging trucks, will talk to Dick Okray from Okray Farms.
- Supervisor Winkler road damage on 110<sup>th</sup> St. by Moodie Cranberry, will contact about repairs.
- Clerk Zimmerman reported that Check #12761 for \$255.00 to High Tech HVAC Co. will be voided and new check issued for \$180.00 for labor cost to clean & inspect garage & hall furnaces. No charge for warranty repair on garage furnace.
- Treasurer Luecht reported that the town will need a Bonding Ordinance before tax collections at end of year to certify the town will be liable to County if Treasurer fails to pay required taxes to County, with Ordinance in place Town doesn't have to purchase Bonding Insurance for tax collections.

### **Public Participation:**

- Charles Rickman- 100<sup>th</sup> St. culvert south of CTH WW needs load of gravel.
- Jane Jacken called on 2/25/18 about ice on Deer Rd.
- Jim Wendels filled out application for TAP Grant 2020 for Mertz Subdivision for road work.
- Water on road in subdivision on 82<sup>nd</sup> St south of CTH WW
- Jim Yetter received a call from Jim Albrecht asking when Board of Adjustment Public Hearing will be.
- Marty Rutz reported rusty cans of paint dumped. He left them at Transfer Station; following Sharon instructed him with options how to dry out for proper disposal.

### **Roads/Equipment/Garage:**

- ATV/UTV Route Review: Wayne Brody from Saratoga ATV/UTV Club presented the Town Board with a map of additional roads they would like opened, discuss eliminating phases and use Stop & Street signs to display route signage.

- They also would like to coordinate with neighboring Towns/Counties to create easier transition between boundaries with the following suggestions: routes open year round, operating hours: 6AM to Midnight and make speed limit to 35 MPH, except where other is noted, such as 10mph areas.
- He also talked about Senate Bill 392 that was passed (2017 Wisconsin Act 97) to allow municipalities to authorize ATV/UTV travel on county highways in their jurisdiction, where the speed limit is 35mph or less. .
- Wayne Brody mentioned law coming down that would allow residents to drive on the road they live on to get to routes.
- Chairperson Schwab indicated that residents on proposed routes will be sent notice before April 11<sup>th</sup> Monthly Board Meeting.
- Supervisor Winkler informed Board that Waushara Club would like Oak St. (80<sup>th</sup>-90<sup>th</sup> St.) open.
- Todd Hanneman said residents can't get to routes if roads aren't open.
- Chairperson Schwab informed Board that ATV/UTV routes, complaints, violations, pros/cons would be discussed at April 11<sup>th</sup> Monthly Board Meeting.
- **Bridge Inspection Agreement: Motion: (Schwab, Yetter) Move to let Portage County do 2018 Bridge Inspection for \$600.00 for 4 bridges. Unanimous Ayes. Carried.**
- Transfer Station Cell phone will be given to P.T. Grader Operator, Dave Feit..
- 2018 Road Work: Each Board Members to provide top 5 Roads for consideration.
- Dale Winkler provided February work list completed from Public Works Employees which included: plowing, shoveling, sanding, vehicle maintenance, mowing, tree trimming, repairs and purchases.

**Town Hall:** NA

**Transfer Station:** NA

**Ambulance Contract Proposal from UEMR:**

- Board Members were provided copies of Town of Grant Annual Ambulance Contract with UEMR, along with proposed 5 & 10 years contracts with United Emergency Medical Response (UEMR) and suggestions from Town Attorney Brian Formella on proposed contracts.
- Chairperson Schwab informed Board Members to review contracts & suggestions provided for discussion at later date.
- UEMR contracts with 6 municipalities, each municipalities has a representative that is a member of Ambulance Board. Next meeting is March 15<sup>th</sup> @ 7 pm Town of Grand Rapids Municipal Building.

**Credit Card Policy:**

- Updates were made to Credit Card Policy from 2013 and presented to the Board.

- **Motion: (Schwab, Winkler) Move to accept Credit Card Policy with Supervisor/1<sup>st</sup> Responder Jim Yetter to also receive Town Credit Card. Unanimous Ayes. Carried.**

Supervisor Winkler informed Board that woodpeckers were chewing on poles @ 90<sup>th</sup> St. and South Park Rd.

**Motion: (Winkler, No second) Move to put Zoning Administrator per diem on agenda per State Statute 109.03. Motion Failed for lack of a second.**

**Board/Employee training dates:**

**Upcoming meeting dates/topics:**

- Ambulance Board: March 15, 2018 @ 7pm Grand Rapids Municipal Building
- WTA-Portage County Unit: March 26, 2018 @6:30pm Town of Stockton  
EMS Survey results will be presented.

**Motion: (Schwab, Yetter) Move to adjourn @ 8:30 pm. Unanimous Ayes. Carried.**

Respectfully submitted by,

*Vicky Zimmerman*

Vicky Zimmerman, Town Clerk

Approved: April 25, 2018